

**Central Puget Sound
Regional Transit Authority**

**December 11, 1997
Board Meeting Summary Minutes**

Call to Order

Board Chair Bob Drewel called the meeting to order at 3:10 p.m. The meeting was held in the conference room of the Puget Sound Air Pollution Control Agency, 110 Union Street, Suite 500, Seattle, Washington.

Roll Call

Chair

(P) Bob Drewel, Snohomish County Executive

Vice Chairs

(P) Paul Miller, City of Tacoma Councilmember

(P) Greg Nickels, King County Councilmember

Board Members

(A) Sarah Casada, Pierce County Councilmember

(P) Ann Davis, City of Lakewood Councilmember

(P) Dave Earling, City of Edmonds Councilmember

(P) Mary Gates, City of Federal Way Councilmember

(A) Jane Hague, King County Councilmember

(P) Ed Hansen, City of Everett Mayor

(A) Richard McIver, City of Seattle Councilmember

(P) Rob McKenna, King County Councilmember

(A) Sid Morrison, WSDOT Secretary

(P) Norm Rice, City of Seattle Mayor

(P) Dave Russell, City of Kirkland Councilmember

(A) Ron Sims, King County Executive

(P) Cynthia Sullivan, King County Councilmember

(P) Doug Sutherland, Pierce County Executive

(P) Jim White, City of Kent Mayor

The Board Administrator announced that a quorum of the Board was present.

The following Board members arrived after roll call:

Ed Hansen, City of Everett Mayor

Rob McKenna, King County Councilmember

Doug Sutherland, Pierce County Executive

Public Comment

The following individual presented comments to the Board:

Mr. Paul W. Locke

Comments are on file with the Board Administrator.

Report of the Chair

Mr. Drewel announced that this would be Seattle Mayor Norm Rice's final RTA Board meeting. He expressed the Board's gratitude to Mr. Rice for his guidance and leadership for the needs of the citizens of Seattle and of the region. Mr. Drewel presented Mr. Rice with a plaque in appreciation for his service on the RTA Board from 1993 to 1997.

Mr. Rice expressed his appreciation to the Board.

(Board members Hansen, McKenna and Sutherland arrived at this time.)

Executive Director Report

Mr. White announced that elected officials representing the five transit agencies from the three counties met last Friday to discuss how to proceed toward developing a new fare system for the region. He reported that there was clear direction to move forward in developing alternatives for coordinating fare structures between regional and local services. Two additional meetings of the group will be scheduled after the first of the year.

He also reported that the comment period for the Link environmental impact statement (EIS) scoping period had been extended through February 4, 1998, due to the November election and passage of the monorail initiative and changing personnel at the city hall.

Consent Agenda

Minutes of September 11 and 25, October 9 and 23, and November 13, 1997 Board Meetings

The Board of the Central Puget Sound Regional Transit Authority does hereby approve the voucher certification for the period October 1 through 31, 1997, totaling \$1,000,524.09.

It was moved by Mr. Earling, seconded by Mr. Miller and carried by the unanimous vote of all Board members present that the consent agenda be approved as presented.

Committee Reports and Action Items

Finance Committee

Motion No. 51 - Adopting an Economic Development Strategy and establishing an economic development budget and calling for an Economic Development Program to be developed in 1998

It was moved by Mr. Nickels and seconded by Mr. White that Motion No. 51 be approved as presented.

Mr. Nickels described Motion No. 51, which would adopt an economic development strategy and establish an economic development budget and call for an economic development program to be developed in 1998. It would adopt an economic development strategy and establish an opportunity to fulfill a commitment to encourage maximum use of local businesses, small business and minority/women/disadvantaged business enterprises (M/W/DBE), in the construction and implementation of Sound Move.

Mr. Drewel indicated that both the Finance Committee and Executive Committee had reviewed the proposal in depth, resulting in a number of changes to the original proposal.

Mr. Hansen expressed concern about committing to spending \$400,000 per year on this program, rather than providing transportation services.

Mr. Russell stated that he shares the concern and clarified that the motion reserves funding for this program but does not authorize the program.

Mr. Nickels verified that this motion would set policy direction and that the program would be developed early in 1998 for future implementation.

The motion to approve Motion No. 51 was carried by the majority vote of all Board members present. (Mr. Hansen voted in the minority.)

Resolution No. 101 - Adopting an annual budget for the period January 1 to December 31, 1998

It was moved by Mr. Nickels and seconded by Mr. Miller that Resolution No. 101 be approved as presented.

Mr. Nickels stated that Resolution No. 101 represents the completion of several months of work and the culmination of several years of work. It adopts an annual budget for January 1 to December 31, 1998. The budget before includes 14 addendum that were adopted by the Finance Committee and incorporated into the budget. The proposed 15th amendment reflects the financial impact of Motion No. 51, the motion adopted by the Board under the previous agenda item.

It was moved by Mr. Nickels, seconded by Mr. Rice and carried by the unanimous vote of all Board members present that \$400,000 be added to the budget for the Office of Legal Affairs for 1998 for an economic development program. Expenses will be paid from contributions to the Regional Fund.

The motion to approve Resolution No. 101, as amended, was carried by the unanimous vote of all Board members present.

Resolution No. 100 - Adopting proposed changes to the existing qualified retirement 401(a) plan and the deferred compensation 457 plan

It was moved by Mr. Nickels and seconded by Mr. Miller that Resolution No. 100 be approved as presented.

Mr. Nickels recalled that the Board adopted Resolution No. 32 in August of 1994, establishing a basic retirement plan for the RTA. Resolution No. 100 would amend the terms of that plan; all changes which provide additional benefits to the participants. This first change would be to change the required employee contribution allocation per the revised tax law from 6% to 10%. The second change would allow employees to direct investment of the employer's contribution portion (12%). Currently, Resolution No. 32 stipulates that the employer portion is invested at the employer's direction in the cash management fund. The third change would lower the retirement age from 60 to 55, and the fourth change would allow 100% vesting at retirement age regardless of years of service. There is no financial impact resulting from these changes. The Finance Committee reviewed the resolution and recommended approval by the Board.

The motion to approve Resolution No. 100 was carried by the unanimous vote of all Board members present.

Executive Committee

Motion No. 53 - Appointment to the Citizen Oversight Panel

It was moved by Ms. Gates, seconded by Mr. Earling and carried by the unanimous vote of all Board members present that Motion No. 53 be approved as presented.

Ms. Gates reported that Motion No. 53, appointing Mr. Al Stipe to the Citizen Oversight Panel, was unanimously recommended by the Executive Committee. Mr. Stipe is from the incorporated area of Federal Way and is being appointed to fill the vacancy created by the resignation of Mr. Anoop Batra, also from the unincorporated area of South King County.

Motion No. 50 - Endorsing a Project Management Plan for use during the preliminary engineering phase of the light rail transit project

Mr. Drewel asked Mr. Paul Bay, RTA's Director of Link Light Rail, to explain the purpose of this action.

Mr. Bay explained the action would establish policies and procedures to be used in implementing light rail during preliminary engineering, final design and construction stages. The plan is required by the Federal Transit Administration (FTA) but more importantly, will be used to meet the accountability commitments made to the public to complete the project on time and within budget. The plan establishes what must be done for control of quality, budget and schedule during preliminary engineering; who is responsible for each type of control activity; and how these activities are performed. It also provides a reporting mechanism to the Board.

It was moved by Mr. Miller, seconded by Ms. Gates and carried by the unanimous vote of all Board members present that Motion No. 50 be approved as presented.

Public and Government Affairs Committee

Motion No. 46 - Adopting the 1998 Federal Legislative Program

It was moved by Mr. Earling, seconded by Mr. Nickels and carried by the unanimous vote of all Board members present that Resolution No. 46 be approved as presented.

Motion No. 47 - Adopting the 1998 State Legislative Program

It was moved by Mr. Earling, seconded by Ms. Gates and carried by the unanimous vote of all Board members present that Motion No. 47 be approved as presented.


Commuter Rail Service Level - Discussion

Mr. Drewel asked Mr. Paul Price, RTA's Director of Sounder Commuter Rail to present proposed Sounder service levels and proposed schedules. A copy of the presentation is on file with Board Administrator.

Next Meeting


Thursday, January 8, 1998 from 3:00 to 5:00 p.m.
Lopez Room of the Seattle Center

As there was no other business, the meeting was adjourned at 4:15 p.m.



Bob Drewel
Board Chair

ATTEST:



Marcia Walker
Board Administrator