

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to enter into a sole source contract with Cedar River Associates to provide services to staff the Link Project Review Committee (PRC), a recently formed committee that will review costs, schedule, and other areas of the Central Link Light Rail project. The sole source contract provides services through December 2001 for a total authorized amount not to exceed \$250,000.

Background:

In February 2001, the Sound Transit Board passed Motion No. M2001-15 establishing a Project Review Committee to assist Sound Transit in looking for ways to lower the cost, shorten the schedule, reduce risk, and improve the Central Link Light Rail project. The independent, 16-member committee, made up of citizen experts from the business, construction and finance communities, civic leaders, and Sound Transit Board members, is charged to review the Central Link Light Rail Project and provide technical and professional advice. The Committee reports regularly to the Sound Transit Board and Executive Director on its work.

The scope of work for this contract will include assisting the PRC Chair to form the advisory committee, work on Committee work program activities, support the Chair and outreach activities, and provide support to the Committee in its activities.

The successful consultant for the work must have a good understanding of local politics, regional issues, and key stakeholders in addition to the typical expertise required to staff a high profile Committee. John Howell, Principal of the firm, has the unique blend of experience and expertise necessary for the scope of services for this contract.

The mandate from the federal government in order to receive federal funds for the Central Link Light Rail Project is clear and must be handled expeditiously. The public exigency for the requirements to be fulfilled and the recommendations to be finalized by the schedule mandate of the board will not permit a delay that would result with competitive solicitation.

Motion:

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Executive Director enter into a sole source contract with Cedar River Associates to provide staff services to the Project Review Committee through December 2001 for a total authorized amount not to exceed \$250,000.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on the day of 2001.

Greg Nickels
Finance Committee Chair

ATTEST:

Marcia Walker

Board Administrator **STAFF REPORT SOUND TRANSIT MOTION NO. M2001-39 Sole Source Contract with Cedar River Associates**

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	4/19/01	Discussion/Possible Action	Susan Peterson, Link Project Control Specialist	(206) 398-5160

PROPOSED ACTION

Approval of Motion No. M2001-39 would authorize the Executive Director to enter into a sole source contract with Cedar River Associates to provide services to staff the Link Project Review Committee (PRC). The PRC is a recently formed committee that will review costs, schedule, and other areas of the Central Link Light Rail project. The sole source contract with Cedar River Associates provides services through December 2001 for a total authorized amount not to exceed \$250,000.

KEY FEATURES

Highlights of Proposed Action:

- Establishes a sole source contract for staff support services through December 2001 for a total authorized amount not to exceed \$250,000.
- Scope-of-Work includes assisting the PRC Chair to form the advisory committee; work on work program activities; support the Chair and outreach activities; and provide support to the PRC in its activities.
- The mandate from the federal government in order to receive federal funds for the Central Link Light Rail Project is clear and must be handled expeditiously. The public exigency for the requirements to be fulfilled and the recommendations to be finalized by the schedule mandate of the board will not permit a delay that would result with competitive solicitation.
- The successful consultant for the work must have a good understanding of local politics, regional issues, and key stakeholders in addition to the typical expertise required to staff a high-profile committee. John Howell, Principal of the firm, has the unique blend of experience and expertise necessary for the scope of services for this contract.

Discussion of Proposed Action:

In February 2001, the Sound Transit Board passed Motion No. M2001-15 establishing a Project Review Committee to assist Sound Transit in looking for ways to lower the cost, shorten the schedule, reduce risk, and improve the Central Link Light Rail project. The independent, 16-member committee, made up of citizen experts from the business, construction and finance communities, civic leaders, and Sound Transit board members, is charged with reviewing the light rail project and provide technical and professional advice. The committee reports regularly to the Sound Transit Board and Executive Director on its work.

Purpose of the PRC:

1. Assessing refinements and modifications to alignment and design and review of third party agreements and costs.
2. Providing an independent assessment of courses of action recommended to the Board by staff and taken by the Executive Director.

3. Developing a recommendation for an ongoing independent review and oversight of the project, subsequent to completion of the six-month work plan.

Scope of Work:

The scope of work for this contract will include assisting the PRC Chair to form the advisory committee, work on Committee work program activities, support the Chair and outreach activities, and provide support to the Committee in its activities.

The term of the contract with Cedar River Associates will be through December 31, 2001. During that time, an estimated cost for the anticipated level of effort is \$250,000.

Sole Source Justification:

The mandate from the federal government in order to receive federal funds for the Central Link Light Rail Project is clear and must be handled expeditiously. The public exigency for the requirements to be fulfilled and the recommendations to be finalized by the schedule mandate of the board will not permit a delay that would result with competitive solicitation.

The successful consultant for the work must have a good understanding of local politics, regional issues, and key stakeholders in addition to the typical expertise required to staff a high profile Committee. John Howell, Principal of the firm, has the unique blend of experience and expertise necessary for the scope of services for this contract. Mr. Howell and his associates have recent experience staffing the State of Washington Governor's task force on transportation funding issues and has worked with many of the key transportation stakeholders who will be involved in the PRC's work. In addition, given the accelerated schedule in which the PRC must operate, Mr. Howell's experience in the local political arena will enable the staff to quickly develop the Committee's work program and set upcoming agendas in order to meet the schedule mandate of the Sound Transit Board for final recommendations.

BUDGET

The 2001 Budget was adopted before the need for this scope of work was identified. The agency has sufficient funds within the 2001 Adopted Budget for this contract. There will be no adverse budget impact on any work of Link Light Rail or the agency. Through the reorganization effort, Link Light Rail anticipates capturing savings within the staff-operating budget sufficient to cover this need. These funds will come from budgeted but unfilled staff positions. The 2001 Budget was adopted before the need for this scope of work was identified.

Total Staff Budget	Budget for this Task (A)	Expenditures to Date (B)	Total Amount Requested (C)	Shortfall* or Surplus (A-[B+C])
\$11,138,000	\$ 0	\$1,969,039.37	\$250,000	\$250,000**
*Amount of Shortfall	Potential Revenues	Funding Sources		
\$250,000	\$250,000	Savings due to unfilled staff positions		

**not included in the 2001 Budget

Alternatives

Direct staff to procure these services through Sound Transit's normal procurement process.

Consequences of Delay

The mandate from the federal government in order to receive federal funds for the Central Link Light Rail Project is clear and must be handled expeditiously. The public exigency for the requirements to be fulfilled and the recommendations to be finalized by the schedule mandate of the board would be ill served by a delay or denial of this action by the Finance Committee.

Regional Partnership and Cooperation

N/A

Public Involvement

N/A

Legal Review

MBL 4/13/01

SOUND TRANSIT

MOTION NO. M2001-39

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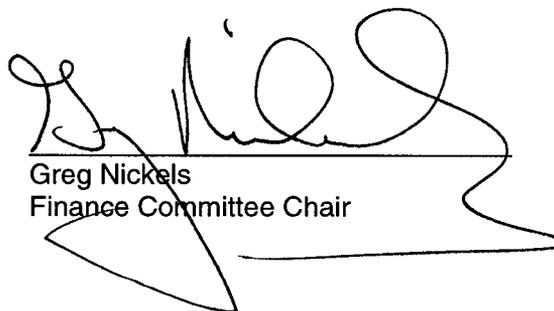
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APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on the 19th day of April 2001.



Greg Nickels
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator