

MOTION NO. M2018-02

Contract for Telecommunication Electrical Products, Small Hardware, and Supplies

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Operations and Administration Committee	01/04/2018	Final Action	Brian McCartan, Executive Director of Finance and Information Technology Jason Weiss, Chief Information Officer

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract amendment with Graybar Electric Company, Inc. to provide telecommunication products and supplies in the amount of \$750,000, for a new total authorized contract amount not to exceed \$1,024,000 plus applicable taxes.

KEY FEATURES SUMMARY

- Sound Transit currently has a “piggyback” contract through the U.S. Communities contract with Graybar Electric Company, Inc. for the procurement of telecommunication products, supplies, and related accessories as included on the master contract through U.S. Communities.
- The original contract was authorized in August 2016 to support small projects and operations and maintenance through the expiration date of December 2017. The master contract through U.S. Communities has been extended to December 2018 and this contract amendment will provide funding to match the new contract term.
- Additional funds are being requested to procure telecommunication supplies for various larger upgrade and maintenance projects which will begin during 2018 for the Transit Systems group within the Information Technology Division.
- Sound Transit has procured telecommunication supplies from Graybar Electric Company, Inc. for project needs through annual “piggyback” contracts over the past nine years.
- Using the U.S. Communities contract allows Sound Transit to take advantage of a 3- to 60-percent discount off manufacturer list prices afforded by this multi-agency procurement mechanism.
- Applicable taxes for the contract are currently estimated to be \$103,424.

BACKGROUND

This contract is a “piggyback” on the U.S. Communities Master Contract with Graybar Electric Company, Inc. The U.S. Communities contract has rigorous supplier commitments to ensure supplier partners offer their best supplier government pricing which allows Sound Transit to take advantage of a 3- to 60-percent discount afforded by this multi-agency procurement mechanism.

The Transit Systems group uses a variety of contracts for telecommunication supplies and related hardware supplies to ensure that the often unique and hard-to-find items are available at the best price offered. The contract will continue to be used for will-call purchasing of telecommunication supplies on an as-needed basis.

Supported by this action are the operations and maintenance support and specific upgrade projects of CCTV and other security systems, Fare Collection electrical equipment, APC, VMS/PA equipment, all of which are supported in-house by IT Transit Systems. The group currently supports all Sounder station and ST Express ITS equipment and some equipment at Link Light Rail sites.

PROCUREMENT INFORMATION

The Procurement and Contracts Division determined that the best method to procure telecommunication supplies and accessories remains under the U.S. Communities piggyback agreement. This is a competitively procured U.S. Communities contract for commodities supporting Sound Transit's telecommunications operations. By piggybacking under this contract, Sound Transit can take advantage of volume discounts due to greater purchasing power.

Sound Transit does not require any changes or modifications to be made to the contract or the deliverables that will be purchased under this piggyback.

FISCAL INFORMATION

This contract will be used to purchase telecommunications supplies for various IT Transit Systems maintenance projects. The supplies described in this proposed action will be purchased on an as-needed basis after available budget is verified. Since the proposed supplies will be assigned on an as-needed basis, the distribution of cost will be determined as project schedules require.

SMALL BUSINESS/DBE PARTICIPATION

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Because this contract "piggybacks" onto the U.S. Communities contract with Graybar Electrical, goals for participation were not established by Sound Transit.

PUBLIC INVOLVEMENT

Not applicable to this action

TIME CONSTRAINTS

A one-month delay would not create a significant impact to the project schedule.

PRIOR BOARD/COMMITTEE ACTIONS

Motion No. M2016-58: Authorized the chief executive officer to execute a contract with Graybar Electric Company, Inc. to provide telecommunication products and supplies in the amount of \$274,000.

ENVIRONMENTAL REVIEW

KH 12/19/17

LEGAL REVIEW

AJP 12/29/17

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A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract amendment with Graybar Electric Company, Inc. to provide telecommunication products and supplies in the amount of \$750,000, for a new total authorized contract amount not to exceed \$1,024,000 plus applicable taxes.

BACKGROUND:

This contract is a "piggyback" on the U.S. Communities Master Contract with Graybar Electric Company, Inc. The U.S. Communities contract has rigorous supplier commitments to ensure supplier partners offer their best supplier government pricing which allows Sound Transit to take advantage of a 3- to 60-percent discount afforded by this multi-agency procurement mechanism.

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MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract amendment with Graybar Electric Company, Inc. to provide telecommunication products and supplies in the amount of \$750,000, for a new total authorized contract amount not to exceed \$1,024,000 plus applicable taxes.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on January 4, 2018.



Paul Roberts
Operations and Administration Committee Chair

ATTEST:



Kathryn Flores
Board Administrator