

STAFF REPORT

SOUND TRANSIT MOTION NO. M2001-78

Memorandum of Agreement with Everett Transit for Development of a Transit Center

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee Board	8/2/01	Canceled Action	Agnes Govern, Director, Regional Express	(206) 398-5037
	8/9/01		Jim Edwards, Program Manager, Capital Projects	(206) 398-5436
			Linda Smith, Project Manager, Capital Projects	(206) 689-4922

PROPOSED ACTION

Approval of this motion would authorize the Executive Director to execute a Memorandum of Agreement (MOA) between Sound Transit and Everett Transit establishing a cooperative working relationship and funding responsibilities relating to the environmental process, design, permitting, and construction of the Everett Transit Center. This motion also amends the project budget to accept \$1,603,594 in funds from Everett Transit, in federal grants to develop the project.

KEY FEATURES

Highlights of Proposed Action:

- ◆ Authorizes the Executive Director to execute an MOA with Everett Transit establishing a cooperative working relationship and funding responsibilities relating to the environmental process, design, permitting, and construction of the Everett Transit Center and to receive funds from Everett Transit \$1,603,594 from federal grants.
- ◆ Amends the Sound Transit budget to accept \$1,603,594 for this project to include the grant funds from Everett Transit.

DISCUSSION OF PROPOSED ACTION

The Everett Transit Center project, included in Sound Move, calls for the development of capital facilities intended to improve the speed, access, and reliability of ST Express bus service, as well as the services of our transit partner agencies. These facilities will be developed to support transit users and be integrated into the communities they serve. The project budget includes \$3.7 million (YOES) to redevelop the existing transit layover/stop at the Everett Mall into a transit center for ST Express, Everett Transit, and Community Transit bus service. As part of this MOA, Everett Transit will be providing \$1,603,594 in grant funds increasing the overall project budget to \$5,303,594.

On May 3, 2001, the Finance Committee approved a Motion No. M2001-43 authorizing the Executive Director to execute a contract with Parametrix for environmental documentation,

preliminary engineering, final design, permitting, and construction services for \$610,900 plus a 10% contingency of \$61,000. Discussions between Everett Transit, Sound Transit, and Federal Transit Administration (FTA) helped to scope the consultant work plan.

This project will include a connection to the Interurban Trail; a pedestrian link to the Everett Mall; passenger transfer facilities for regional, local, and private shuttle vehicles; bicycle and pedestrian access facilities; passenger amenities; and service vehicle parking. The project will be coordinated with future mall redevelopment planning to the extent possible, as well as the realignment of West Mall Drive. The project completion date has moved from 2002 to 2003 because mall redevelopment planning was delayed due to the mall property going into receivership. This schedule change was included in the Adopted 2001 budget.

The MOA authorized by this Board action establishes the guidelines for a cooperative working relationship and funding responsibilities between Sound Transit and Everett Transit to share resources and responsibilities regarding environmental process, design, permitting, and construction.

The MOA includes the following key principles to be used throughout the project:

- ◆ To work together to expedite reviews and approvals necessary to complete environmental processes, identify mitigation expectations, design, permit, and construct the project on schedule and within budget as outlined in the MOA.
- ◆ To conduct inclusive public involvement process to involve all interests in the development, construction, and implementation of the project.
- ◆ To collaborate on the project to provide South Everett with facility and service improvements to increase regional mobility.
- ◆ To design and implement accessible and efficient facilities and services, intermodal bus transfer facilities, related customer amenities, and bicycle/pedestrian access improvements.
- ◆ To develop a facility that fits with the character and architecture of the surrounding community.
- ◆ Everett Transit will contribute \$1,603,594 towards the project for planning, design, and construction.

BUDGET

Total ST Project Budget	Contribution from Everett Transit	Total Funds Available / Revised ST Budget
\$3,700,000	\$1,603,594	\$5,303,594

All figures shown are in year of expenditure (YOES).

