

REGIONAL TRANSIT AUTHORITY

MOTION NO. 98-20

Authorization to Purchase Furnishings and Equipment to Complete the Occupancy of Phase II, 3rd Floor at RTA Headquarters

BACKGROUND AND COMMENTS

Meeting:	Date:	Agenda Item:	Staff Contact:	Phone:
Finance Committee	3-19-98	No. 7	Jan Hendrickson	206-689-3148
Executive Committee	4-3-98	No. 12	John Goforth	206-689-4935

ACTION:

A motion of the Executive Committee of the Regional Transit Authority for the Pierce, King and Snohomish Counties region authorizing the Executive Director to purchase all necessary furnishings and equipment to complete the occupancy of Phase II, 3rd floor at RTA 1100 Second Avenue headquarters.

BACKGROUND:

Consistent with the discussion held with the Finance and Executive Committees during approval of the lease of the 2nd and 3rd floors of the RTA headquarters building, the RTA is supplying office space and equipment for the civil engineering design, environmental, system engineering and project control consultants for Link Light Rail. Please see attached draft Financial Budget Analysis for Phase I, Phase II and total 3rd floor. You will recall discussion that the contract negotiations for civil engineering resulted in a reduced overhead rate from 162% to 125%. The RTA is providing complete office set-up which is a large portion of the reduction. We have also negotiated an environmental contract, and will negotiate a system engineering contract; both based on reduced overhead rates attributable to office space and set-up.

RELEVANT BOARD POLICIES AND PREVIOUS ACTIONS TAKEN:

Motion No. 35, authorizing the Executive Director to execute a lease for interim space and to implement the move to new interim headquarters, including provision of necessary furnishing and equipment.

Motion No. 52, authorizing the Executive Director to execute an amendment to the existing lease for RTA office space to include floors 2 and 3.

Motion No. 98-9, authorizing the Executive Director to purchase all necessary furnishings and equipment to complete Phase I, 3rd floor.

FUNDING:

The funding will be provided through the adopted 1998 Link Light Rail design/pre-engineering budget, which totals \$48.2 million.

ALTERNATIVES:

Renegotiate civil engineering, environmental, system engineering and project control contracts to reflect added cost of locating outside RTA headquarters.

CONSEQUENCES OF DELAY:

Based on the current overhead rates, RTA would incur an additional cost if the consultants were located at their respective facilities.

Regional Transit Authority
Motion No. 98-20

A motion of the Executive Committee of the Regional Transit Authority for the Pierce, King and Snohomish Counties region authorizing the Executive Director to purchase all necessary furnishings and equipment to complete the occupancy of the second phase, 3rd floor at RTA 1100 Second Avenue headquarters.

Background:

Consistent with the discussion held with the Finance and Executive Committees during approval of the lease of the 2nd and 3rd floors of the RTA headquarters building, the RTA is supplying office space and equipment for the civil engineering design, environmental, system engineering and project control consultants for Link Light Rail. Please see attached draft Financial Budget Analysis for Phase I, Phase II and total 3rd floor. You will recall discussion that the contract negotiations for civil engineering resulted in a reduced overhead rate from 162% to 125%. The RTA is providing complete office set-up which is a large portion of the reduction. We have also negotiated an environmental contract, and will negotiate a system engineering contract; both based on reduced overhead rates attributable to office space and set-up.

Motion:

It is hereby moved by the Executive Committee of the Regional Transit Authority that:

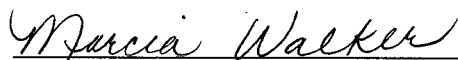
The Executive Director is authorized to purchase all furnishings and equipment necessary for occupancy of the first phase, 3rd floor located at 1100 Second Avenue substantially as outlined in the attached draft budget.

Approved by the Executive Committee of the Regional Transit Authority for the Pierce, King, and Snohomish Counties region at a regular meeting thereof on the third day of April, 1998.



Bob Drewel
Board Chair

ATTEST:



Marcia Walker
Board Administrator