

## Joint Board Meeting

### January 14, 2019

**Briefing:** next generation ORCA Business Rules Approval Process

**Purpose:** The purpose of this briefing is to describe the planned approval process for next gen ORCA business rules.

**Background:** There are currently 57 business rules defined for the legacy ORCA system. Each of these was reviewed and approved by the ORCA Joint Board (JB).

Because the next gen ORCA system will change the way the Agencies conduct business, the existing business rules must be updated and new rules must be adopted. These will require a significant amount of work by Agency staff and the Regional Program Team to define, document, review, and obtain approval. The exact number of new business rules has not yet been determined, however over 40 have been identified to date.

**Proposal:** For next gen ORCA, business rules will be assigned to either the JB, ORCA Steering Committee (OSC), or ORCA Business Managers for approval depending upon the subject matter of each rule. The following table describes the breakdown of the types of rules that will be approved by each body:

JB	Joint Board action will continue to be required for business rules pertaining to regional policies or to the ORCA regional budget.	<ul style="list-style-type: none"><li>• Card fees</li><li>• Negative value</li><li>• ORCA card data request policies</li></ul>
OSC	The OSC may approve those business rules that are related to the scope of the program.	<ul style="list-style-type: none"><li>• Pass revenue allocation</li><li>• Account balance transfers</li></ul>
Business Managers	Business Managers may approve those updated or modernized legacy ORCA rules that have no substantive change.	<ul style="list-style-type: none"><li>• Age verification process</li><li>• Transit Employee Dependent Passes</li><li>• Check acceptance</li></ul>