

REGIONAL TRANSIT AUTHORITY

RESOLUTION NO. 44

A RESOLUTION of the Board of the Regional Transit Authority for the Pierce, King and Snohomish Counties region amending the Authority's adopted Budget for the Calendar Year 1994.

WHEREAS, a Regional Transit Authority ("RTA") has been created for the Pierce, King and Snohomish Counties region by action of their respective county councils pursuant to RCW 81.112.030; and

WHEREAS, by Resolution No. 12, adopted January 28, 1994, the RTA Board adopted a Preliminary Budget for the Calendar Year 1994, which provided that the adopted budget would be subject to further review and amendment as the Authority's financial resources and obligations become clearer in 1994; and

WHEREAS, by Resolution No. 13, adopted February 16, 1994, the RTA Board authorized a Contract for Support Services and Funding with King County in 1994; and

WHEREAS, by Resolution No. 25, adopted April 22, 1994, the RTA Board authorized a Contract for Support Services and Funding with SNO-TRAN in 1994; and

WHEREAS, by Resolution No. 22, adopted May 27, 1994, the RTA Board authorized a Contract for Support Services and Funding with Pierce Transit in 1994; and

WHEREAS, by Resolution No. 30, adopted July 8, 1994, the RTA Board authorized an amendment to the Authority's adopted budget for Calendar Year 1994 to reflect final negotiated contract agreements with King County, SNO-TRAN and Pierce Transit, as well as to reflect work program changes for the development of a Phase One Ballot Proposal; and

WHEREAS, by Resolution No. 33, adopted September 23, 1994, the RTA Board authorized an amendment to the Authority's adopted budget for Calendar Year 1994 to reflect additional work program elements for the Commuter Rail Project; and

WHEREAS, Pierce Transit has requested an amendment to their Contract for Support Services and Funding for 1994, and said amendment impacts the expenditure and revenue estimates of the Authority's adopted budget for Calendar Year 1994; and

WHEREAS, staff has estimated that an additional \$260,000 is necessary for the continued support of the Parsons Brinckerhoff/Kaiser Engineers consultant team through the end of the year, and staff has determined that funds are available for these costs within the Authority's current adopted budgets for contingency and the public involvement program; and

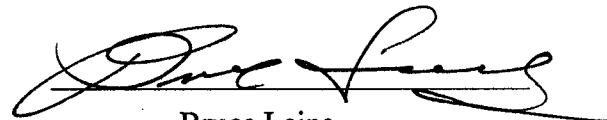
WHEREAS, the Finance Committee of the Board has reviewed and recommends an amendment to the adopted budget for calendar year 1994 to reflect the requested amendment to the Pierce Transit Contract for Support Services and Funding and to shift funding for the estimated costs of consultant costs through the end of the year;

NOW, THEREFORE, BE IT RESOLVED by the Board of the Regional Transit Authority as follows:

Section 1. An amended budget, as shown in Exhibit A and attached hereto, is hereby adopted by the Board of the Regional Transit Authority for the calendar year 1994.

Section 2. The Executive Director is authorized to execute such changes to the 1994 Contract for Support Services and Funding with Pierce Transit to implement the amendment request of Pierce Transit.

ADOPTED by the Board of the Regional Transit Authority for the Pierce, King and Snohomish Counties region at a regular meeting thereof held on the 16th day of December, 1994.



Bruce Laing
Chair of the Board

ATTEST:



Marcia Walker
Board Administrator

REGIONAL TRANSIT AUTHORITY

Meeting: December 16, 1994

Agenda Item: 5A
Resolution No. 44

Staff Contact: Jan Hendrickson
Phone No.: 684-3148

ACTION:

Approve Resolution No. 44 amending the adopted budget of the Regional Transit Authority (RTA) for calendar year 1994 and authorizing the Executive Director to make appropriate changes to the Contract for Support Services and Funding Between the RTA and Pierce Transit.

DISCUSSION:

This amendment reflects two specific changes, as follows:

1. Pierce Transit has requested an amendment to their Contract for Support Services and Funding with the RTA, (See Attached Letter). The original contract provided a total of \$327,000, including a \$100,000 cash contribution and \$227,000 in staff support for the RTA program. The \$100,000 cash contribution was received in October 1994. The amendment request corrects an error made in calculating staff costs, where six-month rather than twelve-month costs were used in the original contract and budget estimates. This correction results in an increase to both the expenditure and revenue budget estimates for staff support costs from \$227,000 to \$411,000, an increase of \$184,000.
2. Staff has estimated that an additional \$260,000 is necessary for the continued support of the Parsons Brinckerhoff/Kaiser Engineers Joint Venture consultant team through the end of the year (See Attached Memo to the RTA Finance Committee). A review of the 1994 budget and estimated expenditures indicates that funds are available for these costs within the Authority's current adopted budgets for contingency and the public involvement program.

