

Environmental and Sustainability Management System (ESMS)

Report # 2022-07
Internal Audit

Audit Report



Sound Transit Audit Division

June 27, 2022

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- Email: stdiscriminationcomplaint@soundtransit.org;
- Mailing to Sound Transit, Attn: Customer Service, 401 S. Jackson St. Seattle, Washington 98104-2826; or
- Visiting our offices located at 401 S. Jackson St. Seattle, Washington 98104.

A complaint may be filed directly with the Federal Transit Administration Office of Civil Rights, Attention: Complaint Team, East Building, 5th Floor – TCR, 1200 New Jersey Avenue, SE, Washington, DC 20590 or call 888-446-4511.

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Abbreviations

APTA	American Public Transportation Association
EAS	Environmental Affairs and Sustainability
EMS	Environmental Management System
ESMS	Environmental Sustainability Management System
ISO	International Organization for Standardization
KPI	Key Performance Indicators
LEED	Leadership in Energy and Environmental Design
LMS	Learning Management System
OMFE	Operational Maintenance Facility East
PDCA	Plan-Do-Check-Act
PEPD	Planning, Environment and Project Development

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Executive Summary

Sound Transit's Audit Division performed this Environmental & Sustainability Management System (ESMS) audit to ensure Sound Transit succeeds in its systematic approach of protecting the environment and responds to changing environmental conditions in balance with our communities' socio-economic needs.

The purpose of this audit was to independently review, evaluate, and ensure that Sound Transit PEPD Office of Environmental Affairs and

Sustainability effectively address its risks and opportunities by integrating environmental management programs into the agency's business processes, strategic direction, and decision-making, aligning them with business priorities, and incorporating ecological governance into all the overall environmental management system.

The scope of this audit covered the requirements of the ISO 14001:2015 standards to evaluate current ESMS performance, the fulfillment of compliance obligations, and the achievement of agency environmental objectives. The audit reviewed PEPD's environmental policy, roles and responsibilities, internal and external communication, and document control. Additionally, we reviewed the monitoring, measurement, analysis, and evaluation of ESMS processes, assessments review and continuous improvement processes, and corrective action processes.

The techniques we used to complete this audit included documentation reviews, on-site field observations, verification of process and procedures, and staff interviews; all of which were to determine and support our audit findings and observations.

Results Summary

Based on our review of evidence supporting ESMS, interviews with various agency staff, and observations during our site visits, we conclude that Environmental Affairs and Sustainability (EAS) meets the intent of the required regulatory requirements set forth by ISO standards 14001:2015..

As a result of this audit, we identified zero (0) findings of non-conformance and three (3) observations as opportunities for improvement. Each of our noted items is explained further in this report, including requirements and timelines for identified responsible parties to respond to these audit results.

The Audit Division is an independent assurance function that improves how the agency is operated and managed, ensuring public funds are managed transparently, and ultimately keeps employees, contractors, and our riding public safe.

Audit Objective and Scope

Sound Transit's Compliance Audit group performed this management systems internal audit under the requirements of ISO 14001:2015 - Environmental Management Systems; along with Federal, State, and Local regulations. The scope of this audit included a review of PEPD's Environmental Affairs and Sustainability (EAS) program including Environmental Compliance and Planning to include internal and external communication and control of documented information.

Additionally, we reviewed the monitoring, measurement, analysis, and evaluation of ESMS processes, assessments review, and continuous improvement processes.

The audit team performed document reviews, interviews, and conducted field visits to assess the overall compliance with the ISO 14001 standards. All audit activities were coordinated with Environmental Affairs & Sustainability safety staff before the audit kick-off meeting and during our 2-week audit process.

Due to the COVID-19 pandemic, all Compliance Auditors followed agency COVID Return-to-Work processes, completed necessary COVID-19 Safety Training, and ensured they had executive approval to be at Sound Transit locations before commencing this audit. The team wore all required Personal Protective Equipment (PPE) as prescribed by the Sound Transit Safety Department to keep them safe from incidental COVID exposure.

The audit began with a "Kick-off" meeting to introduce the audit team, review the scope and schedule, and address any concerns before conducting interviews. After the audit fieldwork phase, a closeout meeting took place to provide stakeholders a summary of the results to review and act upon before the final Audit Report.

Objective

The objective of this audit was to independently review and evaluate how Sound Transit PEPD's Office of Environmental Affairs and Sustainability (EAS) complies with the standards of ISO 14001: 2015. Furthermore, the audit sought to verify how ST ESMS effectively addresses its risks and opportunities by integrating environmental management programs into the overall environmental management system.

Additionally, the audit sought to determine if ESMS programs meet federal, state, and local requirements, internal processes, and other self-imposed requirements applicable to the standard being audited. Additionally, this audit will inform the agency of potential gaps in processes to improve the agency's ESMS program.

Audit Activity	Date(s)
Issuance of Audit Notification Letter:	Apr 11, 2022
Audit Kick-Off Meeting:	May 9, 2022
Field Observations:	May 12-13, 2022
Audit Interviews:	May 11-23, 2022
Audit Close-out Meeting:	May 25, 2022

Scope

ISO 14001:2015's requirements determined the scope of the audit. The audit was structured around each clause of the ISO standard with a specific focus on policy, roles, and responsibilities, internal and external communication, and document-controlled information. Additional areas of interest were monitoring, measurement, analysis, and evaluation of ESMS processes, assessments review, and continuous improvement processes.

We conducted on-site field observations at the OMFE and the R200 Downtown

Redmond Link Extension project. The site visits included evaluating the agency's process for documenting, updating, and communicating ESMS information within Sound Transit and with interested parties.

Lastly, the audit team reviewed the results from the 2021 ESMS internal audit and followed up on any remaining items. At the time of our audit, one item was open from that previous audit concerning construction project documents control. PEPD has begun to develop new procedures to ensure construction partners are trained and conform to ESMS documentation processes. Further data evidence is required before this item can be closed. The audit team will continue to monitor this item per Audit Division monitoring and follow-up procedures.

- ✓ ISO 14001:2015 Standards
- ✓ R2004-06 Establishing an ST Environmental Policy
- ✓ R2018-17 State Environmental Policy Act Rules
- ✓ Environmental Affairs and Sustainability Standard Operating Procedures
- ✓ State/Federal and Local Regulatory Requirements

Source Documents

The auditors requested and reviewed program policies and procedures as part of the audit pre-work, additional documentation was sourced through interviews relating to information identified during the fieldwork portion of the audit. Furthermore, the documents reviewed were retained as audit evidence. A complete list of the documents is available in Appendix D of this report.

Summary of Results

Positive Practices

The ESMS team maintains extensive documentation throughout each of the groups under PEPD Office of Environmental Affairs and Sustainability. The vast amount of documentation, including, policies, procedures, correspondence records, data analysis, and project details, are properly labeled, signed and dated enhancing the effectiveness of the environmental programs. ST ESMS documentation management exceeds the expectations of ISO 14001:2015, Clause 7.5: "Documented Information".

The audit team met with Contractors from the O'Neill Service Group (OSG) and Confluence Environmental Company during the site visit of the R200 Downtown Redmond Link Extension project. Each consultant provided extensive information about the project and their oversight. OSG conduct compliance oversight with employees on

location who communicate regularly and respond to situations immediately. We witnessed one situation as soon as we arrived on site, a pool of water that was contained but located next to a sewer drain had a threat of overflowing and entering the drain. During our 30-minute tour of the site, it was promptly removed and any threat of that water mixing into the sewer was eliminated.

Extensive data collection and analysis for the annual Sustainability Progress Report, including utilities, and greenhouse gasses, air pollutants, and renewal energy. These metrics lead to the APTA seal of approval program and Sustainability Commitment.

Summary of Findings and Observations

This audit resulted in one (1) finding and three (3) observations with recommendations relating to the auditable clauses of ISO 14001:2015 Standards. The following table summarizes the findings and observations identified from this audit.

