

**SOUND TRANSIT
MOTION NO. M98-39**

**Preliminary Engineering and Environmental Documentation
for Bellevue Transportation Center
BACKGROUND AND COMMENTS**

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	5/7/98	Contract approval	Agnes Govern, Director, Regional Express Michael Normand, Program Manager, Community Connections	206-684-1673 206-689-3528

ACTION:

Approve Motion No. M98-39 awarding a contract with Entranco for preliminary engineering and environmental review for \$1.156 million and authorizing a 10% contingency reserve of \$115,600 for the Bellevue Transportation Center.

BACKGROUND:

In December 1997, Sound Transit received statements of qualifications from fifteen firms proposing to contract for preliminary engineering and environmental review for Community Connections/HOV Access projects. Based upon written submittals, a pool of eight qualified firms was established. Regional Express Department staff met with representatives of local governments and local transit operators to determine which firms should be employed on the different projects. The firm of Entranco and their subconsultants were selected for the Bellevue Transportation Center work. Concurrently staff worked to establish a Memorandum of Agreement (MOA) with the City of Bellevue and King County to guide the development of the Center, while coordinating with the parties to the agreement to finalize the consultant's scope of work for the environmental review, public involvement, and engineering work required to develop the Center. Motion No. 98-18 authorizing the MOA between Sound Transit, the City of Bellevue, and King County is being considered by the Executive Committee May 1, 1998, and the Sound Transit Board May 14, 1998. This motion enables Sound Transit to support the MOA and secure consultant services necessary to initiate work on the project. This work will be done in collaboration with the City of Bellevue and King County and in close coordination with the I-405 HOV/Direct Access Ramp Project in downtown Bellevue that Sound Transit, the City, and the State DOT are developing.

RELEVANT BOARD POLICIES AND PREVIOUS ACTIONS TAKEN:

- ◆ Adoption of *Sound Move* (May 31, 1996)
- ◆ Adoption of Implementation Guide (May 22, 1997)
- ◆ Adoption of M/W/DBE Policies (May 22, 1997)

- ◆ Adoption of Fiscal Year 1998 Budget (December 11,1997)
- ◆ Review of Strategy for Community Connections and HOV Access by Executive Committee (February 6, 1998)
- ◆ Adoption of the Memorandum of Understanding Establishing a Cooperative Relationship between Sound Transit and King County (April, 1998)

KEY FEATURES:

- ◆ Awards a contract for \$1.156 million with the lead firm of Entranco and its subconsultants to do environmental review, public involvement, and preliminary engineering through 30% design for the Bellevue Transportation Center.
- ◆ Authorizes an additional 10% contingency of \$115,600 under the administrative control of the Director of the Regional Express Program.
- ◆ Enables Sound Transit to complete work agreed upon in the MOA between Sound Transit, the City of Bellevue, and King County and as further specified in the scope of work for this contract.
- ◆ The consultant team will work at the direction of the project management team made up of Sound Transit (lead,) the City of Bellevue, and King County staff.
- ◆ M/W/DBE participation comprises 24% of this contract. Additionally, Arai Jackson, a subconsultant to the prime, will likely be re-certified as a DBE this spring. With their re-certification, the M/W/DBE total in the contract will increase to 41%.
- ◆ This contract will grant Sound Transit the option of negotiation with the prime consultant for final design and construction management services pending successful completion of the 30% design.
- ◆ The preliminary schedule calls for this phase of the work to be completed by mid-1999.
- ◆ The scope of work provides for the work to be done in close coordination with Sound Transit's I-405 HOV/Direct Access Ramps in downtown Bellevue.

FUNDING:

The Sound Transit budget for 1998 includes \$17.216 million in 1998 - 2000 for environmental review, design/engineering, real property acquisition, and construction of the Bellevue Transportation Center. Per Sound Transit Budget Guidelines, adopted Resolution 98-4, "the Executive Director is authorized to transfer outlays between years so long as these transfers will not result in a necessary increase to the total project budget." We will be transferring outlays between years and phases to fund the work outlined. This will not result in an increase to the total budget for this project. King County's 1998 Budget also includes \$1.2 million in Federal Transit Administration grant funds for expansion of the Bellevue Transit Center. These two project budgets are being combined to develop this facility. This contract cost of \$1,271,600 for the first phase of this work, includes environmental review, community involvement, and preliminary engineering. This cost includes a 10% contingency under the administrative control of Sound Transit staff to cover the cost of unforeseen circumstances. The work program was prepared with the best collective judgement of the participating agencies allowing for normal complexity and based on current understandings about the environmental review required for the project. If work on the project discloses new information and broadens the amount or type of work required, the consultant would be paid at the same rate allowed for in the base contract and

directed by staff to perform necessary additional work. Pre-approval of these amounts by the Finance Committee will allow the staff and consultant to respond expeditiously to new issues without unreasonable impacts on schedules.

EXECUTIVE SUMMARY:

Scope of work

Task/Description

Project Management and Administration: Consultant coordination, interagency coordination, general project management, and schedule maintenance.

Project Definition and Site Configurations: Assemble data, coordinate with other projects, preliminary configurations, environmental scoping, bus routing and operations analysis, traffic analysis, urban design alternatives, transit oriented/joint development analysis, preliminary cost estimates, criteria for screening, etc.

Conduct Public Involvement: Public involvement support for planning and design work, support for development of public information materials and outreach activities, conduct focus group workshops/design charrette, preparation for meetings, and documentation of public involvement activities.

Environmental Review: Complete environmental review work to meet SEPA and NEPA requirements, screen alternatives, prepare draft and final environmental documents, and provide materials and support for scoping meetings and required hearings.

Preliminary Engineering/30% Design: Complete data collection, surveying, and mapping to support architectural design/engineering work required to complete 30% design for selected alternative. Integrate Public Art initiative, urban design aspects, and the I-405 HOV/Direct Access Project.

Permit Applications: Prepare documentation to initiate permit applications.

ALTERNATIVES:

1. Award the contract by motion.
2. Award the contract; give direction to negotiate changes.
3. Do not award the contract; give direction to negotiate changes.

CONSEQUENCES OF DELAY:

Should the Finance Committee direct staff to re-negotiate certain provisions of the contract, the contract would be delayed by the amount of time required to re-negotiate the contract. A delay in this contract would consequently result in a delay in the development of the I-405 HOV/Direct Access Ramps due to the need to closely coordinate the environmental processes and design

work and schedules for the two projects. Should the Finance Committee not award this contract, it would require approximately six months to recruit new firms and develop a revised work program.

SOUND TRANSIT

MOTION NO. M98-39

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority to award a contract securing consulting services for the environmental review, public involvement, and preliminary engineering for the development of the Bellevue Transportation Center.

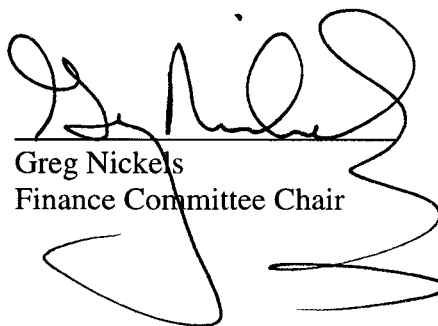
Background:

Sound Move calls for the development of the Bellevue Transit Center in east King County in downtown Bellevue. The Sound Transit budget includes \$17.216 million in 1998-2000 for development of this Project. This motion would secure the consultant services of the firm of Entranco for \$1.156 million to complete the first phase of the Project including environmental review, public involvement, and preliminary design through 30%. An additional \$115,600 is requested to be authorized as a contingency reserve to cover possible changes in the work. This project is required to support the initiation of Regional Express services.

Motion:


It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that a contract be awarded for consultant services for environmental review, public involvement, and preliminary engineering to the consulting firm of Entranco for \$1.156 million and that \$115,600 in contingent funds be authorized to pay for additional services, if required, for the development of the Bellevue Transportation Center.

Approved by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof on the 7 day of May, 1998.



Greg Nickels
Finance Committee Chair

ATTEST:


Marcia Walker
Board Administrator