

**Joint Board Meeting  
November 8, 2021**

**Action:** Authorize Termination of ORCA Three-Party Escrow Services Agreement

**Purpose:** To authorize termination of the Three-Party Escrow Services Agreement between Iron Mountain, the ORCA Agencies and Vix Technology (USA) Inc.

The Site Managers and Vix have agreed to the proposed termination given the pending transition to the next gen ORCA system.

The Escrow Services Agreement has been renewed annually since it's execution in December 2008.

With Joint Board authority, the ORCA Regional Program Director will notify Iron Mountain to terminate the Agreement no later than December 31, 2021. The notification will include signatory for each ORCA Agency and Vix Technology, as required to terminate the agreement.

Iron Mountain will return all deposited material to Vix Technology (USA), Inc. Vix will retain the materials until the schedule for destruction is confirmed by the agencies.

**Recommendation:** The Site Managers recommend this authorization to terminate the Agreement.