

**Sound Transit  
Finance Committee Summary Minutes**

**December 20, 2001**

**Call to Order**

Committee Vice Chair Rob McKenna called the meeting to order at 12:12 p.m.

**Attendance**

(A) Greg Nickels, Chair	(P) Ed Hansen
(P) Rob McKenna, Vice Chair	(P) Kevin Phelps
(P) Jack Crawford	(P) Jim White
(P) Ann Kirk Davis	

**Report of the Chair**

Mr. McKenna acknowledged that this was Board member Davis's last Finance Committee meeting and thanked her for her commitment to Sound Transit.

**Chief Financial Officer's Report**

None.

**Action Items**

Minutes of the November 15, 2001, and December 6, 2001, Finance Committee Meetings

**It was moved by Mr. Phelps, seconded by Mr. White, and carried by the unanimous vote of all members present that the minutes of the November 15, 2001, and December 6, 2001, Finance Committee meetings be approved as presented.**

Motion No. M2001-134 – Authorizing the Executive Director to enter into a supplemental agreement with the Washington State Department of Transportation for services supporting the development of the Trans-Lake Washington Study Environmental Impact Statement, for an amount not to exceed \$580,000

Mr. Paul Matsuoka, Policy and Planning Officer, briefed the Finance Committee on Motion No. M2001-134.

**It was moved by Mr. Crawford, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that Motion No. M2001-134 be approved as presented.**

Motion No. M2001-120 – Executing a revised contract with Arai Jackson Architects and Planners (Contract No. RTA/ LR32-99e) to provide architectural design services for (1) the Edmunds, Othello, and Henderson Stations; (2) urban design along Martin Luther King Jr. Way South; and (3) street improvements on Edmunds and Henderson Streets in the amount of \$3,539,317 including spent to date costs of \$1,596,457, cost to complete of \$1,766,235 and a 10% contingency of the cost to complete of \$176,625. This contract revision would add \$641,096 to the original Finance Committee approved contract amount

Ms. Deborah Ashland, Link Architecture Manager, presented Motion No. M2001-120. She advised the Finance Committee members that since she had brought the motion before them on December 6, 2001, negotiations with Arai Jackson had reduced the contract revision by approximately 12 percent.

**It was moved by Mr. Phelps, seconded by Ms. Davis, and carried by the unanimous vote of all members present that Motion No. M2001-120 be approved as presented.**

Motion No. M2001-133 – Authorizing an amendment to Contract No. RTA/RE 47-97E with HNTB for final design and construction management services for the Rider Services and Shuttle Operations Buildings located at the Overlake Transit Center and Park-and-Ride at NE 40th Street. This amendment increases the total contract amount available by \$295,000, plus a 10% contingency of \$29,500, for a total contract amendment of \$324,500 and a new total authorized contract amount not to exceed \$1,887,000

Ms. Linda Smith, Project Manager, briefed the Finance Committee on Motion No. M2001-133.

Mr. Crawford advised the Committee that he had talked with the Redmond Mayor, and they are confident the City of Redmond will come through with their funding support of the project.

**It was moved by Mr. Crawford, seconded by Mr. Phelps, and carried by the unanimous vote of all members present that Motion No. M2001-133 be approved as presented.**

#### **Discussion Item**

##### Amendment of the Adopted 2001 Budget

Mr. Hugh Simpson, Chief Financial Officer, and Mr. Brian McCartan, Deputy Finance Director, discussed amending the Adopted 2001 Budget.

Mr. McCartan clarified that the amendment was not to increase the budget, but to reclassify agency administrative costs.

#### **Next Meeting**

Thursday, January 17, 2002, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.

#### **Adjourn**

As there was no other business, the meeting was adjourned at 1:05 p.m.

  
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Jack Crawford  
Finance Committee Vice Chair

ATTEST:

  
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Marcia Walker  
Board Administrator