

Joint Board Meeting
July 12, 2021

Action: Authorize Committee to Recommend Joint Board Operations and Meeting Procedures

Purpose: To form a team comprised of Joint Board representatives and ORCA senior leadership to develop Joint Board operations and meeting procedures and recommend approval of those procedures by the Joint Board.

Per the Interlocal Cooperation Agreement for Implementation, Operation and Maintenance of the ORCA System dated June 13, 2019:

- Section 4.3 Meeting Procedures, *The Joint Board shall establish procedures for the operations and meetings of the Joint Board, including the election of a chair, vice chair, and other positions deemed necessary by the Joint Board and the frequency of meetings; and,*
- Section 4.4.20, the Joint Board has the authority to *establish committees and advisory groups to perform activities related to the ORCA System or provide reports or recommendations to the Joint Board related to the ORCA System.*

The committee will be comprised of three Joint Board members, the ORCA Director and the ORCA Regional Program Director. The committee will provide regular progress updates until the Joint Board reviews and approves the operations and meeting procedures.