

Motion No. M2025-21

Project Administration Agreement with City of Tacoma for the Tacoma Dome Link Extension project

Meeting:	Date:	Type of action:	Staff contact:
System Expansion Committee Board	4/10/2025 4/24/2025	Recommend to Board Final action	Terri Mestas, Deputy CEO, Capital Delivery Manan Garg, Executive Director, Capital Delivery Lauryn Douglas, TDLE Planning Director Diane Wiatr, TDLE Development Manager

Proposed action

Authorizes the chief executive officer to execute a Project Administration Agreement with the City of Tacoma for the Tacoma Dome Link Extension project.

Key features summary

- The Tacoma Dome Link Extension project (TDLE) will extend Link light rail service from Federal Way to the City of Tacoma (City). City involvement in project planning is critical to the project's successful and timely delivery.
- In 2018, the Board approved Motion No. M2018-63, authorizing a Partnering Agreement with the City of Tacoma to document and confirm a mutual understanding of general terms and conditions to advance the implementation of the Project.
- This action would authorize a Project Administration Agreement to address the commitment in the Partnering Agreement to negotiate an agreement to provide reimbursement to the City for the costs of certain services and related products during the planning phase of the project.
- Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders consistent with the agreement, up to a total value that shall not exceed the CEO's delegated signature authority of \$10,000,000.
- The Tacoma City Council is scheduled to approve the execution of this agreement on April 8, 2025.

Background

The TDLE project is part of the ST3 plan, which voters approved funding in 2016. TDLE extends Link light rail transit approximately 9.7 miles from the Federal Way Downtown station to Tacoma Dome. This includes four stations, two parking facilities, and allowances for system access improvements, sustainability, and transit-oriented development. The Board adopted forecasted in-service date is 2035.

In May 2018, the Board approved Motion No. M2018-63, authorizing a Partnering Agreement with the City to document and confirm a mutual understanding of general terms and conditions to advance the implementation of the project.

In July 2019, after completion of the alternatives development phase of the project and a public scoping period, the Board identified preferred alternative(s) and other alternatives to be studied in a Draft Environmental Impact Statement (EIS). In March 2023, the Board identified additional alternatives for study in the Draft EIS. Preparation of the Draft EIS under the State Environmental Policy Act and National Environmental Policy Act is underway.

The Project Administration Agreement with the City is part of the commitment in Section 10 of the Partnering Agreement to work cooperatively to establish an agreement to provide reimbursement to the City for costs of certain services and products related to the Project during the planning phase. The Sound Transit partnering process with the City is consistent with the System Expansion Implementation Plan.

Sound Transit will reimburse City staff time for activities that include, but are not limited to:

- Project Administration
- Design and Document Review
- Coordination on Environmental Review
- Preliminary Permitting Coordination

Sound Transit will not reimburse the City for time spent on tasks that fall under the ordinary course of business such as review of the Draft and Final Environmental Impact Statements.

The agreement has been reviewed and is recommended by Sound Transit and City staff.

Following execution of a Project Administration Agreement with the City, the parties will execute one or more task orders, the total value of which will not exceed the CEO’s \$10,000,000 delegated signature authority.

Project status

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Project Identification	Alternatives Identification	Conceptual Engineering/ Draft EIS	Preliminary Engineering/ Final EIS	Final Design	Construction

Projected completion date for Conceptual Engineering: Q1 2025

Current project status, performance metrics, and additional information are located on page 16 of the February 2025 System Expansion Monthly Status Report.

Fiscal information

Although there is no direct or immediate fiscal action associated with the proposed action, there may be fiscal impacts as the project progresses. Those impacts will be addressed during future actions as they are presented.

The Project Administration Agreement described in this proposed action will be assigned on a task order basis. Funding for the task orders will come from the existing, board-approved project budget. As services will be rendered as needed, cost distribution will be determined as each task order is executed.

Disadvantaged and small business participation

Not applicable to this action.

Public involvement

Not applicable to this action.

Time constraints

A one-month delay would not create a significant impact on the project schedule.

Prior Board/Committee actions

Motion No. M2023-19: (1) Identified additional alternatives for study in the Draft Environmental Impact Statement for the Tacoma Dome Link Extension project, including new alignment and station options, and (2) modified the preferred alternative in the South Federal Way segment from the station area south.

Motion No. M2019-77: A motion of the Board of the Central Puget Sound Regional Transit Authority identifying the preferred alternative(s) and other alternatives for study in the Tacoma Dome Link Extension Environmental Impact Statement for the Tacoma Dome station area.

Motion No. M2019-75: Identified the preferred alternative(s) and other alternatives for study in the Environmental Impact Statement for the Tacoma Dome Link Extension project.

Motion No. M2018-63: Authorized a Partnering Agreement with the City of Tacoma and Sound Transit to document and confirm a mutual understanding of general terms and conditions to advance the implementation of the Project.

Environmental review – KH 3/24/25

Legal review – JN 4/2/25

Motion No. M2025-21

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a Project Administration Agreement with the City of Tacoma for the Tacoma Dome Link Extension project.

Background

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Motion

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a Project Administration Agreement with the City of Tacoma for the Tacoma Dome Link Extension project.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on _____.

Dave Somers
Board Chair

Attest:

Kathryn Flores
Board Administrator