



## Motion No. M2022-25

### Project Administration Agreement with Port of Seattle related to the West Seattle and Ballard Link Extensions Project

Meeting:	Date:	Type of action:	Staff contact:
System Expansion Committee Board	3/10/2022 3/24/2022	Recommend to Board Final action	Don Billen, PEPD Executive Director <b>Cathal Ridge, Executive Corridor Director</b> <b>Jason Hampton, HCT Development Manager</b>

### Proposed action

Authorizes the chief executive officer to: 1) execute a Project Administration Agreement with the Port of Seattle for the West Seattle and Ballard Link Extensions Project; and 2) execute task orders that are consistent with the agreement and do not exceed a combined total of \$5,000,000.

### Key features summary

- The West Seattle and Ballard Link Extensions Project is located within the City of Seattle. The Port of Seattle (Port) operates facilities in the project area. Port facilities will be affected by the project and Port involvement in project planning is critical to the successful and timely delivery of the project.
- In 2020, the Board approved Motion No. M2020-44 authorizing a Partnering Agreement with the Port, Northwest Seaport Alliance (NWSA) and Sound Transit to document and confirm a mutual understanding of general terms and conditions to advance the implementation of the Project.
- This action would authorize a Project Administration Agreement to address the commitment in the Partnering Agreement for the Parties to negotiate a funding agreement to provide reimbursement to the Port for the costs of certain services and products related to the project.
- Following execution of a Project Administration Agreement with the Port, the parties will execute one or more task orders consistent with the agreement, not to exceed a combined total of \$5,000,000.
- The Port of Seattle Commission is expected to approve the execution of this agreement on Thursday, April 12, 2022.

### Background

The West Seattle and Ballard Link Extensions project would expand Link light rail transit service from downtown Seattle to West Seattle's Alaska Junction neighborhood, and to Ballard's Market Street area. The project corridor is approximately 11.8 miles long and is part of the ST3 Plan of regional transit system investments, approved for funding by voters in the region in 2016.

In May and October 2019, after completion of the alternatives development phase of the project, the Board identified alternatives to be studied in a Draft Environmental Impact Statement (EIS). In January 2022, Sound Transit and the Federal Transit Administration published the Draft EIS for the West Seattle and Ballard Link Extensions project.

In November 2019 the Port and NWSA delivered a letter to Sound Transit CEO, Peter Rogoff, requesting the development and execution of a partnering agreement. The letter outlined key areas where the Port/NWSA sought to establish commitments for enhanced collaboration between the three agencies.

In August 2020, the Port, NWSA and Sound Transit executed a Partnering Agreement for the Project (GA 0089-20), following Board approval of Motion No. M2020-44.

The Project Administration Agreement with the Port addresses the commitment in Section 10.1.2 of the Partnering Agreement for the Parties to work cooperatively to negotiate in good faith a funding agreement to provide reimbursement to the Port for the costs of certain services and products related to the project. The Sound Transit partnering process with the Port is consistent with the System Expansion Implementation Plan (SEIP). The agreement has been reviewed and approved by Sound Transit and Port staff.

Following execution of a Project Administration Agreement with the Port, the parties will execute one or more task orders, the total value of which shall not exceed the CEO's \$5,000,000 delegated signature authority.

## Project status

-----○-----					
<b>Project Identification</b>	<b>Alternatives Identification</b>	<b>Conceptual Engineering/ Draft EIS</b>	<b>Preliminary Engineering/ Final EIS</b>	<b>Final Design</b>	<b>Construction</b>

Draft EIS Public Comment Period open through April 28, 2022.

Project scope, schedule and budget summary are located on page 119 of the January 2022 Agency Progress Report.

## Fiscal information

Although there is no direct or immediate fiscal action associated with the proposed action, there may be fiscal impacts as the project progresses.

Following the execution of the agreement, Sound Transit and the Port of Seattle will execute one or more task orders consistent with the agreement, which will not exceed a combined total of \$5,000,000. During the development of these task orders, available budget will be confirmed before approval by the CEO.

The current cost estimate for the West Seattle and Ballard Link Extensions project is \$12,158 million in 2019\$ and is affordable within the Agency's Finance Plan by 2039. Staff are managing the project toward the Target Schedule of 2037, while working to close an affordability gap of \$1,800 million in 2019\$. This action is in alignment with Resolution R2021-05 and does not impact the affordability of any other system expansion project.

## Disadvantaged and small business participation

### Participation by small businesses and disadvantaged business enterprises (DBEs)

Not applicable to this action.

## **Title VI compliance**

Not applicable to this action.

## **Public involvement**

Sound Transit will actively seek public feedback at all project stages for the West Seattle and Ballard Link Extensions Project with the goal of fostering public trust through transparent communication, meaningful involvement and being responsive to concerns and issues.

## **Time constraints**

A one-month delay in approval of this agreement could affect the ability to coordinate the planning and design with the Port. Thus, a delay could impact the design schedule.

## **Prior Board/Committee actions**

Motion No. M2020-44: Authorized the chief executive officer to execute a Partnering Agreement with the Port of Seattle and Northwest Seaport Alliance for the West Seattle and Ballard Link Extensions Projects.

---

**Environmental review** – KH 2/28/22

**Legal review** – NM 3/2/22



## **Motion No. M2022-26**

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to: 1) execute a Project Administration Agreement with the Port of Seattle for the West Seattle and Ballard Link Extensions Project; and 2) execute task orders that are consistent with the agreement and do not exceed a combined total of \$5,000,000.

### **Background**

The West Seattle and Ballard Link Extensions project would expand Link light rail transit service from downtown Seattle to West Seattle's Alaska Junction neighborhood, and to Ballard's Market Street area. The project corridor is approximately 11.8 miles long and is part of the ST3 Plan of regional transit system investments, approved for funding by voters in the region in 2016.

In May and October 2019, after completion of the alternatives development phase of the project, the Board identified alternatives to be studied in a Draft Environmental Impact Statement (EIS). In January 2022, Sound Transit and the Federal Transit Administration published the Draft EIS for the West Seattle and Ballard Link Extensions project.

In November 2019 the Port and NWSA delivered a letter to Sound Transit CEO, Peter Rogoff, requesting the development and execution of a partnering agreement. The letter outlined key areas where the Port/NWSA sought to establish commitments for enhanced collaboration between the three agencies.

In August 2020, the Port, NWSA and Sound Transit executed a Partnering Agreement for the Project (GA 0089-20), following Board approval of Motion No. M2020-44.

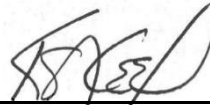
The Project Administration Agreement with the Port addresses the commitment in Section 10.1.2 of the Partnering Agreement for the Parties to work cooperatively to negotiate in good faith a funding agreement to provide reimbursement to the Port for the costs of certain services and products related to the project. The Sound Transit partnering process with the Port is consistent with the System Expansion Implementation Plan (SEIP). The agreement has been reviewed and approved by Sound Transit and Port staff.

Following execution of a Project Administration Agreement with the Port, the parties will execute one or more task orders, the total value of which shall not exceed the CEO's \$5,000,000 delegated signature authority.

**Motion**

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to: 1) execute a Project Administration Agreement with the Port of Seattle for the West Seattle and Ballard Link Extensions Project; and 2) execute task orders that are consistent with the agreement and do not exceed a combined total of \$5,000,000.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 24, 2022.



---

Kent Keel  
Board Chair

**Attest:**



---

Kathryn Flores  
Board Administrator