

Sound Transit Board Programmatic Work Plan – 2024 (This look-ahead summary shows anticipated Board and committee work by quarter, separated by workstreams. Sound Transit Board committees include: System Expansion Committee (SEC), Rider Experience and Operations Committee (REO), Finance and Audit Committee (FAC), and Executive Committee. The work listed is subject to change)

May-June Project work	Q3 Project work	Q4 Project work
<p>Link Projects in Planning</p> <p>Ballard Link Extension</p> <ul style="list-style-type: none"> ✓ Presentation: South Lake Union area feasibility assessment, public engagement, and staff recommendation – SEC and Board <p>Everett Link Extension</p> <ul style="list-style-type: none"> ✓ Action: Project Administration Agreement with the City of Lynnwood for Everett Link Extension – SEC and Board <p>Operations and Maintenance Facility South</p> <ul style="list-style-type: none"> ✓ Action: Select project to be built for Operations and Maintenance Facility South – SEC and Board ✓ Action: Separate Operations and Maintenance Facility South and Tacoma Dome Link Extension Budgets – SEC and Board 	<p>Link Projects in Planning</p> <p>Ballard Link Extension</p> <ul style="list-style-type: none"> • Action: Early property acquisition for the Ballard Link Extension – SEC and Board • Presentation: Update on Draft Environmental Impact Statement and Engagement for Ballard Link Extension – SEC and Board <p>West Seattle Link Extension</p> <ul style="list-style-type: none"> • Presentation: West Seattle Link Extension Final EIS – SEC and Board <p>Tacoma Dome Link Extension</p> <ul style="list-style-type: none"> • Presentation: Draft Environmental Impact Statement for Tacoma Dome Link Extension – SEC <p>Operations and Maintenance Facility South</p> <ul style="list-style-type: none"> • Action: Approve honorarium for Operations and Maintenance Facility South – SEC and Board • Action: Property acquisition for Operations and Maintenance Facility South – SEC and Board 	<p>Link Projects in Planning</p> <p>Ballard Link Extension</p> <ul style="list-style-type: none"> • Presentation: Draft Environmental Impact Statement Publication for Ballard Link Extension – SEC <p>Everett Link Extension</p> <ul style="list-style-type: none"> • Presentation: Project update on Everett Link Extension – SEC <p>West Seattle Link Extension</p> <ul style="list-style-type: none"> • Action: Select project to be built for West Seattle Link Extension – SEC and Board (<i>Carried over from Q3</i>) • Action: Third party funding agreement/term sheet with City of Seattle and King County for West Seattle Link Extension – SEC and Board (<i>Carried over from Q3</i>) • Action: Task Order under City of Seattle Project Administration Agreement for West Seattle Link Extension – SEC and Board • Action: Property acquisitions for West Seattle Link Ext. – SEC and Board • Action: Amend budget for the West Seattle Link Ext. – SEC and Board • Action: Construction services agreement with Puget Sound Energy for West Seattle Link Extension – SEC • Action: Contract for civil final design for West Seattle Link Extension – SEC and Board <p>Link Infill Stations</p> <ul style="list-style-type: none"> • Action: Identify the preferred alternative for the Graham Street infill station – SEC and Board • Action: Identify the preferred alternative for the Boeing Access road infill station – SEC and Board <p>Tacoma Dome Link Extension</p> <ul style="list-style-type: none"> • Presentation: Modifying or confirming the preferred alternative for Tacoma Dome Link Extension – SEC • Action: Modify or confirm the preferred alternative for Tacoma Dome Link Extension – SEC and Board
<p>Souder Projects in Planning</p> <p>Souder Access Improvements</p> <ul style="list-style-type: none"> ✓ Presentation: Souder South Strategic Plan update – SEC 	<p>Souder Projects in Planning</p> <p>Souder Access Improvements</p> <ul style="list-style-type: none"> • Action: Funding agreement with City of Lakewood for Souder Lakewood access improvements project – SEC and Board • Action: Establish baseline budget for Souder Lakewood Access Improvements – SEC and Board • Action: Funding agreement with the City of Tacoma for the Souder South Tacoma Access Improvement Project – SEC and Board • Action: Establish baseline budget for Souder South Tacoma Access Improvement Project - SEC and Board 	

- ~~Action: Task order under WSDOT Umbrella Agreement for South Tacoma Access Improvement Project – SEC and Board (Board action not needed in Q3)~~

Link Projects in Construction

East Link Extension

- ✓ Action: Increase contingency for multiple East Link Extension contracts – SEC and Board
- ✓ Action: Budget transfer for East Link Extension – SEC and Board

Federal Way Link Extension

- ✓ Action: Contract to construct traffic mitigation elements for the Federal Way Link Extension – SEC

Link Projects in Construction

East Link Extension

- **NEW** Action: Amend task order under WSDOT Umbrella Agreement for East Link
- Action: Approve Service and Fare Equity Report for East Link Extension – REO and Board

Federal Way Link Extension

- Action: Amend agreement for continued use of Structure C – System Expansion and Board

Link Projects in Construction

Downtown Redmond Link Extension

- Action: Approve Service and Fare Equity Report for Downtown Redmond Link Extension – REO (*Carried over from Q3*)

Transit-Oriented Development

- ✓ Action: Contribution to **revolving loan fund** – Executive and Board
- ✓ Action: **Marymoor Village TOD** surplus declaration – Exec and Board
- Action: **Surrey Downs TOD** offering strategy – Board (*Postponed*)
- ✓ Presentation: Joint development program - Executive

Transit-Oriented Development

- Action: Approve key business terms for **Lynnwood City Center TOD** project – Executive and Board
- Action: Key business terms for **University District TOD** project – Executive and Board

Transit-Oriented Development

- Action: **Federal Way Transit Center TOD** – Executive and Board
- **NEW** Action: **Kent Des Moines South TOD** updated offering strategy – Executive and Board

Project Reporting

- ✓ Presentation: Projects in Construction – SEC

Project Reporting

- Presentation: Projects in Planning – SEC
- Presentation: Projects in Construction – SEC

Project Reporting

- Presentation: 2024 Annual Program Review – Board (*Carried over from Q2*)
- Presentation: Projects in Planning – SEC
- Presentation: Projects in Construction – SEC

May-June Policy work

Policy Work

- ✓ Action: Update the **Fare Policy** – Executive and Board
- ✓ Action: Update the **System Expansion Project Scope and Betterments Policy** – Board

Q3 Policy work

Policy Work

- Presentation: Feasibility and schedule for **fare capping** on Sound Transit services – Executive and REO
- Presentation: Annual **report on Sustainability** – Executive
- Presentation: Annual **report on Fares** – FAC

Q4 Policy work

Policy Work

- Presentation: Updates to the **Restroom Policy** – Executive and Board
- Action: Update the **Restroom Policy** – Executive and Board
- Presentation: **Faregate Assessment** – REO
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May-June Financial work

Financial Reporting

- ✓ Presentation: Economic and Sound Transit financial management overview – FAC

Q3 Financial work

Financial Reporting

- Presentation: Quarterly financial report (Q1 2024) – FAC
- Presentation: Asset and Liabilities Management quarterly report – FAC

Q4 Financial work

Financial Reporting

- Presentation: Quarterly financial report (Q2 2024) – FAC
- Presentation: Quarterly financial report (Q3 2024) and assessment of finance plan assumptions – FAC
- Presentation: Asset and Liabilities Management quarterly report – FAC
- Presentation: Annual Green Bonds Report – FAC

Audit Reporting

- ✓ Presentation: State Auditor's Office presentation on 2022 Accountability audit exit – FAC Committee

Audit Reporting

- Presentation: 2023 Financial Audit Report - FAC
- Presentation: Internal Audit update quarterly report – FAC

Audit Reporting

- Presentation: 2024 Financial Audit and Single Audit Entrance - FAC
- Presentation: State Auditor's Office presentation on 2023 Accountability audit exit – FAC Committee
- Presentation: Internal Audit update quarterly report – FAC

Budget and Financing

- Action: Annual property tax levy increase – Board
- Presentation: Proposed 2025 Budget and Transit Improvement Plan – FAC and Board
- Presentation and Action: Forward SEC portion of the proposed 2025 Budget to the FAC – SEC
- Presentation and Action: Forward Enhancement, State of Good Repair, Administrative and Transit operations portions of the proposed 2025 Budget to the FAC – REO
- Presentation and Action: Forward systemwide program portion of the proposed 2025 Budget to the FAC – Executive
- Action: Approve the Proposed 2025 Budget and Transit Improvement Plan – FAC and Board

May-June Operations work

Maintenance/Operation Actions

- ✓ Presentation: Vertical conveyances – REO
- ✓ Action: Contract modification for Passenger Information Management System – REO

Property Leases

- ✓ Action: Amend agreement for office space at 705 Union Station – REO and Board
- ✓ Action: Agreement for East Warehouse Facility in Redmond – REO and Board

Q3 Operations work

Station Naming

- Action: Adopt Stride permanent station names – REO and Board

Service Planning and Delivery

- Presentation: Outreach for the 2025 Service Plan – REO
- Public Hearing and Action: Approve 2024 Transit Development Plan and 2023 Annual Report – REO and Board
- Presentation: Preview of 2025 Draft Service Plan – REO
- Presentation: Update on the Title VI program – Executive

Safety

- Action: Approve annual Agency Safety Plan – REO and Board

Maintenance/Operation Actions

- **NEW** Action: Construction contract for a second SeaTac elevator – REO
- **NEW** Action: Contract for Agency-wide vertical transportation maintenance – REO and Board
- Action: Contract modification for software, hardware and professional services – REO
- Action: Contract for pressure washing services – REO
- Action: Contract for janitorial services – REO

Operations and Maintenance Agreements

- **NEW** Action: Amend Construction and Maintenance Agreements with BNSF for 5th and 7th Street crossings in Puyallup – System Expansion and Board
- **NEW** Action: Extending participation in King County income-based pilot program for fares – REO and Board
- **NEW** Action: Agreement for paratransit services to support Link in Snohomish County – REO and Board

Q4 Operations work

Service Planning and Delivery

- Action: Adopt the 2025 Service Plan – REO and Board
- Presentation: Update on light rail efficiencies work – REO and Board
- Action: Authorize award of a Stride contract service provider contract – REO and Board

- Action: Umbrella operations and maintenance agreement with WSDOT for Link projects – REO and Board
- Action: Operations and Maintenance Agreement with WSDOT for the Lynnwood Link Extension – REO and Board
- ~~Action: Operations and Maintenance Agreement with King County for the Downtown Redmond Link Extension – REO and Board (Board action not needed)~~

Reporting

- ✓ Presentation: Passenger Experience Survey – REO
- ✓ Presentation: Rider Experience Metrics report (Monthly) – REO
- ✓ Presentation: Passenger Impact Portfolio Plan update (Monthly) – REO

Reporting

- Presentation: Marketing – REO (*Carried over from Q2*)
- Presentation: Fare Ambassador Quarterly Update – REO
- Presentation: Rider Experience Metrics report (Monthly) – REO
- Presentation: Passenger Impact Portfolio Plan update (Monthly) – REO

Reporting

- Presentation: Enterprise Risk Management program – FAC Committee
- Presentation: Fare Ambassador Quarterly Update – REO
- Presentation: Rider Experience Metrics monthly report – REO
- Presentation: Passenger Impact Portfolio Plan monthly update – REO

May-June Internal Improvements and Oversight work

Technical Advisory Group and Independent Consultant to the Board

- ✓ Presentation: TAG quarterly report – Executive and SEC
- ~~Presentation: Quarterly report from Dave Peters – Executive (Not needed this quarter)~~

Oversight work

- ✓ Action: Two appointments to the Community Oversight Panel (COP) – Executive and Board
- ✓ Presentation and Action: Recommendation and potential appointment to the COP for final Pierce County vacancy – Executive and Board

Reporting

- ✓ Presentation: Status of Implementing TAG recommendations (Monthly) – Executive and SEC

Q3 Internal Improvements and Oversight work

Technical Advisory Group and Independent Consultant to the Board

- Presentation: TAG quarterly report – Executive and SEC
- Presentation: Quarterly report from Dave Peters – Executive

Reporting

- Presentation: Status of Implementing TAG recommendations (Monthly) – Executive and SEC

Q4 Internal Improvements and Oversight work

Technical Advisory Group and Independent Consultant to the Board

- Presentation: TAG quarterly report – Executive and SEC
- Presentation: Quarterly report from Dave Peters – Executive

Oversight work

- Presentation: Annual Community Oversight Panel presentation to the FAC Committee – FAC

Reporting

- Presentation: Status of Implementing TAG recommendations (Monthly) – Executive and SEC