



## Motion No. M2021-36

### Contract for CISCO Data Communications Equipment, Maintenance and Services

Meeting:	Date:	Type of action:	Staff contact:
Rider Experience & Operations Committee	06/03/2021	Final action	<b>Jason Weiss, Chief Information Officer</b> Garv Nayyar, Deputy Project Director - IT Operations

### Proposed action

Authorizes the chief executive officer to execute a federally funded, piggyback contract with CISCO Systems, Inc. and/or its Authorized Fulfillment Partners to provide CISCO telephony equipment, network equipment, software and hardware maintenance and professional services through September 2026 for a total authorized contract amount not to exceed \$5,000,000, plus applicable taxes.

### Key Features Summary

- Sound Transit currently procures CISCO hardware and software through the Washington State Department of Enterprise Services (DES) Master Contract. Right! Systems, Inc. is one of CISCO's Authorized Fulfillment Partners under that contract.
- This federalized contract would specifically be allocated for the purchase of CISCO hardware and software for system expansion projects to include but not limited to: all new Link Light Rail and Sounder stations and maintenance facilities, as well as temporary remote sites for construction that are funded using Federal Transit Administration monies.
- The DES Master Contract is expiring on May 31, 2021 and is being replaced by a new five-year Master Contract for CISCO hardware, services, software and maintenance. Right! Systems, Inc. would continue to be CISCO's Authorized Fulfillment Partner under the new contract.
- The new DES Master Contract will allow Sound Transit to take advantage of a 10 to 35 percent discount.
- Sound Transit will use this contract to:
  - Purchase new desk phones, CISCO servers and software;
  - Purchase new hardware for approved agency projects for Sound Transit employees and consulting staff; and
  - Procure maintenance renewals for CISCO network equipment, servers, and software.
- The requested amount is sufficient to provide equipment and services through September 2026 (initial Term, plus two, one-year options).

### Background

Sound Transit has been using CISCO products for fifteen years to support the agency's growing networks, telephony and financial network system environments. Although the Agency has standardized on Juniper network equipment, CISCO hardware is used in non-environmentally controlled settings such as parking garages and link station platforms. Sound Transit is exercising its option to obtain services through Right!

Systems, Inc. at a 10 to 35 percent discount through the DES Master Contract. The term of the contract will coincide with the term of the DES Master Contract.

This contract includes sufficient authority to cover procurement needs for desk phones, network equipment, and software to support the agency network. This contract also includes funds for services, maintenance renewals on all network equipment, software, and server hardware required to support approved technology projects. The maintenance services portion of the contract includes around-the-clock support for servers, parts, and software, with a four-hour response time.

### **Procurement information**

This is a piggyback of the Washington State Department of Enterprise Services' (DES) Participating Addendum (#05819) to the National Association of State Procurement Officers (NASPO) Agreement with CISCO Systems (master contract AR3227.)

Under the terms of the agreement, Sound Transit will purchase product from CISCO Systems, Inc. through its approved Fulfillment Partners (resellers) for the State of Washington. The NASPO contract has rigorous supplier commitments to ensure supplier partners offer their best supplier government pricing which allows Sound Transit to take advantage of the discounts afforded by this multi-agency procurement mechanism.

State of Utah, in conjunction with NASPO, competed a Request for Proposals; thereby, receiving 29 proposals and awarded nine contracts. The Master Contract (AR3227) was executed October 1, 2019 for a five-year initial term ending September 30, 2024, which may be extended up to two additional, one-year renewal options provided both the master contract and the DES's Participating Addendum permit. The DES Participating Addendum (#05819) was executed April 1, 2021 and runs through September 30, 2024 and may be extended by two, one-year options.

### **Fiscal information**

This blanket contract will be used for CISCO Voice over Internet Protocol (VoIP) telephone equipment, network equipment, software and hardware maintenance services in support of all Sound Transit's facilities. Funding for this contract will come from Information Technology (IT) capital programs for all equipment, and the staff operating budgets for any software and hardware maintenance services performed.

This blanket contract will also be used for computing hardware, network equipment, software, services and maintenance for capital purchases in support of Agency networks, Link, Sounder and remote construction sites. Since the proposed procurements will be assigned on an on-demand basis, the distribution of costs will be determined as schedules and budgets are established for this work.

### **Disadvantaged and small business participation**

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Because this contract "piggybacks" onto the NASPO agreement with CISCO, goals for participation were not established by Sound Transit.

### **Time constraints**

A one-month delay would severely impact support services from the vendor.

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**Environmental review** – KH 5/20/21

**Legal review** – AJP 5/27/21



## **Motion No. M2021-36**

A motion of the Rider Experience and Operations Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a federally funded, piggyback contract with CISCO Systems, Inc. and/or its Authorized Fulfillment Partners to provide CISCO telephony equipment, network equipment, software and hardware maintenance and professional services through September 2026 for a total authorized contract amount not to exceed \$5,000,000, plus applicable taxes.

### **Background**

Sound Transit has been using CISCO products for fifteen years to support the agency's growing networks, telephony and financial network system environments. Although the Agency has standardized on Juniper network equipment, CISCO hardware is used in non-environmentally controlled settings such as parking garages and link station platforms. Sound Transit is exercising its option to obtain services through Right! Systems, Inc. at a 10 to 35 percent discount through the Washington State Department of Enterprise Services (DES) Master Contract. The term of the contract will coincide with the term of the DES Master Contract.

The current DES Master Contract is expiring on May 31, 2021 and is being replaced by a new five-year Master Contract for CISCO hardware, services, software and maintenance. Right! Systems, Inc. would continue to be CISCO's Authorized Fulfillment Partner under the new contract.

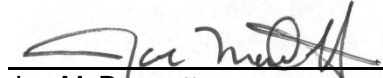
This federalized contract would specifically be allocated for the purchase of CISCO hardware and software for system expansion projects to include but not limited to: all new Link Light Rail and Sounder stations and maintenance facilities, as well as temporary remote sites for construction that are funded using Federal Transit Administration monies.

This contract includes sufficient authority to cover procurement needs for desk phones, network equipment, and software to support the agency network. This contract also includes funds for services, maintenance renewals on all network equipment, software, and server hardware required to support approved technology projects. The maintenance services portion of the contract includes around-the-clock support for servers, parts, and software, with a four-hour response time.

**Motion**

It is hereby moved by the Rider Experience and Operations Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a federally funded, piggyback contract with CISCO Systems, Inc. and/or its Authorized Fulfillment Partners to provide CISCO telephony equipment, network equipment, software and hardware maintenance and professional services through September 2026 for a total authorized contract amount not to exceed \$5,000,000, plus applicable taxes.

APPROVED by the Rider Experience and Operations Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on June 3, 2021.

  
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Joe McDermott  
Rider Experience and Operations Vice Chair

**Attest:**

  
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Kathryn Flores  
Board Administrator