

MOTION NO. M2014-65

Contract Amendment for the Extension of Consulting Services

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Capital Committee	8/14/14	Final Action	Ric Ilgenfritz, PEPD Executive Director Michael Williams, Deputy Executive Director, Capital Project Development Nytasha Sowers, Capital Project Development

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract amendment with Parametrix, Inc., to provide engineering and environmental services for Phase 2 and 3 of the Puyallup Station Access Improvement Project and the Sumner Access Improvement Project in amount of \$3,707,155, with a 10% contingency of \$ 370,715 totaling \$4,077,870, for a total authorized contract amount not to exceed \$4,963,021.

KEY FEATURES SUMMARY

- This action amends the consultant services contract Parametrix, Inc., to authorize Phase 2 and 3 of project development.
- Phase 2 includes the preparation of the appropriate environmental documents to comply with NEPA and SEPA and conceptual engineering for the Preferred Puyallup and Sumner Station access improvements; Phase 3 includes preliminary engineering of the preferred Sumner and Puyallup Station access improvements.
- The original contract with Parametrix, Inc., included an option to negotiate the scope and cost for completion of Phase 2 and 3 of the project. Parametrix has satisfactorily completed Phase 1 and authorization is sought to proceed to Phase 2 and Phase 3.
- Phase 2 is expected to take approximately 6 months and be completed by early 2015.
- Phase 3 is expected to take approximately 12 months and to be completed by early 2016.

BACKGROUND

Sounder service between Sumner and Seattle continues to experience growth in demand. The Sumner Station parking lots operate at or above capacity daily. Sumner community members are asking Sound Transit to better manage available parking at their stations, and the impact to local streets and downtowns associated with expanded parking near commuter rail stations.

In November 2008, the voter-approved ST2 Plan included funding for access improvements to the Sumner Sound Station. During the process of refining the projects included in the ST2 plan, the ST Board responded to community concerns by calling for a Sounder Access and Demand Study. The Study evaluated potential access improvements to eight existing Sounder stations including Sumner. The study provided a range of potential access improvement projects that Sound Transit could implement in full or in part, that would allow riders to use alternative modes of travel to the Sumner Station.

The Sumner Station Access Improvement Project builds on the results of The Sounder Station Access and Demand Study. Phase 1 of the project further studied parking, traffic, pedestrian and bicycle access improvements that could be made to improve rider access to the Sumner Station. The study performed under Phase 1 will inform the ST Board’s identification and selection, for each

station by a separate and concurrent board action, of a comprehensive program of specific station access improvements for advancement to Phases 2 and 3 to be performed under this contract amendment by Parametrix.

Phase 2 includes the preparation of the appropriate environmental documents to comply with NEPA and SEPA and conceptual engineering for the Preferred Puyallup and Sumner Station access improvements; Phase 3 includes preliminary engineering of the preferred Sumner and Puyallup Station access improvements.

The original contract with Parametrix, Inc. includes the ability to amend the contract and for Phase 2 and 3 of the project, subject to consultant performance and ST Board approval of a contract amendment. Parametrix, Inc. has satisfactorily completed Phase 1 and was invited to negotiate the scope of work and cost for Phase 2 and Phase 3. This contract amendment approves the Phase 2 and 3 consultant services scope of work and adds funds to complete the work.

PROJECT STATUS

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Project Identification	Alternatives Identification	Conceptual Engineering	Preliminary Engineering	Final Design	Construction

Projected Completion Date for Project Identification: 3Q 2014. Project scope, schedule and budget summary included in the July 2014 Agency Progress Report.

FISCAL INFORMATION

The amended Lifetime project budget for Puyallup and Sumner Station Improvements, as shown in the 2014 TIP is \$3,547,000 and \$6,472,000 respectively.

Within that amount, a total of \$4,077,870, including 10% contract contingency has been set aside in the Preliminary Engineering phase. The contract is shared equally between both projects and the proposed action would commit \$2,038,935 to this line item for each project, leaving a remaining balance of:

- \$198,489.48 in Puyallup Station Improvement Project Preliminary Engineering phase and,
- \$203,489.51 in Sumner Station Improvement Project Preliminary Engineering phase.

This action is within the adopted budget and sufficient monies remain after approval of this action to fund the remaining work in the Preliminary Engineering phase as contained in the current cost estimates.

Puyallup Station Improvements	Amended 2014 TIP	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Agency Administration	757	130		130	627
Preliminary Engineering	2,680	443	2,039	2,482	198
Final Design	-	-		-	-
Right of Way	110	-		-	110
Construction	-	-		-	-
Construction Services	-	-		-	-
Third Party Agreements	-	-		-	-
Vehicles	-	-		-	-
Total Current Budget	3,547	572	2,039	2,611	936

Phase Detail

Preliminary Engineering

Preliminary Engineering	2,500	443	2,039	2,482	18
Other Preliminary Engineering	180	-	-	-	180
Total Phase	2,680	443	2,039	2,482	198

**Contract Detail
Parametrix, Inc.**

	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Contract Amount	402	402	1,854	2,256
Contingency Amount	40	40	185	226
Total Contract	443	443	2,039	2,482
Percent Contingency	10%	10%	10%	10%

Notes:

Amounts are expressed in Year of Expenditure \$000s.

Board Approvals = Committed To-Date + Contingency, and includes pending Board actions.

Amended 2014 TIP includes an accompanying budget amendment to the Lifetime and Annual budget.

The project budget is located on page 48 of 198 of the Adopted Transit Improvement Plan (TIP)

Sumner Station Improvements	Amended 2014 TIP	Board Approvals	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Agency Administration	757	130		130	627
Preliminary Engineering	2,685	443	2,039	2,482	203
Final Design	-	-		-	-
Right of Way	2,907	-		-	2,907
Construction	123	-		-	123
Construction Services	-	-		-	-
Third Party Agreements	-	-		-	-
Vehicles	-	-		-	-
Total Current Budget	6,472	572	2,039	2,611	3,861

Phase Detail

Preliminary Engineering

Preliminary Engineering	2,500	443	2,039	2,482	18
Other Preliminary Engineering	185	-	-	-	185
Total Phase	2,685	443	2,039	2,482	203

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The following table shows the total contract detail:

Total Contract Detail Parametrix, Inc.	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Contract Amount	805	805	3,707	4,512
Contingency Amount	80	80	371	451
Total Contract	885	885	4,078	4,963
Percent Contingency	10%	10%	10%	10%

SMALL BUSINESS/DBE PARTICIPATION

Small Business and DBE Goals

Sound Transit Goal:

Small Business: 6%

DBE: 3%

Original Contract Commitment:

Small Business: 20%

DBE: 19.3%

Achieved to date (Phase 1 in progress):

Small Business: 22% (DBEs are also Small Businesses)

DBE: 21.42%

Commitment for Contract Amendment for Phases 2 and 3:

Small Business: 15.1%

DBE: 10.1%

Projected participation at completion of Phase 3 of the contract):

Small Business: 16.35%

DBE: 14.02%

The table below details the projected Small Business and DBE Participation on the Contract Amendment.

Subconsultant/Subcontractor	Business Type	% of Work	Dollar Value
Bright Engineers	DBE	3.1%	\$112,629
Envirolssues	DBE	4%	\$147,150
Systems Consulting, LLC	DBE	1.7%	\$61,354
Tres West Engineers	SB	2.7%	\$99,255
The Underhill Co.	DBE/	1.3%	\$47,106
Historical Research Assocs.	SB	1.2%	\$46,595
Holocene Drilling (sub to HWA)	SB	1.4%	\$52,000
Total		15.1%	\$566,090

PUBLIC INVOLVEMENT

Not applicable to this action.

TIME CONSTRAINTS

The contract is expected to be completed by 1st Quarter 2016. A one month delay would not extend the contract completion date or delay the start of Final Design.

PRIOR BOARD/COMMITTEE ACTIONS

Motion No. M2013-30: Authorized the chief executive officer to execute a contract with Parametrix, Inc., to provide planning consulting services for the Puyallup and Sumner Station Improvement projects in the amount of \$804,681 with a 10% contingency of \$80,470 for a total contract amount not to exceed \$885,151.

ENVIRONMENTAL REVIEW

JI 8/8/2014

LEGAL REVIEW

LA 11 August 2014

MOTION NO. M2014-65

A motion of the Capital Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract amendment with Parametrix, Inc., to provide engineering and environmental services for Phase 2 and 3 of the Puyallup Station Access Improvement Project and the Sumner Access Improvement Project in amount of \$3,707,155, with a 10% contingency of \$ 370,715 totaling \$4,077,870, for a total authorized contract amount not to exceed \$4,963,021.

BACKGROUND:

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MOTION:


It is hereby moved by the Capital Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract amendment with Parametrix, Inc., to provide engineering and environmental services for Phase 2 and 3 of the Puyallup Station Access Improvement Project and the Sumner Access Improvement Project in amount of \$3,707,155, with a 10% contingency of \$ 370,715 totaling \$4,077,870, for a total authorized contract amount not to exceed \$4,963,021.

APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on August 14, 2014.



Fred Butler
Capital Committee Chair

ATTEST:



Marcia Walker
Board Administrator