

## Motion No. M2022-13

### Contract with CDW Government LLC for Technology Solutions, Products, and Services

Meeting:	Date:	Type of action:	Staff contact:
Rider Experience & Operations Committee	02/09/2022	Final action	<b>Jason Weiss, Chief Information Officer</b>  Garv Nayyar, Deputy Project Director - IT Operations

### Proposed action

Authorizes the chief executive officer to execute a federally funded, piggyback contract with CDW Government LLC to provide technology software, hardware, peripherals, software and hardware maintenance and professional services through February 2025 for a total authorized contract amount not to exceed \$5,000,000, plus applicable taxes.

### Key Features Summary

- Sound Transit will execute a “piggyback” contract through the OMNIA Partners, Public Sector Master Contract with CDW Government LLC (CDW-G) for a variety of items and services offered in the technology catalog including, but not limited to:
  - The replacement of aging small hardware, and peripherals such as headsets, keyboards, AV equipment, digital cameras
  - The purchase of new software, hardware, and peripherals for approved agency projects for Sound Transit full time employees and consulting staff
  - Maintenance renewals for software licenses and hardware
  - Professional services like networking, security, cloud and IT Consulting
- This federalized contract would specifically be allocated for the purchase of hardware, software, maintenance and design services for system expansion projects to include but not limited to: all new Link Light Rail and Sounder stations and maintenance facilities, as well as temporary remote sites for construction that are funded using Federal Transit Administration monies.
- Using the OMNIA Partners competitively procured contract allows Sound Transit to take advantage of a significant discount afforded by this cooperative procurement mechanism.
- The existing contract through the Washington State Department of Enterprise Services expires in 2022. This contract was awarded to CDW-G by OMNIA Partners in March 2018 for a term of five years, with two one-year options to extend.
- The requested amount is sufficient to provide equipment and services through February 2025 (initial Term, plus two, one-year options).
- Applicable taxes for this contract are currently estimated to be \$512,500.

## **Background**

Sound Transit is currently utilizing a “piggyback” contract through the Washington State Department of Enterprise Services Master Contract that is set to expire on April 7, 2022 and will not be renewed. This action would authorize a new “piggyback” contract under the OMNIA Partners, Public Sector Master Contract with CDW-G. The agency has used a “piggyback” purchasing mechanism for the past fifteen years and has determined that it provides good purchasing value for the agency.

CDW-G’s competitive pricing has allowed Sound Transit to purchase professional services, peripherals, software maintenance, new hardware, and software licenses to meet the agency’s current and growing needs and maximize the agency’s overall budget for these purchases. The OMNIA Partners, Public Sectors contract allows Sound Transit to take advantage of a significant discount afforded by this cooperative procurement mechanism.

## **Procurement information**

This is a “piggyback” on a OMNIA Partners, Public Sectors contract. Lead agency of City of Mesa, AZ conducted a competitive solicitation process through a Request for Proposals published on September 20, 2017 and awarded to CDW-G on March 1, 2018 to February 28, 2025, for a five-year initial term with two, one-year options to extend. This contract has rigorous supplier commitments to ensure supplier partners offer their best supplier government pricing which allows Sound Transit to negotiate even greater discounts than stated contract minimums.

## **Fiscal information**

This action with CDW Government LLC for \$5,000,000, plus applicable taxes will be funded from the Services and the Materials and Supplies categories within the Information Technology (IT) department’s annual operating budget. The Services category budget is \$12,008,927, of which a total of \$765,195 is estimated to be spent for the contract in 2022. The Materials and Supplies category budget is \$1,275,649, of which a total of \$247,725 is estimated to be spent for the contract in 2022. Both of which are currently within the agency’s budget authority.

After the approval of this action, the remaining annual budget will be used to fund other department expenditures anticipated in the 2022 annual budget.

Funding for the additional years of the contract will be included in future annual budget processes.

## Information Technology

(in thousands)

Cost Category	2022 Annual Operating Budget	YTD Actuals	This Action (Current Year Impact Only)	YTD Actuals Plus Action (Current Year Only)	Remaining Annual Operating Budget
Salaries and Benefits	\$20,536	\$	\$	\$	\$20,536
Services	12,009		765	765	11,244
Materials and Supplies	1,276		248	248	1,028
Utilities	1,002				1,002
Miscellaneous	108				108
Leases and Rentals					
<b>Total Annual Operating Budget</b>	<b>\$34,931</b>	<b>\$</b>	<b>\$1,013</b>	<b>\$1,013</b>	<b>\$33,918</b>

Contract Spending Plan	Spending to Date <sup>3</sup>	Forecasted Spend for Remainder of 2022	Future Spending	Total
CDW Government LLC	\$	\$1,013	\$4,500	\$5,513

Contract Detail	Board Approved Contract Value	Proposed Action	Proposed Revised Board Approved Contract Value
CDW Government LLC	\$	\$5,000	\$5,000
Contingency			
<b>Contract Sub-Total (without taxes)</b>	<b>\$</b>	<b>\$5,000</b>	<b>\$5,000</b>
Estimated Taxes		513	513
<b>Contract Total (with taxes)</b>	<b>\$</b>	<b>\$5,513</b>	<b>\$5,513</b>
Percent Contingency	0%	0%	0%

### Notes:

1 Annual Operating Budget is located on page 71 of the Proposed 2022 Budget book.

## Disadvantaged and small business participation

Sound Transit promotes and encourages small business participation, which also includes Disadvantaged Business Enterprises (DBEs). Because this contract “piggybacks” onto the OMNIA Partners Public Sector Contract with CDW-G, goals for participation were not established by Sound Transit.

## Time constraints

A one-month delay would severely impact support services from the vendor.

**Environmental review – KH 1/21/22**

**Legal review – AJP 1/28/22**

## **Motion No. M2022-13**

A motion of the Rider Experience and Operations Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a federally funded, piggyback contract with CDW Government LLC to provide technology software, hardware, peripherals, software and hardware maintenance and professional services through February 2025 for a total authorized contract amount not to exceed \$5,000,000, plus applicable taxes.

### **Background**

Sound Transit is currently utilizing a “piggyback” contract through the Washington State Department of Enterprise Services Master Contract that is set to expire on April 7, 2022 and will not be renewed. This action would authorize a new “piggyback” contract under the OMNIA Partners, Public Sector Master Contract with CDW Government LLC (CDW-G.) The agency has used a “piggyback” purchasing mechanism for the past fifteen years and has determined that it provides good purchasing value for the agency.

CDW-G’s competitive pricing has allowed Sound Transit to purchase professional services, peripherals, software maintenance, new hardware, and software licenses to meet the agency’s current and growing needs and maximize the agency’s overall budget for these purchases. The OMNIA Partners, Public Sectors contract allows Sound Transit to take advantage of a significant discount afforded by this cooperative procurement mechanism.

Sound Transit will execute a “piggyback” contract through the OMNIA Partners, Public Sector Master Contract with CDW-G for a variety of items and services offered in the technology catalog including, but not limited to:

- The replacement of aging small hardware, and peripherals such as headsets, keyboards, AV equipment, digital cameras
- The purchase of new software, hardware, and peripherals for approved agency projects for Sound Transit full time employees and consulting staff
- Maintenance renewals for software licenses and hardware
- Professional services like networking, security, cloud and IT Consulting

This federalized contract would specifically be allocated for the purchase of hardware, software, maintenance and design services for system expansion projects to include but not limited to: all new Link Light Rail and Sounder stations and maintenance facilities, as well as temporary remote sites for construction that are funded using Federal Transit Administration monies.

Using the OMNIA Partners competitively procured contract allows Sound Transit to take advantage of a significant discount afforded by this cooperative procurement mechanism.

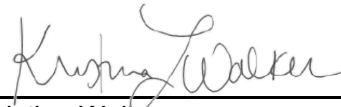
The existing contract through the Washington State Department of Enterprise Services expires in 2022. This contract was awarded to CDW-G by OMNIA Partners in March 2018 for a term of five years, with two one-year options to extend. The requested amount is sufficient to provide equipment and services through February 2025 (initial Term, plus two, one-year options).

Applicable taxes for this contract are currently estimated to be \$512,500.

## Motion

It is hereby moved by the Rider Experience and Operations Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a federally funded, piggyback contract with CDW Government LLC to provide technology software, hardware, peripherals, software and hardware maintenance and professional services through February 2025 for a total authorized contract amount not to exceed \$5,000,000, plus applicable taxes.

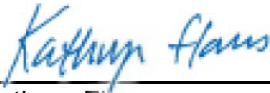
APPROVED by the Rider Experience and Operations Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on February 9, 2022.



---

Kristina Walker  
Rider Experience and Operations Chair

## Attest:



---

Kathryn Flores  
Board Administrator