



## Motion No. M2025-01

**Project Administration Agreement with the City of Bellevue for the Stride I-405 Bus Rapid Transit project.**

Meeting:	Date:	Type of action:	Staff contact:
System Expansion Committee Board	01/09/2025 01/23/2025	Recommend to Board Final action	Terri Mestas, Deputy CEO, Capital Delivery Manan Garg, Executive Director, Capital Delivery <b>Rick Capka, Acting Program Executive, Stride BRT</b> <b>Joey Altchech, Senior Project Manager, Stride BRT</b>

### Proposed action:

Authorizes the chief executive officer to execute a Project Administration Agreement with the City of Bellevue for the Stride I-405 Bus Rapid Transit project.

### Key features summary

- This agreement addresses the parties' commitment to work cooperatively to provide reimbursement to the City of Bellevue for the costs of certain services and products related to the successful planning and implementation of the BRT projects, the Bellevue Transit Center and Bellevue layover.
- The agreement will establish a task order process for Sound Transit to reimburse the city for certain costs not covered by the city's land use, permitting, or other fee schedules.
- Work under this agreement could include tasks that are directly related to the project, are essential to meeting project objectives and schedule, and support project design, permitting and construction activities, such as documentation of durable and specific project commitments, public right-of-way review and approval services, documented decisions including coordination to facilitate permit approvals, or streamline permitting as outlined.
- Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders consistent with the agreement, up to a total value that shall not exceed the CEO's delegated signature authority of \$10,000,000. It is anticipated that the services covered by this agreement will not exceed \$300,000.
- This agreement will not need to be executed by the Bellevue City Council.

### Background

The Stride Bus Rapid Transit (BRT) program is comprised of 24 BRT stations across three service corridors. The S1 line, part of the I-405 Stride BRT project, will connect Burien and Bellevue with stops at Burien Transit Center, Tukwila International Blvd Station, Renton Transit Center, Renton / NE 44th Station, and Bellevue Transit Center.

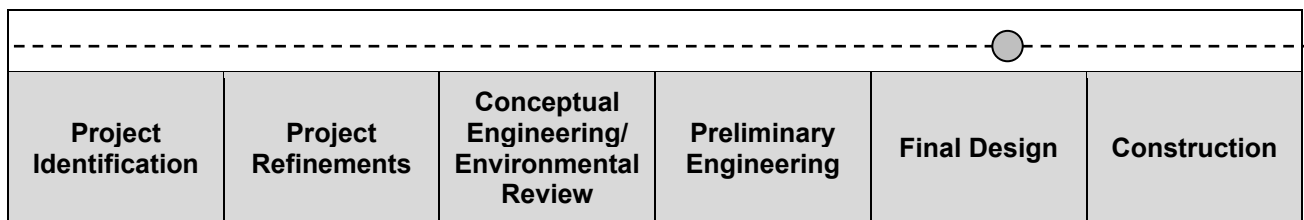
Project development to date has been the preliminary and final design of the BRT project elements within the City of Bellevue. These specific elements are the Bellevue Transit Center improvements and the new Bellevue Layover. Currently, the Bellevue Transit Center is at 100% design, and the Bellevue Layover is at 90% design.

The Project Administration Agreement with the City will allow both parties to continue working cooperatively to see the BRT project elements within the City of Bellevue through to completion. Sound Transit will reimburse City of Bellevue staff time for activities essential to meet project objectives such as schedule, design, permitting, and construction activities, which include, but are not limited to:

- Documentation of durable and specific project commitments,
- Public right-of-way review and approval services,
- Documented decisions including coordination to facilitate permit approvals or streamline permitting,
- Construction observation by City to ensure quality and other types of agreements further implementation of the project,
- Respond to requests made by Sound Transit to provide project related technical information,
- Remaining design reviews,
- Active participation in design discussions and other planning efforts; and
- Any other project related items on an as needed basis including, field visits, public relations support, acquisitions support, and closeout.

