

**Sound Transit
Finance Committee Summary Minutes**

January 17, 2002

Call to Order

Committee Vice Chair Jack Crawford called the meeting to order at 12:10 p.m.

Attendance

(P) Kevin Phelps, Chair	(A) Richard McIver
(P) Jack Crawford, Vice Chair	(P) Chuck Mosher
(P) Dave Enslow	(A) Greg Nickels
(P) Mary Gates	(P) Dwight Pelz
(A) Ed Hansen	

Report of the Chair

Mr. Crawford stated that Mr. Phelps was out of state on business and would like to participate in the meeting via telephone. He said that in order to do this, the Finance Committee would need to make a motion to allow this to take place.

It was moved by Mr. Enslow, seconded by Ms. Gates, and carried by the unanimous vote of all Finance Committee members present that Mr. Phelps be allowed to participate in the Finance Committee discussions by telephone.

Mr. Crawford advised that on February 7, 2002, there would be a meeting held at 11:00 a.m. to go over the Finance Committee's processes and responsibilities.

Chief Financial Officer's Report

Mr. Hugh Simpson, Chief Financial Officer, advised that the quarterly Audit and Reporting Subcommittee was tentatively scheduled for February 21, 2002. He said that items scheduled to be discussed at the meeting included the Financial and Federal Audit update, Budget Policies, and Agency Cost Allocation Processes.

Mr. Simpson asked Ahmad Fazel, Acting Director of Link Light Rail, to give an update on upcoming action items.

Mr. Fazel advised that some contracts were suspended as a result of decisions made by the Board. He said that the Link Light Rail department was in the process of renegotiating the suspended contracts. He advised that action items that would be coming forward to the Finance Committee included the E4 alignment for Tukwila, a supplemental Environmental Impact Statement for the north Link segment, and the airport work plan.

Action Items

Minutes of the December 20, 2001, Finance Committee Meeting

It was moved by Mr. Pelz, seconded by Mr. Mosher, and carried by the unanimous vote of all members present that the minutes of the December 20, 2001, Finance Committee meeting be

approved as presented.

Motion No. M2002-03 – Approving Contract No. CR30-97T with Otak, Inc. for commuter rail station preliminary design services for the Tacoma Dome Commuter Rail Station in the amount of \$216,000 with a 10% contingency of \$21,600 for a total authorized amount not to exceed \$237,600 with an option to amend the contract to include final design services; and authorizing a transfer of \$40,495 from contingency to the preliminary design phase of the budget

Ms. Kimberly Denny, Project Specialist, briefed the Finance Committee on Motion No. M2002-03.

Mr. Mosher stated that he felt it was reasonable that there was a change to the contractor because of the overage. Concerning the design of an additional track, he asked if the other parties who are requesting the third track would pay for the design work.

Ms. Denny replied that Sound Transit would pay for the design. She stated that the benefits to Sound Transit in doing the design would be that (1) when the additional third track is added in the future, Sounder service will not be disrupted, and (2) there will not be the potential for redesign, tear up, and the rebuilding of the Sounder station at that location.

Mr. Phelps questioned what type of an agreement would be put in place with the Washington State Department of Transportation (WSDOT) for recovery of funds for going to a third track. He stated that he would like to see an interlocal agreement regarding WSDOT reimbursement to Sound Transit for the cost of redesign.

Mr. Mosher asked to have staff draft a repayment policy for Board consideration similar to a city latecomers fee so funds can be recovered from third parties on efforts conducted primarily for the benefit of 3rd parties.

It was moved by Mr. Mosher, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that Motion No. M2002-03 be approved as presented.

Motion No. M2002-07 – Authorizing the Executive Director to amend an agreement with Washington State Department of Transportation (WSDOT) to exchange up to \$4,101,274 of WSDOT's federal Section 5307 Formula Funding for an equivalent amount of Sound Transit local funds

Ms. Lisa Wolterink, Grants Administrator, briefed the Finance Committee on Motion No. M2002-07.

It was moved by Mr. Mosher, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that Motion No. M2002-07 be approved as presented.

Motion No. M2002-06 – Executing a contract agreement with AMEC Earth & Environmental, Inc. to provide geotechnical investigation and reports for Central Link from South Boeing Access Road to South 154th Street for a contract amount of \$2,198,708 plus a 10% contingency of \$219,871 for a total authorized amount not to exceed \$2,418,579

Mr. Isam Awad, Senior Structural Engineer, presented Motion No. M2002-06.

Mr. Pelz asked to have Motion No. M2002-06 brought back to the next Finance Committee. He said he would like to get more information before taking action.

Mr. Crawford acknowledged that Motion No. M2002-06 would be brought back to the next Finance Committee meeting.

Items for Recommendation to the Board

Motion No. M2002-04 – Increasing the sole source contract with the Rainier Chamber of Commerce (legal representative for the Rainier Valley Transit Advisory Council) in the amount of \$62,880 to the current contract amount of \$137,900 for a new total authorized contract amount not to exceed \$200,780 for continued services from January 1, 2002, through December 31, 2002

Mr. Johnathan Jackson, Link Project Manager, briefed the Finance Committee on Motion No. M2002-04.

It was moved by Mr. Mosher, seconded by Ms. Gates, and carried by the unanimous vote of all members present that Motion No. M2002-04 be forwarded to the Board with a do-pass recommendation.

Next Meeting

Thursday, February 7, 2002, from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.

Adjourn

As there was no other business, the meeting was adjourned at 1:30 p.m.



Kevin Phelps
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator