

**Sound Transit
Finance Committee Summary Minutes**

December 7, 2000

Call to Order

The meeting was called to order at 12:20 p.m. by Committee Chair Greg Nickels.

Attendance

(P) Greg Nickels, Chair	(A) Ed Hansen
(P) Rob McKenna, Vice Chair	(P) Kevin Phelps
(P) Jack Crawford	(A) Jim White
(A) Ann Kirk Davis	

Also attending: Board member Dave Enslow.

Report of the Chair

None.

Finance Director Report

Mr. Hugh Simpson gave a briefing on the 3rd Quarter 2000 Market Strategy and Portfolio Performance Analysis.

(Committee member Rob McKenna arrived at this time)

Action Items

Items within Finance Committee Authority

Minutes of September 21, 2000; October 5, 2000; October 19, 2000; November 16, 2000; and November 30, 2000, Finance Committee Meetings

It was moved by Mr. Crawford, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that the minutes of the September 21, 2000; October 5, 2000; October 19, 2000; November 16, 2000; and November 30, 2000, Finance Committee meetings be approved as presented.

Motion No. M2000-88 – Change order to provide payment for architectural and engineering design services for Sumner Commuter Rail Station completion and design support during the construction process

Mr. John Hubbard, Project Manager, gave a briefing on Motion No. M2000-88.

Mr. Phelps stated that because of a personal relationship with the contractor, he would be abstaining

from the vote on Motion No. M2000-88 and Motion No. M2000-125.

Mr. Nickels asked to wait to take action on the Motion until Legal Counsel could advise whether a vote on the two motions would be legitimate without Mr. Phelps voting.

Motion No. M2000-125 – Change order to provide payment for architectural and engineering design services for Puyallup Commuter Rail Station completion and design support during the construction process

Following a briefing from Mr. Hubbard, Mr. Nickels stated that the Finance Committee would not take action until Legal Counsel advised him on the vote.

Motion No. M2000-112 – Authorizes the Executive Director to execute a Task Order with the Washington State Department of Transportation (WSDOT) for services toward completion of the environmental documentation and preliminary design phase for the Sound Transit Mercer Island/I-90 Project, for a total authorized amount not exceed \$768,460

Ms. Agnes Govern, Director of Regional Express, briefed the Committee and discussed concerns that had been brought up at the November 30, 2000, Finance Committee meeting. She advised that the action being taken on Motion No. M2000-112 would not indicate a preferred alternative.

It was moved by Mr. McKenna, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2000-112 be approved as presented.

Motion No. M2000-120 – Authorizes the Executive Director to enter into an interagency agreement, substantially in the form as attached, between the Washington State Department of Transportation and Sound Transit for the Trans-Lake Project, for a lump sum amount not to exceed \$900,000

Ms. Barbara Gilliland, Systems Integration Program Manager, stated that Motion No. M2000-120 was the first request for funding for the Trans-Lake project. She advised that they would be coming back to the Committee in June with alternatives and the question of whether to proceed with the Environmental Impact Statement (EIS).

It was moved by Mr. Crawford, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that Motion No. M2000-120 be approved as presented.

Mr. Nickels indicated that Mandie Barnes Lyle, Legal Counsel, was present to address the Finance Committee concerning Mr. Phelps abstaining from voting on Motions No. M2000-88 and No. M2000-125.

Ms. Lyle explained that the quorum definition under Roberts Rules of Order is “those persons who are present.” She went on to say that the quorum is established by those members present and not on their voting status at that time. Therefore, a quorum was present for the purpose of transacting business. She went on to say that under Sound Transit’s Operating Rules, Resolution 80, it requires a majority vote of those members present, so Mr. Phelps would be counted for the purpose of determining whether the committee had obtained the majority vote required.

Motion No. M2000-88 – Change order to provide payment for architectural and engineering design services for Sumner Commuter Rail Station completion and design support during the construction process

It was moved by Mr. Crawford, seconded by Mr. McKenna, and carried by the majority vote of all members present that Motion No. M2000-88 be approved as presented. Mr. Phelps

abstained.

Motion No. M2000-125 – Change order to provide payment for architectural and engineering design services for Puyallup Commuter Rail Station completion and design support during the construction process

It was moved by Mr. McKenna, seconded by Mr. Crawford, and carried by the majority vote of all members present that Motion No. M2000-125 be approved as presented. Mr. Phelps abstained.

Motion No. M2000-126 – Authorizing the Executive Director to execute a Project Agreement and a Memorandum of Understanding between Sound Transit and the Washington State Department of Transportation (WSDOT) designating WSDOT as the lead agency for the design and construction of storm water detention facilities and the I-5 bridge widenings at South 272nd Street in the City of Kent and at Military Road in the City of Federal Way; and provide reimbursement to WSDOT of \$1,675,000 for Sound Transit's share of costs

Mr. Fred Chou, Project Manager, gave a briefing to the Finance Committee. He explained that there are two separate documents; one is more general and the other contains the details.

It was moved by Mr. McKenna, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that Motion No. M2000-126 be approved as presented.

Items for Recommendation to the Board

Motion No. M2000-128 – Route 574 Service Modification

Ms. Gloria Overgaard, Deputy Director of Regional Express, briefed the Finance Committee on the change being requested in accordance with the level of demand for Route 574. She stated that there were three options described in the motion, and a fourth option was being added following conversations with Mary Gates. Option One would stay with the current 2000 Service Implementation Plan (SIP) and adds midday services; Option Two meets the current and projected demand but increases the budget by adding trips to the early a.m. peak times and weekend; Option Three meets the demand and projected demand but defers service for five years; and Option Four meets the current demand, reduces some service for two years, adds three early a.m. trips between 4 and 5 a.m., and defers the 30-minute midday service.

It was moved by Mr. McKenna, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that Motion No. M2000-128, Option Four, be forwarded to the Board with a do-pass recommendation.

Resolution No. R2000-17 – Adopting an annual budget for the period from January 1 to December 31, 2001

Mr. Brian McCartan, Budget Manager, reviewed Resolution No. R2000-17 as brought to the Finance Committee at the prior meeting and went over amendments to the resolution.

It was moved by Mr. Phelps, seconded by Mr. McKenna, and carried by the unanimous vote of all members present that Resolution No. R2000-17 be forwarded to the Board with a do-pass recommendation.

Resolution No. R98-19-1 – Superseding Resolution No. 98-19 Performance Audit Committee

Mr. Nickels stated that Resolution No. R98-19-1 would be deferred to the January 18, 2001, Finance

Committee meeting.

Other Business

None.

Next Meeting

Thursday, January 18, 2001, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.


Adjourn

As there was no other business, the meeting was adjourned at 1:52 p.m.



Greg Nickels
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator