

MOTION NO. M2017-102

Adopting Station Names for the Lynnwood Link Extension

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:
Capital Committee	7/13/2017	Recommend to Board	Ahmad Fazel, DECM Executive Director
Board	7/27/2017	Final Action	Rod Kempkes, Executive Project Director - Lynnwood Link Extension

PROPOSED ACTION

Adopts the permanent station names for the Lynnwood Link Extension.

KEY FEATURES SUMMARY

- This action adopts the permanent names for the four stations included as part of the Lynnwood Link Extension.
 - Shoreline South/145th
 - Shoreline North/185th
 - Mountlake Terrace
 - Lynnwood City Center
- The proposed permanent station names meet the naming criteria established by the Board in the Facility and Link System Naming Policy. The policy states that station names should:
 - Reflect the nature of the environment: neighborhoods, street names, landmarks, geographical locations.
 - Be brief, easy to read, and remember.
 - Comply with federal Americans with Disabilities Act (ADA) guidelines and requirements and be limited to 30 characters.
 - Avoid commercial references because they may change, prove confusing to the public, and be costly to change.
 - Avoid similar names or words in existing facility names.
- The Facility and Link System Naming Policy calls for the Board to adopt permanent facility names at Gate 5 – Establish Baseline of the Phase Gate process. The Lynnwood Link Extension has reached 60 percent design and is seeking approval of station names prior to project baseline as the public process has concluded and the project is ready to incorporate the station names into the design documentation. Staff will return in the fall for Board approval of the Lynnwood Link Extension baseline budget and schedule.

BACKGROUND

The Lynnwood Link Extension is an 8.5-mile light rail extension from Northgate to Lynnwood with service to the cities of Shoreline, Mountlake Terrace, and Lynnwood. The extension will travel primarily along I-5 and include four stations at NE 145th Street, NE 185th Street, Mountlake Terrace Transit Center, and Lynnwood Transit Center. New parking structures will be provided at NE 145th Street, NE 185th Street, and Lynnwood Transit Center. The project began Final Design in 2016 and is scheduled to open for service in 2023.

The Board adopted the Facility and Link System Naming Policy in February 2012. The policy established a process, timeframe, and criteria for naming facilities. The process includes three phases: internally identify and evaluate potential names based on defined criteria; receive input from the public, local jurisdictions, and the Sound Transit Board; and approval by the Board at Gate 5 – Establish Baseline of the Phase Gate process.

The policy requires public and stakeholder input be received during the 30 percent facility design review process and regular project communications with the public and stakeholders. To meet this requirement, public meetings and materials included discussion of potential names and collection of public feedback. Based on this feedback along with input from the community and partner jurisdictions, Sound Transit extended the station naming public involvement process to include:

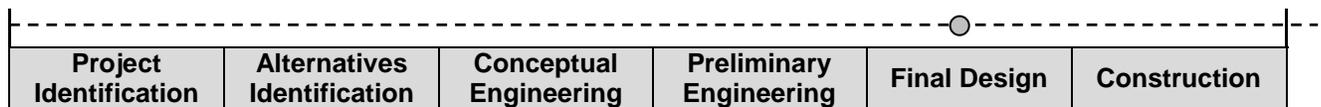
- The 30 percent milestone for station design and public meetings in each of the three jurisdictions.
- An online open house with station naming survey promoted on social media and newsletters.
- A second online survey on the top station naming suggestions from the public.

Lynnwood Link outreach staff provided stakeholders, jurisdictional partners, and transit agencies with information about the naming process and the variety of methods used to obtain feedback. Methods included an active station naming table at each of the three station design open houses, postings on social media inviting public comment on stations design and names online, and the distribution of electronic newsletters with a survey link to over 5,000 subscribers on the project email distribution list for each of the two surveys. All project communications about potential permanent station names identified the Board as the final authority in determining permanent station names.

After consultation with the local jurisdictions of Shoreline, Mountlake Terrace, and Lynnwood the permanent station names are recommended as follows:

Temporary Working Station Name	Proposed Permanent Station Name
NE 145th	Shoreline South/145th
NE 185th	Shoreline North/185th
Mountlake Terrace Transit Center	Mountlake Terrace
Lynnwood Transit Center	Lynnwood City Center

PROJECT STATUS



Projected Completion Date for Final Design: Q1 2018

Project scope, schedule and budget summary located on page 27 of the April 2017 Link Light Rail Program Progress Report.

FISCAL INFORMATION

There is no financial impact for this action, as signage costs are not determined until the project baseline budget is adopted, anticipated mid-2017. This action results in no change to signage production throughout the Link system as these costs are anticipated and fabrication has not yet occurred.

SMALL BUSINESS/DBE PARTICIPATION AND APPRENTICESHIP UTILIZATION

Not applicable to this action.

PUBLIC INVOLVEMENT

A significant amount of public input was received on station names for the Lynnwood Link Extension. Sound Transit received input at 30 percent station design open house meetings in Shoreline, Mountlake Terrace, and Lynnwood in November 2016, and through an online survey in April 2017. Over 7,500 station naming suggestions were received during this period.

The top public recommendations for station names were Jackson Park (for NE 145th), Shoreline (for NE 185th), Mountlake Terrace (for Mountlake Terrace Transit Center) and Lynnwood Transit Center (for Lynnwood Transit Center). After further discussions with leadership from each city the permanent Station names were selected.

TIME CONSTRAINTS

A one or two month delay would not create a significant impact to the schedule.

PRIOR BOARD/COMMITTEE ACTIONS

Resolution No. R2012-02: Established a policy for naming all Sound Transit facilities including stations, maintenance bases, portals and other facilities including the Link system line and extensions.

ENVIRONMENTAL REVIEW

JI 4/17/2017

LEGAL REVIEW

AJP 7/10/17

MOTION NO. M2017-102

A motion of the Board of the Central Puget Sound Regional Transit Authority adopting the permanent station names for the Lynnwood Link Extension.

BACKGROUND:

The Lynnwood Link Extension is an 8.5-mile light rail extension from Northgate to Lynnwood with service to the cities of Shoreline, Mountlake Terrace, and Lynnwood. The extension will travel primarily along I-5 and include four stations at NE 145th Street, NE 185th Street, Mountlake Terrace Transit Center, and Lynnwood Transit Center. New parking structures will be provided at NE 145th Street, NE 185th Street, and Lynnwood Transit Center. The project began Final Design in 2016 and is scheduled to open for service in 2023.

The Board adopted the Facility and Link System Naming Policy in February 2012. The policy established a process, timeframe, and criteria for naming facilities. The process includes three phases: internally identify and evaluate potential names based on defined criteria; receive input from the public, local jurisdictions, and the Sound Transit Board; and approval by the Board at Gate 5 – Establish Baseline of the Phase Gate process.

The policy requires public and stakeholder input be received during the 30 percent facility design review process and regular project communications with the public and stakeholders. To meet this requirement, public meetings and materials included discussion of potential names and collection of public feedback. Based on this feedback along with input from the community and partner jurisdictions, Sound Transit extended the station naming public involvement process to include:

- The 30 percent milestone for station design and public meetings in each of the three jurisdictions.
- An online open house with station naming survey promoted on social media and newsletters.
- A second online survey on the top station naming suggestions from the public.

Lynnwood Link outreach staff provided stakeholders, jurisdictional partners, and transit agencies with information about the naming process and the variety of methods used to obtain feedback. Methods included an active station naming table at each of the three station design open houses, postings on social media inviting public comment on stations design and names online, and the distribution of electronic newsletters with a survey link to over 5,000 subscribers on the project email distribution list for each of the two surveys. All project communications about potential permanent station names identified the Board as the final authority in determining permanent station names.

After consultation with the local jurisdictions of Shoreline, Mountlake Terrace, and Lynnwood the permanent station names are recommended as follows:

Temporary Working Station Name	Proposed Permanent Station Name
NE 145th	Shoreline South/145th
NE 185th	Shoreline North/185th
Mountlake Terrace Transit Center	Mountlake Terrace
Lynnwood Transit Center	Lynnwood City Center

The proposed permanent station names meet the naming criteria established by the Board in the Facility and Link System Naming Policy. The policy states that station names should reflect the nature of the environment – neighborhoods, street names, landmarks, geographical locations; be brief, easy to read, and remember; comply with federal Americans with Disabilities Act (ADA) guidelines and requirements and be limited to 30 characters; avoid commercial references because they may change, prove confusing to the public, and be costly to change; and avoid similar names or words in existing facility names.

MOTION:

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the permanent station names for the Lynnwood Link Extension be adopted.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on _____.

Dave Somers
Board Chair

ATTEST:

Kathryn Flores
Board Administrator