



Motion No. M2023-53

Contract for On-Call Architecture and Engineering Services with Parametrix, Inc.

| Meeting: | Date: | Type of action: | Staff contact: |
|----------------------------|------------|-----------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|
| System Expansion Committee | 07/13/2023 | Final action | Moises Gutierrez, Chief System Quality Officer Eric Beckman, PSO Executive Director Kevin Mizuta, Director – Project Management and Resourcing |

Proposed action

Authorizes the chief executive officer to execute a five-year contract, with two one-year options to extend, with Parametrix, Inc. to provide on-call architecture and engineering services for a total authorized contract amount not to exceed \$50,000,000.

Key features summary

- The \$50 million represents the on-call contract capacity. This is not a commitment of funds. Actual scope funding will be accomplished through existing appropriations when a task order is issued.
- Sound Transit issued a Request for Qualifications for on-call architecture and engineering (A&E) services that allowed for the award of multiple contracts. The new contracts will succeed the existing contracts that will reach their contract funding capacities this calendar year (2023).
- Sound Transit plans to award two contracts to accommodate the anticipated amount of work required to support project delivery needs over the next five to seven years. A separate Board action, Motion No. M2023-54, is being sought to approve the other on-call contract for A&E services.
- This action would authorize a contract with Parametrix Inc. to provide general A&E services, including planning, design, engineering, environmental, permitting, project management, and construction management for system expansion and non-system expansion projects as needed.
- The total requested contract amount is sufficient to fund the base five-year contract and two one-year options.
- Management of these contracts will be accomplished through the Portfolio Services Office (PSO) department, utilizing its centralized position within the agency, with task orders for specific scopes of work issued as needed.

Background

Since 2019, the two existing A&E on-call contracts were utilized to bring in consultant help to deliver project work. The two existing contracts were originally executed at \$15 million each. The contract capacities were increased in the fourth year, 2022, by \$5 million each (resulting in an accumulative total of \$40 million for both) to meet the unexpected increase in need. The contracted services will provide support for all aspects of project delivery including planning, design, engineering, environmental, permitting, project management, and construction management for system expansion and non-system

expansion projects. In addition, these contracts may be utilized to provide activation, testing, and commissioning technical capacity in support of the activation of multiple extensions over the next several years, as needed.

The two contract capacities were increased (to \$50 million each) to accommodate the larger internal customer base and the forecasted need to rely on more consultant forces to deliver agency programs.

Procurement information

This was procured in accordance with requirements to use qualifications-only based selection process for professional architect-engineer (A/E) services. The solicitation indicated that Sound Transit could make multiple awards pursuant to this solicitation. This is an on-call contract with task orders issued by Sound Transit for specific scopes of work. The term is five years, with two one-year options to extend the term at Sound Transit's sole discretion.

The solicitation was advertised in March of 2023. Four firms provided submittals and they were all determined to be responsive. Evaluations were held in April using the evaluation criteria published in the solicitation, where price was not a factor in accordance with requirements. Interviews were then held with the top three firms. Parametrix, Inc. and WSP USA, Inc. were determined to be the most qualified firms. Negotiations were then held regarding pricing and contract terms. The negotiated Direct labor rate ranges and indirect cost rates were determined to be fair and reasonable. Indirect cost rates were verified by financial audit statements and comply with federal cost principles identified in the contract. Direct labor rates are checked against industry rate information, other ST contracts, and US Bureau of Labor Statistics labor rate information. Specific scope of work, level of effort, other direct costs, and a fixed fee will be negotiated with each task order. Checks were performed and both firms were determined to be responsible.

Fiscal information

The architecture and engineering services contract described in this proposed action will be assigned on an as needed basis. This is not a commitment of funds. Funding for the on-call services will come from existing budgets of various departments within the agency, including, but not limited to, Operations, DECM, PEPD, Safety, and PSO. As services will be rendered on an as-needed basis, cost distribution will be determined after the budget is verified. This action does not impact the affordability of the agency's Finance Plan.

