

**Joint Board Meeting
June 10, 2019**

Action Item: Approve Business Rule NBR-032 Contract Authority

Number	032
Name	Contract Authority
Description	<p>1. For regional Change Orders or use of Contingency for the executed Systems Integrator (SI) Contract and other ORCA Vendor Contracts, the following budget authority levels are proposed:</p> <ul style="list-style-type: none"> a. Over \$500,000 requires Joint Board approval b. Over \$250,000 requires ORCA Steering Committee approval c. \$250,000 and under can be approved by the Regional Program Manager. <p>2. An agency entering into an agency-specific contract with the SI or other ORCA Vendors, is solely responsible for the cost and administration of that contract. The agency must provide the contract for Joint Board review 30 days prior to entering into such contract to demonstrate it will not add cost to the other Agencies and will not delay or interfere with the development or operations of the ORCA System.</p> <p>3. An agency entering into a contract unique to that agency, and not with the SI or other ORCA vendor, is solely responsible for the cost and administration of that contract. The agency must provide the contract for Joint Board review 30 days prior to entering into such contract to demonstrate it will not add cost to the other agencies and will not delay or interfere with the development or operations of the ORCA System.</p> <p>Post approval: The next generation ORCA Capital Budget Policy will be updated to include these authorities and when approvals can be authorized via email.</p>
Source	Regional Program Administrator
Constraints	
Examples	
Related business rules	
Attachments	
Revision history	1.0 TBD Joint Board Approval