ISO 14001 Clause	Number of Findings	Number of Observations
4. Context of the Organization	0	1
5. Leadership	0	0
6. Planning	0	1
7. Support	0	1
8. Operation	0	0
9. Performance Evaluation	0	0
10. Improvement	0	0

Audit Results

This section describes the results of the audit team's review of each clause of the ISO 14001:1500 standard that was within the scope of this audit.

Clause 4 - Context of the Organization

Clause 4, "Context of the Organization," outlines the requirements an organization must consider to implement an EMS effectively. The audit team reviewed the ESMS Manual, which effectively outlines the agency's environmental impacts, needs, and expectations of interested parties and the scope of the ESMS. Additional reviews of Resolution No. R2004-06 Environmental Policy and R2007-12 Sustainability Initiative define the agency's commitment to environmental sustainability. **A review of Clause 4 resulted in zero (0) findings and one (1) observation with recommendations.**

Documents reviewed included ESMS procedures, Steering Committee meeting minutes, the Sustainability Plan, and the Sustainability Progress Report. The extensive documentation and detailed reports confirm that ST ESMS meets the requirements outlined under the Context of the Organization.

A key focus of ISO 14001:2015 is "life-cycle thinking," considering each stage of a product or service, from development to end of life. Life-cycle thinking as defined in ISO

14001:2015 is *"A systematic approach to environmental management can provide top management with information to build success over the long term and create options for contributing to sustainable development by controlling or influencing the way the organization's products and services are designed, manufactured, distributed, consumed and disposed by using a life-cycle perspective that can prevent environmental impacts from being unintentionally shifted elsewhere within the life cycle"*.

The audit team determined that incorporating "life-cycle thinking" into policy, procedures, and project planning, as outlined in clause 4 and Annex A6.1.2, will further demonstrate the agency's commitment to environmental protection specific to the context of the agency. **See Observation #1.**

Clause 5 - Leadership

The standard states that top management must take accountability for the "effectiveness of the EMS." The audit team reviewed the environmental policy, goals, KPIs, and the ESMS Steering Committee documents to determine that leadership is committed to the EMS and continuous improvement. **A review of Clause 5 resulted in zero (0) findings and zero (0) observations with recommendations.**

The audit team interviewed ESMS leadership and reviewed program policies, procedures, and manuals to ensure top management has oversight authority of the environmental programs. Resolution No. R2004-06 Environmental Policy and R2007-12 Sustainability Initiative are ST Board of Directors' adopted policies defining the agency's commitment to protecting the environment for present and future generations.

The auditors reviewed the annual Sustainability Progress Report that provides leadership with analysis and performance measures, the status of long and short-term goals, and KPIs. Lastly, the audit team reviewed the 2021 Management Review presented to the ESMS Steering Committee to provide program updates and fulfill the "A" (Act) in the PDCA model to achieve continuous improvement.

During audit interviews with the PEPD Chief of Staff and the Deputy Executive Director, it was explained that monthly environmental sustainment meetings take place between the Executive Director and the Deputy Executive Director to review quarterly ESMS reports. These reviews consist of deep dives into compliance items and what needs to improve.

The executive teams meet annually to review previous years items, including regulatory changes and updates. Additionally, risk and opportunities are reviewed and prioritized according to sustainability requirements and goals. The audit team reviewed the Risk and Opportunities Matrix to confirm items are tracked and current.

Upon review of Clause 5: "Leadership", the audit team is confident that top management is engaged and takes accountability for the effectiveness of the EMS.

Clause 6 - Planning

The intent of Clause 6 is to ensure organizations implement and maintain processes to address risk and opportunities. Risk and opportunities are related to the aspects of activities affecting the impacts on the environment. ST ESMS maintains procedures to

identify the aspects and impacts of its activities and determine which opportunities would incur the most benefit the agency and/or regional sustainability. **A review of Clause 6 resulted in zero (0) findings and one (1) observation with recommendations.**

A review of ESMS-02 Environmental Aspects and Sustainability Opportunities Procedure, Aspects Analysis Matrix, Sustainability Opportunity Matrix, and ESMS-08 Operational Controls, demonstrates how ESMS analyzes the aspects and impacts when setting ESMS priorities and targets.

