

**Sound Transit
Finance Committee Summary Minutes**

February 1, 2001

Call to Order

Committee Chair Greg Nickels called the meeting to order at 12:20 p.m.

Attendance

(P) Greg Nickels, Chair	(A) Ed Hansen
(P) Rob McKenna, Vice Chair	(A) Kevin Phelps
(P) Jack Crawford	(P) Jim White
(P) Ann Kirk Davis	

Also attending: Board member Mary Gates.

Report of the Chair

None.

Finance Director Report

Mr. Hugh Simpson, Finance Director, and Ms. Lori Tish from Deloitte and Touche, reviewed the recommendation for an Audit and Reporting Subcommittee (copy on file).

Ms. Tish suggested an outside representative participate on the Subcommittee, possibly a member of the Citizen Oversight Panel.

Following some discussion, Mr. Nickels asked to continue the discussion at the February 15, 2001, meeting.

Action Items

Items within Finance Committee Authority

Motion No. M2001-08 – Authorize the Executive Director to execute a contract amendment with HNTB Corporation to include construction management services for the NE 40th Street Overlake Transit Center/Park-and-Ride Lot Project in the amount not to exceed \$275,353 plus a 10% construction contingency of \$27,535, for a total authorized amount not to exceed \$302,888

Ms. Linda Smith, Project Manager, went through Motion No. M2001-08 with the Finance Committee members.

It was moved by Mr. Crawford, seconded by Ms. Davis, and carried by the unanimous vote of all members present that Motion No. M2001-08 be approved as presented.

(Mr. McKenna arrived at this time.)

Motion No. M2001-09 – Authorize the Executive Director to execute a contract with KPFF Consulting Engineers for final design services for the Federal Way Transit Center/Parking Structure Project, in the amount not to exceed \$1,817,398 with a 10% contingency of \$181,740, for a total authorized amount not to exceed \$1,999,138

It was moved by Mr. Crawford, seconded by Ms. Davis, and carried by the unanimous vote of all members present that Motion No. M2001-09 be approved as presented.

Motion No. M2001-11 – Authorizing the Executive Director to execute a contract with Mayes Testing Engineers, Inc., for materials testing services associated with the Tacoma Link Light Rail project. The action authorizes a contract amount of \$202,007 with a 10% contingency of \$20,200 for a total authorized amount not to exceed \$222,207

Mr. Joe Gildner, Construction Manager, briefed the committee on Motion No. M2001-11.

It was moved by Ms. Davis, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2001-11 be approved as presented.

Motion No. M2001-14 – Authorizing the Executive Director to amend the existing contract with JD Edwards for software upgrade consulting services to upgrade existing financial and project management software for \$220,075 for a total amount not to exceed \$2,806,447

Mr. Simpson advised the Committee members that the title on the staff report should be “Project Systems Services” instead of Software. He stated that an integration package would be brought to the Finance Committee at a later date.

It was moved by Mr. White, seconded by Ms. Davis, and carried by the unanimous vote of all members present that Motion No. M2001-14 be approved as presented.

Items for Recommendation to the Board

Motion No. M2001-03 – Increasing the maximum amount of the contract with Denny Miller McBee Associates by \$425,000 (\$663,000 to \$1,088,000) for federal legislative and administrative representation in Washington, DC for the year 2001 and authorizing the Executive Director to extend the contract for a one-year period of January 1, 2001 to December 31, 2001

Ms. Sheila Dezarn, Government Relations Manager, gave a report on Motion No. M2001-03 and Motion No. M2001-04.

Ms. Gates advised that the Government Affairs Task Force recommends continuing with the same team and urges forwarding both motions to the Board with a do-pass recommendation.

It was moved by Ms. Davis, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2001-03 be forwarded to the Board with a do-pass recommendation.

Motion No. M2001-04 – Authorizing the Executive Director to execute a contract for consultant services for federal government relations to Peyser Associates for an amount not to exceed \$125,000 for the period January 1, 2001 through December 31, 2001 with provision for three additional one-year extensions and a contract maximum of \$540,000

It was moved by Mr. Crawford, seconded by Ms. Davis, and carried by the unanimous vote of all members present that Motion No. M2001-04 be forwarded to the Board with a do-pass recommendation.

Motion No. M2001-10 – Authorizing the Executive Director to execute a contract amendment with Parametrix, Inc., for preparation of environmental studies for the Central Link Light Rail system. The action establishes a contract amendment amount of \$550,000 and a 10% contingency of \$55,000 for a total contract amendment amount not to exceed of \$605,000, and for a total contract amount not to exceed \$7,414,819

Mr. James Irish, Senior Environmental Analyst, discussed Motion No. M2001-10 with the Finance Committee.

It was moved by Ms. Davis, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2001-10 be forwarded to the Board with a do-pass recommendation.

Discussion Item

Lease-to-Service Transaction for Commuter Rail Cars and Locomotive

Mr. Brian McCartan gave a briefing on the Lease-to-Service Transaction and advised that he will be bringing a motion to the Finance Committee in the near future.

Mr. Nickels advised that the One World demonstration would be rescheduled to the next meeting on February 15, 2001.

Other Business

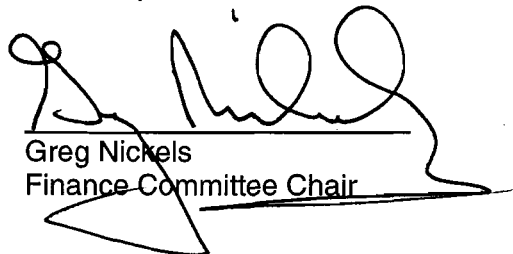
None.

Next Meeting

Thursday, February 15, 2001, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.


Adjourn

As there was no other business, the meeting was adjourned at 2:10 p.m.



Greg Nickels
Finance Committee Chair

ATTEST:


Marcia Walker
Board Administrator