

**Sound Transit  
Finance Committee Summary Minutes**

**June 21, 2001**

**Call to Order**

Finance Committee Chair Greg Nickels called the meeting to order at 12:10 p.m.

**Attendance**

(P) Greg Nickels, Chair	(A) Ed Hansen
(P) Rob McKenna, Vice Chair	(P) Kevin Phelps
(P) Jack Crawford	(P) Jim White
(A) Ann Kirk Davis	

**Report of the Chair**

Mr. Nickels stated that since the next meeting falls the day after the 4<sup>th</sup> of July holiday, he would like to combine the July 5 and July 19 Finance Committee meetings and not hold the July 5 meeting. There were no objections by the Committee members.

**Finance Director Report**

None.

**Discussion Items**

**2002 Budget Process**

Ms. Joni Earl, Executive Director, shared her objectives for the 2002 Budget.

(Mr. McKenna arrived at this time.)

Ms. Earl stated that as Sound Transit goes into the second half of the ten-year plan, the agency would be assessing its progress. The discussions will begin at the agency's June 22<sup>nd</sup> Budget Retreat.

Mr. Brian McCartan, Budget Manager, advised that the Finance Committee Budget Retreat would take place in September.

**Finance Plan**

Mr. Brian McCartan, Budget Manager, continued the discussion of the Finance Plan from the May 17, 2001, meeting.

**King County Metro Proposed 2001 Rates for ST Express**

Ms. Agnes Govern, Director of Regional Express, presented a discussion paper on the proposed 2001 rates for ST Express (copy on file). She stated that the increase in rates stem from (1) labor and fuel increases and (2) separating out the ST fleet because the maintenance is higher for long-haul vehicles.

The Committee members raised questions concerning mileage comparison and warranty on newer vehicles.

Ms. Govern agreed that these areas should be looked into for long-term solutions.

## **Action Items**

### **Items within Finance Committee Authority for Final Action**

Minutes of April 5, 2001; April 19, 2001; and May 3, 2001, Finance Committee Meetings

Mr. McKenna stated that in the April 5, 2001, minutes, after hearing Ms. Earl's report on the Inspector General's report, he had commented that it would be nice to know why the budget changed. He added that he would still like an analysis explaining the change to the budget.

Mr. Nickels advised that the June 21, 2001, minutes would show Mr. McKenna's request that Ms. Earl respond to this question.

**It was moved by Mr. Crawford, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that the minutes of the April 5, 2001; April 19, 2001; and May 3, 2001, Finance Committee meetings be approved as presented.**

Motion No. M2001-57 - Authorizing the Executive Director to execute an agreement with the University of Washington through its Washington State Transportation Center to provide for transit research in support of Sound Transit programs for a total authorized amount not to exceed \$2,000,000 through December 31, 2006

Ms. Barbara Gilliland, Systems Integration Program Manager, briefed the committee members on Motion No. M2001-57.

**It was moved by Mr. Crawford, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that Motion No. M2001-57 be approved as presented.**

Motion No. M2001-66 - Authorizing the Executive Director to execute an amendment to add \$100,000 to the contract with Parsons-Brinkerhoff (No. RTA/RE 44-97) for On-Call Service Integration Planning and Travel Demand Forecasting Services for a new total authorized contract amount not to exceed \$1,200,000

Mr. Brian O'Sullivan, Project Manager, presented Motion No. M2001-66.

**It was moved by Mr. White, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2001-66 be approved as presented.**

### **Items for Recommendation to the Board**

Motion No. M2001-60 - Authorizing the Executive Director to execute a change order exercising an option to extend the Project Control Support Services Contract with KJM & Associates, Inc., for one year, to amend the scope of the work and to provide additional funds. This action exercises the second of three, one-year options to extend this contract. The amount of the amendment is \$2,344,961 with a 10% contingency of \$234,496 for a total authorized amount not to exceed \$2,579,457. The total approved amount of the contract including the original contract amount and amendments is not to exceed \$12,228,690

Mr. Tony Morris, Project Control Manager, briefed the committee on Motion No. M2001-60.

**It was moved by Mr. McKenna, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that Motion No. M2001-60 be forwarded to the Board with a do-pass recommendation.**

(Mr. Nickels left at this time; Mr. McKenna chaired the remainder of the meeting.)

Motion No. M2001-62 – Authorizing (1) a contract with Mike Werlech Construction for repairs to the Great Hall (already underway as emergency repairs) in an amount not to exceed \$207,026 that includes a contingency of \$18,820 equal to 10% of the base contract of \$188,205, and (2) a sole source contract with The Painters, Inc. for specialized paint finishes in the Great Hall in an amount not to exceed \$119,350 that includes a contingency of \$10,850 equal to 10% of the base contract of \$108,500

Mr. Simpson discussed Motion No. M2001-62.

**It was moved by Mr. White, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2001-62 be forwarded to the Board with a do-pass recommendation.**

Motion M2001-63 - Authorizing the Executive Director to execute a First Amendment to and concurrent renewal of the Memorandum of Understanding (MOU) for Intergovernmental Cooperation between the Central Puget Sound Regional Transit Authority and the City of SeaTac in Regard to Light Rail Transit for a total amount not to exceed \$850,912, to provide for continued coordination, station design, implementation of station area plans and other coordination activities for the Central Link Light Rail project

Mr. Leonard McGhee, Segment Manager, presented Motion No. M2001-63.

Mr. Phelps asked whether the agreement could be terminated.

Mr. McGhee answered that if it were determined that Sound Transit no longer needed the work, the agreement could be cancelled.

Mr. Simpson advised that the work would be done on a work order basis.

Mr. White asked why Sound Transit reimburses some cities that will benefit from light rail, but not other communities.

Mr. McGhee replied that the workload being requested by Sound Transit is above the city's budget and has required them to hire additional staff to meet Sound Transit's schedule.

Mr. White stated that the City of Kent has given thousands of hours toward commuter rail with no reimbursement. He said that he felt if a city benefits from the system, they shouldn't be reimbursed.

Mr. Houppermans, Civil Engineering Manager, explained that the MOU also brings benefits to Sound Transit by way of permit fees. In addition, he stated that SeaTac's participation is essential to preserve their interest when connecting with the City in the future.

**It was moved by Mr. Phelps, seconded by Mr. Crawford, and carried by the unanimous vote of all members present that Motion No. M2001-63 be forwarded to the Board with a do-pass recommendation.**

Motion M2001-64 - Authorizing the Executive Director to execute an agreement with Tacoma Public Utilities, Tacoma Power Division for cost reimbursement for relocation of electric utility and City-owned telecommunication facilities and for installation of new electric service at stations associated with Tacoma Link light rail project for an estimated cost of \$550,000 with a 10% contingency of \$55,000 for a total authorized amount not to exceed \$605,000

Mr. Jim Weber, Utilities Engineer, briefed the committee on Motion No. M2001-64.

**It was moved by Mr. Crawford, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that Motion No. M2001-64 be forwarded to the Board with a do-pass recommendation.**

Motion No. M2001-67 - Authorizing the Executive Director to execute Agreement GCA-2764 with the Washington State Department of Transportation (WSDOT) for the preparation of Plans, Specifications, and Estimates (PS&E) for the Sound Transit I-5 at Lynnwood Park-and-Ride HOV Ramp Project for an amount not to exceed \$1,719,934

Mr. Barry Hennelly, Project Manager, presented Motion No. M2001-67.

**It was moved by Mr. Crawford, seconded by Mr. White, and carried by the unanimous vote of all members present that Motion No. M2001-67 be forwarded to the Board with a do-pass recommendation.**

**Other Business**

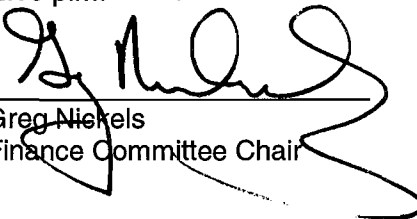
Mr. Phelps requested staff provide him with information on the Research and Technology fund. He asked how much of the fund has been expended to date, what projects were covered, and the balance of the fund per subarea.

**Next Meeting**


Thursday, July 19, 2001, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.

**Adjourn**

As there was no other business, the meeting was adjourned at 2:30 p.m.

  
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Greg Nickels  
Finance Committee Chair

ATTEST:

  
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Marcia Walker  
Board Administrator