The audit team reviewed ESMS-04 Priorities, Targets and Action Plans, ESMS Manual, and weekly status reports (Jan-May 2022) to confirm ESMS Compliance Division tracks, monitors, and addresses risks relating to project planning. Additional review of the weekly Environmental Snapshot Reports (Jan-May 2022) identifies that ESMS Compliance uses risk rated criteria for issues identified at project sites.

The audit team determined that although using risk-rated criteria for compliance issues is a positive practice, there is no formal risk rating matrix or procedures to provide consistent ratings. **See observation #2.**

Results of document reviews and interviews confirm that priorities, targets, and action plans are established and maintained within the ESMS project planning. The audit team determined that aspects and impacts, including environmental risks, are consistently identified and mitigated to ensure compliance with Clause 6 of the ISO Standard.

Clause 7 - Support

Clause 7 is centered on executing the plans and processes that enable an organization to meet its EMS. The audit team reviewed interviews with ESMS Sustainability and Compliance staff and program policies and plans to verify ISO standard compliance. **A review of Clause 7 resulted in zero (0) findings and one (1) observation with recommendations.**

ESMS uses the Sustainability Plan (2019 update) to determine resources needed based on long- and short-term goals related to People, Planet, and Prosperity. The audit team reviewed the plan to verify that goals and KPIs are listed for each sustainability priority. Competency of ESMS staff is determined by training requirements based on job descriptions.

Each agency employee must review the environmental policy to include a refresher every three years. A designated staff member from Environmental Sustainability has access to ST University to track training status of each employee. The audit team reviewed the training dashboard with the Senior Sustainability Planner to verify the agency's 99% completion.

Developing internal and external communication of the environmental policy and objectives of the ESMS is required per the ISO standard. The audit team reviewed the 2021 Sustainability Progress Report provided to the Board of Directors and on the public website. This report summarizes agency efforts to achieve long- and short-term environmental and sustainability goals. Additional external communication is outlined in the ESMS Stakeholder Engagement Summary. This illustrates typical situations that

require communication with the public, regulatory and governmental agencies. Internal communication includes updates to the ESMS Steering Committee, All-Staff meetings, and the HUB.

Finally, ESMS will provide agency staff lunch and learn presentations scheduled through STU. The audit team reviewed all applicable documentation, including meeting minutes, procedures, and training presentations, to confirm ESMS meets all internal/external communication requirements.

The audit team reviewed the required training for employees who work in ST facilities. Training is tracked by the Senior Environmental Planner-Due Diligence of the Environmental Compliance Division and in the ST LMS.

Although it is not an ISO 14001 requirement, the audit team determined that it would be in the best interest of Environmental Compliance to review the training documentation of contractors working in ST facilities. **See observation #3.**

The audit team reviewed each training aid including Water Collection and Infrastructure Management Training, Spill Response Training, Handling Regulated Waste Training, and the completed training log. All training is current and meets regulatory requirements. The audit team is confident that all required training for ST employees is conducted and tracked as necessary per the ISO standard.

Clause 8 - Operation

Clause 8 outlines the execution of the plans and processes that enable the organization to meet its environmental objectives. The assessment for this clause consisted of staff interviews, document review, and site visits at the OMFE and the R200 Downtown Redmond Link Extension project. **The audit team's review of this section identified zero (0) findings and zero (0) observations with recommendations.**

Environmental Affairs and Sustainability maintain an extensive file of policies and procedures to ensure the agency remains compliant with ISO 14001 standards, legal requirements, and agency policies and procedures. Procedures are maintained electronically in the ESMS SharePoint site and the HUB.

The procedures are managed by an ESMS Revision History Tracker (excel spreadsheet) used to track each procedure, including the owner, approver, pertinent dates, and revision notes. The audit team randomly sampled approximately 15% of the current procedures that meet the environmental objectives, including the aspects and opportunities of the ESMS. A full list of documents reviewed is attached as Appendix D of this report.

