



Motion No. M2020-24

A motion of the Board of the Central Puget Sound Regional Transit Authority ratifying the chief executive officer’s finding of the existence of an emergency in connection with the purchase of goods and services directly related to Sound Transit’s response to COVID-19.

Background

On February 29, 2020, Governor Jay Inslee issued a proclamation that a State of Emergency exists in all counties in the state of Washington due to COVID-19. King County also issued an emergency declaration on March 2, 2020. Snohomish and Pierce Counties issued emergency declarations on March 4, 2020 and March 6, 2020, respectively. In addition, on March 13, 2020, President Trump declared a national emergency due to the COVID-19 outbreak across the United States.

The Board’s Procurement and Delegated Authority policy, Resolution No. R2018-40, Section 2.9, authorizes the CEO to declare an emergency and execute any contracts or make purchases necessary to respond to that emergency. The policy requires that the CEO request ratification of the finding of an emergency, and any contracts that exceed the federal simplified acquisition threshold of \$150,000, at the next regular Board meeting. The policy also requires that the CEO keep the Board informed about the emergency and the progress of any contracts or purchases executed to address the emergency.

The CEO signed the emergency declaration on March 20, 2020. The declaration allows procurements for goods and services directly related to Sound Transit’s response to COVID-19 to be exempt from competitive solicitation requirements. Any such procurements that exceed \$150,000 will be brought to the Board for ratification at the next regular meeting following contract execution. Sound Transit will track and report to the CEO on all COVID-19 emergency purchases exceeding \$10,000.

Motion

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer’s finding of the existence of an emergency is ratified in connection with the purchase of goods and services directly related to Sound Transit’s response to COVID-19.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on _____.

Kent Keel
Board Chair

Attest:

Kathryn Flores
Board Administrator