The agreement has been reviewed and approved by Sound Transit and City staff. Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders, the total value of which shall not exceed the CEO's \$10,000,000 delegated signature authority.

## Project status



The BRT elements within the City of Bellevue are currently in the final design phase. Projected completion date for Final Design: Q2 2025.

Project scope, schedule, and budget summary are located on the [Sound Transit website](#).

## Fiscal information

Although there is no direct or immediate fiscal action associated with the proposed action, there may be fiscal impacts as the Stride-BRT program progresses.

Following the execution of the agreement, Sound Transit and City of Bellevue will execute one or more task orders consistent with the agreement, which will not exceed a combined total of

\$10,000,000. It is anticipated that the services covered by this agreement will not exceed \$300,000 and will likely be within \$100,000 - \$200,000.

### **Disadvantaged and small business participation**

Not applicable to this action.

### **Public involvement**

Not applicable to this section

### **Time constraints**

A one-month delay would not create a significant impact to the project schedule.

### **Prior Board/Committee actions**

Resolution No. R2023-18: Adopted the I-405 Stride Bus Rapid Transit project baseline schedule and budget.

Resolution No. R2021-08: Selected the route and station locations for the I-405 Bus Rapid Transit Project.

---

**Environmental review** – KH 12/23/24

**Legal review** – MT 12/30/24

## Motion No. M2025-01

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a Project Administration Agreement with the City of Bellevue for the Stride I-405 Bus Rapid Transit project.

### Background

The Stride Bus Rapid Transit (BRT) program is comprised of 24 BRT stations across three service corridors. The S1 line, part of the I-405 Stride BRT project, will connect Burien and Bellevue with stops at Burien Transit Center, Tukwila International Blvd Station, Renton Transit Center, Renton / NE 44th Station, and Bellevue Transit Center.

Project development to date has been the preliminary and final design of the BRT project elements within the City of Bellevue. These specific elements are the Bellevue Transit Center improvements and the new Bellevue Layover. Currently, the Bellevue Transit Center is at 100% design, and the Bellevue Layover is at 90% design.

The Project Administration Agreement with the City will allow both parties to continue working cooperatively to see the BRT project elements within the City of Bellevue through to completion. Sound Transit will reimburse City of Bellevue staff time for activities essential to meet project objectives such as schedule, design, permitting, and construction activities, which include, but are not limited to:

- Documentation of durable and specific project commitments,
- Public right-of-way review and approval services,
- Documented decisions including coordination to facilitate permit approvals or streamline permitting,
- Construction observation by City to ensure quality and other types of agreements further implementation of the project,
- Respond to requests made by Sound Transit to provide project related technical information,
- Remaining design reviews,
- Active participation in design discussions and other planning efforts; and
- Any other project related items on an as needed basis including, field visits, public relations support, acquisitions support, and closeout.

The agreement has been reviewed and approved by Sound Transit and City staff. Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders, the total value of which shall not exceed the CEO's \$10,000,000 delegated signature authority.

This agreement addresses the parties' commitment to work cooperatively to provide reimbursement to the City of Bellevue for the costs of certain services and products related to the successful planning and implementation of the BRT projects, the Bellevue Transit Center and Bellevue layover.

The agreement will establish a task order process for Sound Transit to reimburse the city for certain costs not covered by the city's land use, permitting, or other fee schedules.

Work under this agreement could include tasks that are directly related to the project, are essential to meeting project objectives and schedule, and support project design, permitting and construction activities, such as documentation of durable and specific project commitments, public right-of-way

review and approval services, documented decisions including coordination to facilitate permit approvals, or streamline permitting as outlined.

Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders consistent with the agreement, up to a total value that shall not exceed the CEO's delegated signature authority of \$10,000,000.

This agreement will not need to be executed by the Bellevue City Council.

## **Motion**

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a Project Administration Agreement with the City of Bellevue for the Stride I-405 Bus Rapid Transit project.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on January 23, 2025.



Dave Somers  
Board Chair

## **Attest:**



Kathryn Flores  
Board Administrator