ESMS has procedures and controls in place to address risk and opportunities and identifies significant environmental aspects of the organization. The audit team reviewed the Aspects Analysis Matrix that identifies and tracks aspect and impacts, environmental impact analysis, and the operational control analysis of projects, facilities, and vehicles. ST facilities are certified with a LEED certification for current and future projects, and OMFE is certified "gold," exceeding the ST standard of "silver." The OMFE LEED scorecard was reviewed to verify the certification.

The LEED certification levels are as follows:

- Certified (40–49 points)
- Silver (50–59 points)
- Gold (60–79 points)
- Platinum (80+ points)

ESMS policies, procedures, and controls meet the requirements to address risk and opportunities and control activities that could significantly impact the environment. Although current processes and procedures meet the requirements of clause 8, the audit team determined that incorporating a “life-cycle perspective” into the policies and procedures will reduce environmental impacts. This observation was also raised in our assessment of Clause 4 of this report. **See observation #1.**

During the site-visit at the OMFE, the audit team observed a barrel storing a window wash solution placed directly on the concrete floor near a floor drain with no secondary containment preventing a possible leak. This condition was communicated to ESMS staff at the time of discovery, but further investigation was needed to confirm containment requirements. Initially, the condition resulted in a finding and was issued as part of the preliminary report.

During the audit report review period the ESMS Compliance group provided us with detailed information of the storage tank and regulatory guidance. Evidence shows that the storage container is a double walled engineered tank designed to provide 120% containment of the inner tank’s capacity. Additionally, the content of the tank is considered a “product” and not “waste” therefore the regulatory standards initially cited do not apply. Considering the information provided and further investigation by the audit team, the finding was removed from this audit.

Clause 9 - Performance Evaluation

The audit team reviewed how EAS measures and evaluates its environmental program and how it leads to continuous improvement as described in Clause 9 of the ISO standard. Interviews with EAS leadership and evaluation of ESMS Steering Committee meeting minutes, audit reports, and the annual Sustainability Progress Report verifies compliance and a commitment to the performance evaluation requirements. **The review of the audit team identified zero (0) findings and zero (0) observations with recommendations.**

Interviews with the EAS Deputy Executive Director and the Chief of Staff of PEPD described the process of evaluation through the ESMS Steering Committee leading up to progress reports delivered to, The Board of Directors, Executive Leadership, and agency staff.

The audit team reviewed 12 months of meeting minutes to verify topics of performance were discussed. Additionally, the audit team reviewed the February 2022 Annual ESMS Management Review, which was presented to the ESMS Steering Committee. This review consisted of follow-up from 2021, ESMS, the status of annual targets, audit results, and opportunities for continual improvement. The team also reviewed the

annual Sustainability Progress Report to ensure ESMS performance targets and KPIs were presented.

In addition to annual reports and committee minutes, the audit team reviewed the Aspects Analysis Matrix and the ESMS Sustainability Targets Dashboard to verify that performance targets are continually tracked. The Sustainability Dashboard lists all targets, with responsible departments and color-coded completion status. Through interviews and document review, it is determined that PEPD EAS meets the requirements of the ISO standard with multiple controls in place to monitor and analyze performance targets leading to continuous improvement.

Clause 10 - Improvement

Clause 10 of the ISO standard requires organizations to determine and identify opportunities for improving their EMS. The audit team used what was described in Clause 9 of this report to determine that ST EAS continuously evaluates performance targets, aspects and impacts, and audit results to determine actions for improvement. **The review of the audit team identified zero (0) findings and zero (0) observations with recommendations.**

During interviews with the EAS Sustainability Research Analyst and Senior Sustainability Planner, the audit learned that EAS conforms to the APTA Sustainability Commitment for transit agencies.

This commitment aims to put APTA members on a pathway to continual improvement in sustainability. It gives APTA members credit for the efforts they are already making in sustainability, as well as supporting those who are taking the first steps.

Regional Greenhouse Gas Emissions (CO₂e) Displaced by Sound Transit Services, 2015-2020



The audit team reviewed ESMS data measuring greenhouse gasses, emissions per modal mode, utilities, and fuel for buses. Additionally, EAS participated in the Climate Registry, which is a third party to perform a verification of greenhouse gas inventory. The audit team reviewed the report from the 2021, evaluation which resulted in zero findings.

Performance targets taken from collected data are tracked in SharePoint with an ESMS Targets tracker. This tracker is broken down by People, Planet, and Prosperity with specific target owners, departments, and status updates. The data collected is then visualized in the annual Sustainability Progress Report. The audit team reviewed, the tracker to ensure it is current and corresponds to performance targets presented in the annual report.

After interviews and data review, the audit team has determined that the ESMS meets all the continuous improvement requirements of the ISO standard.

Conclusion

Based on document reviews, interviews with EAS staff, and site visits, we conclude that PEPD Environmental Affairs and Sustainability is committed to the highest standards of ISO 1400:2015 and that continuous improvement efforts from this audit will help improve environmental controls.

Overall, we appreciate the transparency and cooperation of all EAS staff and contractors who contributed to the evaluation of the ESMS. This audit resulted in one (1) finding and three (3) observations with recommendation, relating to the auditable clauses of ISO 14001:2015 Standards.

Findings & Observations

All findings and observations are outlined further in the attached appendix.

Next Steps

For the items raised, the Audit staff will work with the ESMS staff to determine the party responsible for addressing the finding's root cause and mitigation. The party responsible will be provided with the appropriate response form, and they will be required to use this form to submit a proposed Corrective Action Plan 30 days upon issuance of the Final Audit Report.

Definitions:

- a. **Findings** are requirements where Sound Transit is non-compliant with a policy, procedure and/or regulation and must be corrected, and documented in writing on a corrective action plan. Action plans should also include a specific, measurable amount of time it will take to reduce the risk rating and correct the issue.
- b. **Observations with Recommendations** does not mean the issue is deficient, however, the auditor has determined that the issue poses the potential risks of becoming a finding in the future if recommended changes are not put in place to prevent occurrence.

For Observations with Recommendations, responders are not obligated to complete the recommended actions because the identified issue is compliant but are still required to submit the Observation with Recommendations Form. Action plans must be submitted within **30 days** of the distribution of this report.

Recommendation responses shall be sent back using the template response format provided and will be tracked, verified, and if necessary, escalated to achieve satisfactory closure to prevent recurrence.

For recommendations, acceptable responses include:

- (1) Accepted
- (2) Accepted with Modification (include modification description) or
- (3) No Action Taken with Justification (include justification explanation and evidence) and changes are not made to prevent a future reoccurrence.

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Appendix A: Findings & Observations Table

The following table summarizes the observations listed in the audit report.

The table below provides space for the responsible party to respond to each finding and observation. Once received and approved by the appropriate authority, the Audit Division will periodically follow up to ensure that the mitigations are put in place to the identified concerns. Additionally, we will collect and document objective evidence for verification and closure purposes.

Finding(s):

There was zero (0) Findings associated to this audit.

Observations with Recommendations:

At the time of the audit, we identified three (3) Observations with Recommendations where if not addressed have the potential to become a finding in the future.

Clause 4 - Context of the Organization & Clause 8 - Operation

Observation #1: "Life Cycle Thinking" is not integrated into policies and processes.

Recommendation: Add "Life Cycle" terminology to the next Environmental Policy update and process / procedures as necessary to meet the intent of ISO 14001:2015

Reference:

Clause 4.3 and Annex: A.6.1.2,
Clause 8.1 Operational planning and control

Clause 6 - Planning

Observation #2: There are no formal Procedures for assigning Risk Ratings that are highlighted in construction project Snapshot reports.

Recommendation: Develop a Risk-Rating Matrix to provide consistency and clarity with the rating process, to provide an accurate account of situations that need to be addressed.

This could be a possible collaboration opportunity with ST Safety who has a risk rating process in place for operational hazards

Reference: 6.1: Actions to Address Risk and Opportunities

Clause 7 - Support

Observation #3: ST Environmental Compliance does not conduct oversight of hazardous materials/spill response training provided by contractors working in ST Facilities.

Recommendation:

ST Environmental Compliance develop procedures to ensure contractors working in ST facilities have received the required training to respond, and report on chemical spills.

