

**Joint Board Meeting**  
**April 8, 2019**

**Action Item:** Approve ORCA Joint Board Officers and Terms

**Purpose:** To nominate and approve ORCA Joint Board officers and their term.

Under Section 5.3 of the Amended and Restated Interlocal Agreement, the Joint Board, by unanimous vote, will “...*establish meeting procedures including the election of a chair, vice chair, and other positions deemed necessary by the Joint Board and the frequency of meetings. The terms of office of the chair and other positions shall be determined by the Joint Board. The vice chair shall serve as acting chair if the chair is absent or otherwise unavailable. Each Joint Board representative shall be entitled to one vote...*”

**Nominations requested for:**

1. Chair – Plans and confirms Joint Board agenda with the Regional Program Administrator, presides over regular and special Joint Board meetings, including the executive session (when scheduled), and executes the Record of Decision for actions approved at regular and special Joint Board meetings. Conducts Joint Board meetings with the support of the Regional Program Administrator.
2. Vice Chair - Serves as Chair in the absence of the Chair. Assumes role of Chair in the event the Chair is unable to serve their full one-year term.
3. Acting Vice Chair – Serves as Chair in the absence of the Chair and Vice Chair.

**Proposed Term:**

The officers shall be appointed and serve for a one-year term, effective annually from June 1 through May 31. At the end of this term, and no later than the May meeting, the Joint Board will appoint and approve officers for the following term.