Disadvantaged and small business participation

Participation by small businesses and disadvantaged business enterprises (DBEs)

Sound Transit promotes and encourages small business participation, which also includes disadvantaged business enterprises (DBEs). Consistent with Sound Transit Policies and federal regulations, Sound Transit has established small business/DBE goals for this contract. These goals are based on an examination of subcontracting opportunities in this contract's work and the number of small businesses/DBEs available to perform such subcontracting work.

For this specific contract, the following goals were set and the successful Bidder/Proposer has committed to the following small business/DBE participation:

| Small business and disadvantaged business enterprise (DBE) goals | |
|-------------------------------------------------------------------------|-------------------------|
| DBE Goal: 8% | Small Business Goal: 0% |

| | |
|---------------------|--------------------------------|
| DBE Commitment: 14% | Small Business Commitment: 16% |
|---------------------|--------------------------------|

Public involvement

Not applicable to this action.

Time constraints

A one-month delay may threaten our ability to seamlessly transition from the existing on-call contracts and prevent a break in consultant services between contracts.

Environmental review – KH 6/16/23

Legal review – JSA 7/7/23



Motion No. M2023-53

A motion of the System Expansion Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a five-year contract, with two one-year options to extend, with Parametrix, Inc. to provide on-call architecture and engineering services for a total authorized contract amount not to exceed \$50,000,000.

Background

Since 2019, the two existing A&E on-call contracts were utilized to bring in consultant help to deliver project work. The two existing contracts were originally executed at \$15 million each. The contract capacities were increased in the fourth year, 2022, by \$5 million each (resulting in an accumulative total of \$40 million for both) to meet the unexpected increase in need. The contracted services will provide support for all aspects of project delivery including planning, design, engineering, environmental, permitting, project management, and construction management for system expansion and non-system expansion projects. In addition, these contracts may be utilized to provide activation, testing, and commissioning technical capacity in support of the activation of multiple extensions over the next several years, as needed.

The two contract capacities were increased (to \$50 million each) to accommodate the larger internal customer base and the forecasted need to rely on more consultant forces to deliver agency programs.

The \$50 million represents the on-call contract capacity. This is not a commitment of funds. Actual scope funding will be accomplished through existing appropriations when a task order is issued.

Sound Transit issued a Request for Qualifications for on-call architecture and engineering (A&E) services that allowed for the award of multiple contracts. The new contracts will succeed the existing contracts that will reach their contract funding capacities this calendar year (2023).

Sound Transit plans to award two contracts to accommodate the anticipated amount of work required to support project delivery needs over the next five to seven years. A separate Board action, Motion No. M2023-54, is being sought to approve the other on-call contract for A&E services.

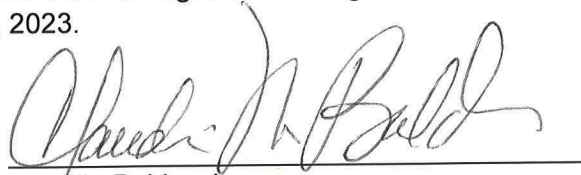
This action would authorize a contract with Parametrix Inc. to provide general A&E services, including planning, design, engineering, environmental, permitting, project management, and construction management for system expansion and non-system expansion projects as needed. The total requested contract amount is sufficient to fund the base five-year contract and two one-year options.

Management of these contracts will be accomplished through the Portfolio Services Office (PSO) department, utilizing its centralized position within the agency, with task orders for specific scopes of work issued as needed.

Motion

It is hereby moved by the System Expansion Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a five-year contract, with two one-year options to extend, with Parametrix, Inc. to provide on-call architecture and engineering services for a total authorized contract amount not to exceed \$50,000,000.

APPROVED by the System Expansion Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on July 13, 2023.



Claudia Balducci
System Expansion Committee Chair

Attest:



Adam Montee, on behalf of
Kathryn Flores
Board Administrator