This action authorizes the amendment of the project budget to include these funds. Accepting the contribution of \$1,603,594 from Everett Transit would increase the Sound Transit budget to \$5,303,594. The amount spent and committed to date for the project is \$68,551 (as of June 30, 2001). The \$3.7 million figure shown is based on the Sound Transit 2001 Adopted Budget per Resolution No. R2000-17, for the South Everett Transit Center at Everett Mall project (reference page 191 of adopted budget document, project number 314).

ALTERNATIVES

- Delay the execution of the agreement with Everett Transit.
- Cancel or modify the Everett Transit Center Project.
- Replace the \$1,603,594 in funding that would have been contributed by Everett Transit. No new sources have been identified to date.
- Reduce the project-scoped effort to fit within funds from Sound Transit exclusively.

CONSEQUENCES OF DELAY

If the Finance Committee defers action on the MOA, project funds and older FTA grants held by Everett Transit for this project will be at risk of being reprogrammed for other uses. It will be difficult to provide funds necessary for this project in the timeframe in which the funds are needed and will cause a delay in the projected 2003 opening.

REGIONAL PARTNERSHIP AND COOPERATION

Project partnerships have been established with the City of Everett, Everett Transit, Everett Mall management, Community Transit, and FTA. Everett Mall is the major transfer/layover point for Everett Transit Service in South Everett. Everett Mall is in the process of redevelopment and expansion. This project will require the realignment of West Mall Drive. The mall's management is ready to work with Sound Transit on incorporation of the transit center within their development. Community Transit serves the existing transit/layover stops at Everett Mall. Sound Transit, the City of Everett staff, Everett Mall management, and Everett Transit will serve on the Project Management Team, which is comprised of agency technical staff, to assist Sound Transit in providing direction to the consultant team.

PUBLIC INVOLVEMENT

Community outreach for the design and permitting of the Everett Transit Center will focus on engaging mall representatives, site neighbors, transit users, surrounding businesses, recreational users of the Interurban Trail, and local officials in the planning/design of the site. While the facility is not expected to be significantly controversial, it is critical that affected stakeholders have the opportunity to provide input and see the results of that input reflected in the design. Outreach will focus on establishing programming needs, providing options for community reaction, and providing feedback to enable user needs and community input to shape the design of the facility.

LEGAL REVIEW

MBL 7-16-01

SOUND TRANSIT

MOTION NO. M2001-78

A motion of the Board of the Central Puget Sound Regional Transit authorizing the Executive Director to execute a Memorandum of Agreement (MOA) between Sound Transit and Everett Transit establishing a cooperative working relationship and funding responsibilities relating to the environmental process, design, permitting, and construction of the Everett Transit Center. This will allow Sound Transit to accept \$1,603,594 in funds from Everett Transit, from federal grants to develop the project.

Background:

The MOA authorized by this requested Board action establishes the guidelines for a cooperative working relationship and funding responsibilities between Sound Transit and Everett Transit to share resources and responsibilities regarding environmental process, design, permitting, and construction.


The MOA includes the following budget and principles to be used throughout the project:

- To work together to expedite reviews and approvals necessary to complete environmental processes, identify mitigation expectations, design, permit, and construct the project on schedule and within budget as outlined in the MOA.
- To conduct inclusive public involvement process to involve all interests in the development, construction, and implementation of the project.
- To collaborate on the project to provide South Everett with facility and service improvements to increase regional mobility.
- To design and implement accessible and efficient facilities and services, intermodal bus transfer facilities, related customer amenities, and bicycle/pedestrian access improvements.
- To develop a facility that fits with the character and architecture of the surrounding community.

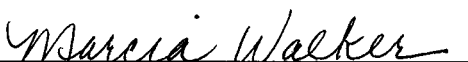
Motion:

It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the Executive Director is hereby authorized to execute a MOA between Sound Transit and Everett Transit. This will allow Sound Transit to accept \$1,603,594 in funds from Everett Transit from federal grants to develop the project.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on the 9th day of August, 2001.


Dave Earling
Board Chair

ATTEST:


Marcia Walker
Board Administrator