

SOUND TRANSIT

MOTION NO. M2004-85

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute a contract amendment with Boise Cascade Office Products in the amount of \$100,000 to provide office supplies for a new total authorized contract amount not to exceed \$300,000.

Background:

In October 2002, Sound Transit issued an Invitation for Bid for office supplies for a 21-month contract. Boise Cascade was the low responsive, responsible bidder and was awarded a \$185,000 contract which is within the Chief Executive Officer's authority. A contract amendment for \$15,000 was executed in July 2004 to bring the total contract value to \$200,000.

This contract is a requirements contract for expendable office supplies and furniture ordered on an as-needed basis.

The amendment increases the contract amount to allow office supplies and furniture to be ordered on an as-needed basis from Boise Cascade Office Products.

Motion:


A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority the Chief Executive Officer is authorized to execute a contract amendment with Boise Cascade Office Products in the amount of \$100,000 to provide office supplies for a new total authorized contract amount not to exceed \$300,000.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on August 19, 2004.



Kevin R. Phelps
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator