

**Joint Board Meeting
March 8, 2021**

Action Item: Approve Business Rule NBR-039 Authority to Submit Equipment Orders

| Item | Details |
|-------------------|---|
| Unique Identifier | NBR-039 |
| Name | Authority to Submit Equipment Orders |
| Description | <p>For Systems Integrator equipment orders, the Agency Site Managers or Business Managers have sole authority to submit equipment orders to ORCA ROOT leadership on behalf of their respective agencies. These positions have the authority to commit their agency to the terms and conditions of equipment orders and subsequent charges.</p> <p>The authorized positions may temporarily delegate their equipment ordering authority during vacation and other leave with notice to ORCA ROOT leadership.</p> |
| Source | ORCA Director |
| Examples | |
| Attachments | |
| Revision history | 1.0 June 28, 2019 Site Manager Approval |