

SOUND TRANSIT

MOTION NO. M98-38

**Preliminary Engineering and Environmental Documentation
for Overlake Transit Center/Park and Ride Lot
BACKGROUND AND COMMENTS**

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	5/7/98	Contract approval	Agnes Govern, Director, Regional Express Michael Normand, Program Manager, Community Connections	206-684-1673 206-689-3528

ACTION:

Approve Motion No. M98-38 awarding a contract to HNTB Corporation for \$705,335 for environmental review, public involvement, and preliminary design, and authorizing a 10% contingency reserve of \$70,500 for the Overlake Transit Center/Park and Ride Lot.

BACKGROUND:

In December 1997, Sound Transit received statements of qualifications from firms proposing to contract for preliminary engineering and environmental review for Community Connections/HOV Access projects. Based upon written submittals, a pool of qualified applicants was established. Regional Express staff subsequently met with representatives of local governments and local transit operators to determine which firms should be employed on the different projects. The firm of HNTB and their subconsultants were selected for the Overlake Project. Concurrently Sound Transit staff worked with the City of Redmond, King County, and the Microsoft Corporation to develop a Memorandum of Agreement (MOA) for the development of the Project and a scope of work for consultant services. The MOA between the above parties for the development of the Project was adopted by the Board April 23, 1998. This motion secures necessary consultant services to initiate work required to complete environmental review and preliminary engineering through the 30% design stage.

RELEVANT BOARD POLICIES AND PREVIOUS ACTIONS TAKEN:

- ◆ Adoption of *Sound Move* (May 31, 1996)
- ◆ Adoption of Implementation Guide (May 22, 1997)
- ◆ Adoption of M/W/DBE Policies (May 22, 1997)
- ◆ Adoption of Fiscal Year 1998 Budget (December 11, 1997)
- ◆ Review of Strategy for Community Connections and HOV Access by Executive Committee (February 6, 1998)

- ◆ Adoption of the Memorandum of Understanding Establishing a Cooperative Relationship between Sound Transit and King County (April, 1998)
- ◆ Adoption of the Memorandum of Agreement for Intergovernmental and Private Entity Cooperation Regarding the Funding, Design, and Construction of the Overlake Transit Facility (April 23, 1998)

KEY FEATURES:

- ◆ Authorizes a contract with the lead firm of HNTB and their subconsultants for \$705,335 and a 10% contingency reserve of \$70,500 to complete environmental review, public involvement, and preliminary engineering through the 30% design stage for the Overlake Project.
- ◆ Enables Sound Transit to complete the agreed-upon work in the Overlake MOA, required to develop the transit facility to support the initiation of Regional Express and King County's Six Year Plan services.
- ◆ The Project is being developed to coordinate design and construction with the State DOT's new SR 520/NE 40th Street interchange.
- ◆ The consultant team will work at the direction of Sound Transit's lead project management team made up of representatives from the parties to the MOA.
- ◆ M/W/DBE participation comprises 32% of this contract.
- ◆ The preliminary schedule calls for this phase of the work to be completed by mid-1999, in coordination with work on the new NE 40th Street Interchange.
- ◆ This contract also allows one of the subconsultants to the prime to develop three to four additional preliminary scopes of work for Community Connections/Direct Access projects for which Sound Transit will be recruiting consultants in early 1999.
- ◆ This contract will grant Sound Transit the option of negotiating with the prime consultant for final design and construction management services pending successful completion of the 30% design.

FUNDING:

The Sound Transit budget for 1998 includes \$5.586 million, in 1998-1999, for the development of this project and funding for development of additional scopes of work for projects for which Sound Transit will be recruiting consultants in early 1999. Per Sound Transit Budget Guidelines, adopted by Resolution 98-4, "the Executive Director is authorized to transfer outlays between phases and between years so long as these transfers will not result in a necessary increase to the total project budget." We will be transferring outlays between years and phases to fund the work outlined. This will not result in a necessary increase to the total budget of any project. King County's 1998 Budget also includes \$1 million for the development of a transit hub in the Overlake area. The Overlake MOA provides for the two project budgets for Overlake to be combined to develop this project. In addition, Microsoft is providing the 10-acre site adjacent to their campus for the facility. The contract with HNTB Corporation for the environmental documentation, community involvement, and preliminary engineering is for \$705,335. This authorization also includes a 10% contingency of \$70,500 under the administrative control of Sound Transit staff to cover the cost of unforeseen circumstances. The work program was prepared with the best collective judgement of the participating agencies allowing for normal

complexity and based on current understandings about the environmental documentation required for the project. If work on the project discloses new information and broadens the amount or type of work required, the consultant would be paid at the same rate allowed for in the base contract and directed by staff to perform necessary additional work. Pre-approval of this amount by the Board of Directors will allow the staff and consultant to respond expeditiously to new issues without unreasonable impacts on schedules.

EXECUTIVE SUMMARY:

Scope of work

Task/Description

Project Management and Administration: Consultant coordination, interagency coordination, general project management, and schedule maintenance.

Project Definition and Site Configurations: Assemble data, coordinate with other projects, preliminary configurations, bus routing and operations analysis, traffic analysis, urban design alternatives, transit oriented/joint development analysis, and preliminary cost estimates.

Conduct Public Involvement: Public involvement support for planning and design work, support for development of public information materials and outreach activities, conduct focus group workshops/design charrette, preparation for meetings, and documentation of public involvement activities.

Environmental Documentation: Complete environmental documentation work to meet SEPA requirements.

Preliminary Engineering/30% Design: Complete data collection, surveying, and mapping to support architectural design/engineering work required to complete 30% design for selected alternative. Integrate Public Art initiative, urban design aspects, and the adjacent Interchange.

Permit Applications: Prepare documentation to initiate permit applications.

ALTERNATIVES:

1. Award the contract by motion.
2. Award the contract; give direction to negotiate changes.
3. Do not award the contract; give direction to negotiate changes.

CONSEQUENCES OF DELAY:

Should the Finance Committee direct staff to re-negotiate certain provisions of the contract, the contract would be delayed by the amount of time required to complete the re-negotiation. Should the Finance Committee not award this contract, it would require approximately six months to recruit new firms and develop a revised work program. Delay of this contract could

SOUND TRANSIT

MOTION NO. M98-38

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority for approval of a contract securing consultant services for environmental documentation, public involvement, and preliminary engineering for the development of the Overlake Transit Facility.


Background:

Sound Move calls for the development of the Overlake Transit Center/Park and Ride Lot at the SR520 and NE 40th Street Interchange and includes \$5.476 million, in 1998 dollars, for its development. King County's 1998 Budget includes \$1 million for the development of a transit hub in the Overlake area. The Overlake MOA calls for these two projects and budgets to be combined to develop the Overlake Facility on 10 acres of property donated by the Microsoft Corporation for this purpose. A consultant scope of work was developed with the parties to the Overlake MOA, and HNTB Corporation was selected to complete environmental documentation, public involvement, and preliminary engineering through 30% design. This motion authorizes a consultant contract with HNTB Corporation for \$705,335 to complete this work, and authorizes a 10% contingency reserve of \$70,500 to pay for additional services, if any, required to be performed due to unforeseen changed conditions.

Motion:

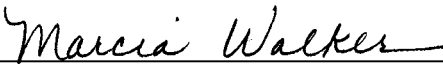
It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that a contract be awarded for consultant services for environmental review, public involvement, and preliminary engineering with HNTB Corporation for \$705,335, and a contingency reserve of \$70,500 be authorized for the development of the Overlake Transit Facility.

Approved by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof on the 7 day of May, 1998.



Greg Nickels
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator