

## STAFF REPORT

### SOUND TRANSIT MOTION NO. M2000-40

#### Contract Amendment with Shannon & Wilson, Inc.

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	5/18/00	Discussion/ Possible Action	Paul Bay, Director Bill Houppermans, Civil Engineering Manager	206-398-5134 206-398-5125

#### PROPOSED ACTION

This action authorizes the Executive Director to execute a contract amendment with Shannon & Wilson, Inc., for geotechnical engineering design services to add a 10% contingency of \$131,790 to the previously approved contract amendment of \$1,317,898, for a total authorized amount for this amendment not to exceed \$1,449,688.

#### KEY FEATURES

##### Highlights of Proposed Action:

- ◆ Authorizes the Executive Director to execute a contract amendment to an existing contract with Shannon & Wilson, Inc.
- ◆ Adds a 10% contingency fund to a previously approved contract amendment which was approved without contingency funds.
- ◆ Increases the total contract value by \$131,790 from an amount not to exceed \$1,317,898 to a contract amount not to exceed \$1,449,688.

##### Discussion of Proposed Action:

At its February 24, 2000, meeting, the Sound Transit Board of Directors considered a motion granting the Executive Director authority to execute a contract amendment with Shannon & Wilson, Inc., for geotechnical engineering services and to proceed with professional geotechnical engineering work on the Link Northgate segment in an amount not to exceed \$1,317,898, with a contingency of 20% or \$260,000, for a total contract amendment amount not to exceed \$1,577,898. This would have increased the original contract amount to \$9,314,305.

The Board approved the contract amendment amount of \$1,317,898, but did not approve the request to authorize up to 20% more for contingency (per Finance Committee recommendation the Board approved only the amount of the contract amendment and asked the staff to return to the Finance Committee for action on the contingency amount). Staff was asked to identify ways

to reduce the size of the contingency fund. Staff has determined that a 10% contingency amount is sufficient.

**BUDGET**

Funding for this scope of work is included in Sound Move and in the FY2000 adopted capital budget. The budget for completion of these tasks is identified in Sound Transit’s adopted 2000 budget under Final Design. With the budget developed for the Central Link configuration as adopted by the Board on November 18, 1999, there is sufficient funding to complete the remaining work.

Total Project Budget	Budget for this Task (A)	Expenditures to Date** (B)	Total Amount Requested (C)	Shortfall* or Surplus (A-[B+C])
\$2,482,743,000	\$208,149,000	\$58,854,841	\$131,790	\$149,162,369
*Amount of Shortfall	Potential Revenues	Funding Sources		

\*\* Including commitments

**ALTERNATIVES**

- Provide no contingency fund
- Authorize a smaller contingency fund

**CONSEQUENCES OF DELAY**

None.

**REGIONAL PARTNERSHIP AND COOPERATION**

N/A.

**PUBLIC INVOLVEMENT**

N/A.

**LEGAL REVIEW**

MBL 050300.

**SOUND TRANSIT**

**MOTION NO. M2000-40  
Contract Amendment with Shannon & Wilson, Inc.**

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute a contract amendment with Shannon & Wilson, Inc., adding a 10% contingency of \$131,790 to a previously approved contract amendment of \$1,317,898 for a total authorized amount not to exceed \$1,449,688 for geotechnical engineering services on the Central Link Light Rail project.

**Background:**

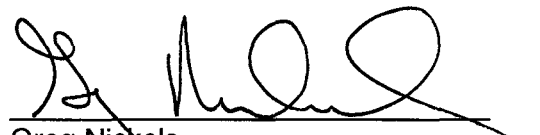
At its February 24, 2000 meeting, the Sound Transit Board of Directors considered a motion granting the Executive Director authority to execute a contract amendment with Shannon & Wilson, Inc., for geotechnical engineering services for \$1,317,898, with a contingency of 20% or \$260,000, for a total authorized amount not to exceed \$1,577,898.

The Board approved the contract amount of \$1,317,898, but did not approve the request to authorize up to 20% more for contingency. Staff was asked to identify ways to reduce the size of the contingency fund. Staff has determined that a 10% contingency amount is sufficient at this time.


**Motion:**

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Executive Director is authorized to execute a contract amendment with Shannon & Wilson, Inc., for geotechnical engineering services, adding a 10% contingency of \$131,790 to the previously approved contract amendment of \$1,317,898, for a total authorized amount not to exceed \$1,449,688.

Approved by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof on the 18<sup>th</sup> day of May 2000.

  
Greg Nickels  
Finance Committee Chair

ATTEST:

  
Marcia Walker  
Board Administrator