Reference: 7.2 Competence

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Appendix B: Personnel Interviewed

ST Express Sound Transit Staff
Perry Weinberg, Dep Exec Director, Env Affairs & Sustainability/Senior Legal Counsel
Bria Knowles, Chief of Staff, PEPD
Mark Menard, Director, Environmental Compliance
Kent Hale, Director, Environmental Planning
Amy Shatzkin, Director, Sustainability
George Hubbard, Manager, Environmental Compliance
Dan Bennett, Senior Environmental Planner
Ross Stainsby, Senior Environmental Planner, Due Diligence
Jamie Brinkley, Senior Sustainability Planner
Denis Martynowych, Senior Sustainability Planner & Designer
Michael Roos, Sustainability Research Analyst
Scott White, (Contractor) DBPM Environmental Permitting and Compliance Manager
David Schoettler, (Contractor) O'Neill Service Group
Irene Sato (Contractor) Confluence Environmental Company

Appendix C: Documents Reviewed

Executive Order No. 1 Establishing a Sustainability Initiative for Sound Transit – Jul 2007
Resolution No. R200-06 Establishing a Sound Transit Environmental Policy – May 2004
Resolution No. R2007-12 Establishing a Sound Transit Sustainability Initiative – Jun 2007
Sustainability Plan – 2019
2020 Sustainability Progress Report – Sep 2021
2020 Sustainability Inventory Appendix A – Sep 2021
The APTA Sustainability Commitment: Transit Agencies Overview – Oct 2018
ESMS Dashboard Report, Sustainability Targets - 2022
ESMS Stakeholder Engagement Summary – Nov 2017
OMFE LEED Scorecard – Jun 2021
LEED Overview Presentation – Apr 2021
Aspects Analysis Matrix - 2021
ESMS Manual – Rev. 05, Aug 2020
ESMS-01: Environmental Policy Development – Rev. 1, Jun 2007
ESMS-02 Environmental Aspects and Sustainability Opportunities – Rev. 07, Oct 2020
ESMS-04 Priorities, Targets and Action Plans – Rev. 08, Sep 2021
ESMS-05 Competence, Training and Awareness – Rev. 08, Sep 2021
ESMS-08 Agency Procedures – Rev. 05, Aug 2020
Board Action SEPA NEPA Compliance – Rev. 04, Dec 2021
ESMS Annual Management Review – Feb 2022
ESMSPOL Environmental Policy – Rev. 0, May 2004
Sustainability Opportunity Matrix-Sustainability Opp. Scoring
Aspects Analysis Matrix: Planning & Build Cap Project – Jun 2020
Construction Compliance Matrix – Mar 2022
Facilities Compliance Matrix – Sep 2021
2022 ESMS Management Review Presentation – Feb 2022
ESMS Steering Committee Meeting Minutes – July 2021 thru May 2022
Sustainability Plan Goal Tracker
2022 ESMS Targets Tracker, People, Planet, Prosperity
Stakeholder Management Template - DRAFT
ESMS Work Plan – May 2022
Open Corrective Action items (QuickBase)
ESMS Org Chart – Sep 2021
ESMS Steering Committee Charter – May 2021
ESMS Orientation Training Presentation – 2022
ESMS-15 ESMS Leadership, Resources, Responsibility and Authority – Rev. 04, Mar 2020
R200 Downtown Redmond Link Extension <ul style="list-style-type: none"> • ECAR-Storm Discharge, Ref. R200 REC-01674 ECAR – May 2021 • Environmental Compliance Reports – Sep 2021 thru Mar 2022 • SWK Spill Reports – Sep 2021 thru Mar 2022
ESMS Compliance Audit Report – Sep 2021
ESMS External Audit Report – Oct 2021
ESMS-14 Management Review – Rev. 06, May 2020
Facilities Training Presentations <ul style="list-style-type: none"> • Water Collection Infrastructure Management Training – May 2022

<ul style="list-style-type: none">• Spill Response – May 2022• Handling Regulated Waste – May 2022
EAS Training Record – Mar 2020