The impacts of these requests to the RTA's currently budgeted revenues and expenditures are detailed in Exhibit A attached to Resolution No. 44.

BUDGET ISSUES:

The above decisions result in an amended, balanced RTA budget for calendar year 1994 totaling \$11.269 million. (See Exhibit A, attached to the resolution.)

Exhibit A

REGIONAL TRANSIT AUTHORITY

Comparison of Amended 1994 Budget and Current Proposed Amendment
 (\$000's)

<u>REVENUES:</u>	<u>Current Budget</u>	<u>Change</u>	<u>Proposed Amendment</u>
King County	\$7,600		\$7,600
Local Transit Capital Program Funds	\$2,250		\$2,250
* State HCT Grant Funds - FY94	\$3,470		\$3,470
* Federal FTA Grant Funds	\$1,880		\$1,880
Snohomish County	\$245		\$245
(SNO-TRAN)			
Local Transit Funds - FY94	\$49		\$49
State HCT Grant Funds - FY94	\$196		\$196
Pierce County	\$327	\$184	\$511
(Pierce Transit)			
Local Transit Funds - FY94	\$236	\$275	\$511
* State HCT Grant Funds - FY94	\$91	(\$91)	\$0
* 20% match requirement for State & Federal grants included in local transit funds			
Interlocal Agreements	\$2,288		\$2,288
Pass Through HCT Grants			
King County / Metro	\$1,600		\$1,600
SNO-TRAN	\$397		\$397
Pierce Transit	\$214		\$214
PSRC	\$77		\$77
New State HCT Grant Funds, FY1995	\$625		\$625
(Total Grant = \$3.6 million, available July 1, 1994)			
FY 1995 Grant Funds			
Commuter Rail, Everett & Lakewood Extensions	\$200		\$200
Commuter Rail Demonstration Project	\$200		\$200
Commuter Rail, S Corridor & Vehicle Specs Work	\$85		\$85
PSRC, FY95 Grant for MTP Coordination	\$140		\$140
<u>TOTAL REVENUES:</u>	\$11,085	\$184	\$11,269

Exhibit A
REGIONAL TRANSIT AUTHORITY
 Comparison of Current Budget and Proposed Amendment

CY 1994 PROGRAM ACTIVITY	(\$000's) Current Budget	Pierce Transit Change	Cnslt Contract Changes	12/16/94 Proposed Amendment
RTA BOARD				
Board Staff: Exec Dir, Clerk & Adm Assist	\$250			\$250
E.D. Staff: Three positions	\$225			\$225
Staff support: Matls/supplies, eqpt, travel, misc	\$50			\$50
Board expenses: Per diem, rooms, misc	\$100			\$100
Legislative Program	\$200			\$200
Legal	\$200			\$200
Consultants: Treasurer, misc.	\$90			\$90
Strategy Development	\$235			\$235
Subtotal, RTA Board	\$1,350			\$1,350
COMMUTER RAIL - Everett to Lakewood				
Staffing	\$695	\$9		\$704
Consultants: Engineering (PB/KE)	\$784			\$784
Modeling (PB)	\$165			\$165
Environmental (BRW)	\$261			\$261
Feasibility Studies (PB & BRW)	\$100			\$100
Procurement - Legal	\$360			\$360
Commuter Rail Demonstration Project	\$240			\$240
Proj Level Ping for Everett & Lakewood Extns	\$200			\$200
Vehicle Procurement Support	\$60			\$60
Staff Support Costs: Rent, Misc.	\$160			\$160
Other Metro Staff: ROW, Eng., W/MBE	\$95			\$95
Interlocal Agreements	\$60			\$60
Subtotal:	\$3,180	\$9		\$3,189
PUBLIC INVOLVEMENT PROGRAM				
Staffing	\$420	\$14		\$434
Consultants - to be determined	\$165			\$165
Other Metro Staff: Mktg./Research	\$85			\$85
Contract Staff (Clerical)	\$40			\$40
Matls/Supplies, Services, Misc	\$440	\$98	(\$150)	\$388
Subtotal:	\$1,150	\$112	(\$150)	\$1,112
FINANCE / SYSTEM PLAN DEV & CORRIDOR PLNG				
Staffing	\$1,192	\$63		\$1,255
Consultants: Engineering & Finance (PB/KE)	\$720		\$260	\$980
Modeling (PB)	\$172			\$172
Environmental (BRW)	\$353			\$353
Staff Support: Rent, Matls/Supplies, Travel, Misc	\$200			\$200
Other Metro Staff: ROW, Eng., W/MBE	\$130			\$130
Contract Staff (Graphics, Clerical)	\$100			\$100
Subtotal:	\$2,867	\$63	\$260	\$3,190
CONTINGENCY				
Consultants, Staff & Other Expenses	\$110		(\$110)	\$0
INTERLOCAL AGREEMENTS				
Pass-Through HCT Grants	\$2,288			\$2,288
PSRC Support HCT Grant -- MTP Coordination	\$140			\$140
TOTAL BUDGET:	\$11,085	\$184	\$0	\$11,269



December 5, 1994

RECEIVED

DEC 07 1994

REGIONAL TRANSIT
AUTHORITY

Mr. Thomas G. Matoff
Executive Director
Regional Transit Authority
821 Second Avenue, MS-151
Seattle, WA 98104-1598

Dear Tom:

Subject: Request for Amendment to Interlocal Agreement Between Pierce Transit and the Regional Transit Authority for Staff and Support Services

As a result of recent conversations between Pierce Transit and RTA staff, I am forwarding this request for an amendment to Exhibit A of the interlocal agreement referenced above.

The amendment would correct errors in calculating the original budget figures shown in Exhibit A. Due to staff confusion over use of the High Capacity Transit grants, six-month rather than twelve-month dollar estimates were shown. Locally-funded staffing commitments the budget was intended to reflect are accurately displayed in Exhibit B of the agreement. Consequently, the amendment would resolve internal inconsistencies within the document.

It is my understanding that a six-month budget for 1995 is under review. Janet Ash, Special Assistant to the Executive Director, is developing Pierce Transit assumptions for the six-month budget with Jan Hendrickson and Gregg Schweers of the RTA staff.

Yours very truly,

Don S. Monroe
Executive Director

Attachments:

- Exhibit A (Revised December 5, 1994)
- Summary of Allowable Pierce Transit Expenditures for RTA Activities in 1994
- Summary of Estimated Pierce Transit Expenditures for RTA Activities in 1995

cc: Jan Hendrickson, RTA
Gregg Schweers, RTA

SUMMARY OF ALLOWABLE
PIERCE TRANSIT EXPENDITURES FOR RTA ACTIVITIES
January - December 1994

		Actual 1st Qtr.	Actual 2nd Qtr.	Actual 3rd Qtr.	Estimated 4th Qtr.	Estimated Annual Actual
Salary and Benefits Total	3.65 FTE	73,421	73,421	86,277	80,117	313,296
Expenses & FTA Grant Match Total		8,793	6,741	48,365	133,935	197,834
Grand Total		82,214	80,162	134,642	214,112	511,130
Revised Billing		82,214	80,162	134,642	214,112	511,130

December 5, 1994



Regional Transit Authority

Memo

December 1, 1994

TO: RTA Finance Committee

FROM: Chuck Kirchner, Planning Manager

SUBJECT: Parsons/Kaiser General Planning and Engineering Support, 1994

As requested, RTA staff has prepared the following analysis of expenditures under the Parsons/Kaiser Joint Venture (PB/KE) contract for general planning and engineering support during 1994. Note that this analysis does NOT include expenditures for work by Parsons/Kaiser team on the South Corridor Commuter Rail project which is budgeted separately.

The adopted 1994 RTA budget included \$720,000 for the PB/KE planning and engineering support work. Through August, the team's billings applicable to the planning and engineering budget totaled \$860,800. Expenditures through this time period were nearly \$200,000 above that projected early in 1994 and reflected the greater than expected work effort required during the spring and summer months to prepare various Phase I options for Board consideration in late May and the subsequent analysis of three study options during the course of the summer.

Continued requests for assistance during the September-October Phase I discussions, especially capital cost information, required continued reliance on the PB/KE team, though at a much reduced rate than during the first 8 months of the year. It is estimate that additional costs through December 1994 could total as much as \$118,504, bringing the total expenditures for the year \$979,304.

CK:jm