

**Sound Transit Board Meeting  
Summary Minutes  
March 28, 2002**

**Call to Order**

The meeting was called to order at 1:03 p.m. by Chair Ron Sims in the Sound Transit Board Room of Union Station, 401 South Jackson, Seattle, Washington.

**Roll Call**

Chair

(P) Ron Sims, King County Executive

Vice Chairs

(P) David Earling, Edmonds City Council President

(P) John Ladenburg, Pierce County Executive

**Board Members**

(P) Jack Crawford, City of Kenmore Councilmember

(P) Bob Drewel, Snohomish County Executive

(P) David Enslow, City of Sumner Councilmember

(P) Mary Gates, City of Federal Way Councilmember

(A) Jane Hague, King County Councilmember

(A) Ed Hansen, City of Everett Mayor

(P) Doug MacDonald, WSDOT Secretary

(P) Richard McIver, City of Seattle Councilmember

(P) Chuck Mosher, City of Bellevue Councilmember

(A) Greg Nickels, City of Seattle Mayor

(P) Julia Patterson, King County Councilmember

(A) Dwight Pelz, King County Councilmember

(P) Kevin Phelps, City of Tacoma Councilmember

(P) Cynthia Sullivan, King County Council Chair

(P) Claudia Thomas, City of Lakewood Deputy Mayor

Ms. Marcia Walker, Board Administrator, indicated a quorum of the Board was present at roll call.

The following Board members arrived after roll call:

Doug MacDonald

Richard McIver

Cynthia Sullivan

Claudia Thomas

**Public Comment**

The following individual presented comments to the Board. Comments are on file with the Board Administrator.

**Mr. Philip Grega** commented on a possible land fill opportunity with Port of Tacoma.

**Report of the Chair**

Mr. Sims requested the Executive Director prepare a report on how high-capacity transit investments relate to the regional package for the next Board meeting.

(Mr. MacDonald arrived at this time.)

**Executive Director Report**

Ms. Earl reported on upcoming community meetings for Link focusing on the Henderson Street pedestrian improvements, the Capitol Hill/First Hill station design, the Beacon Hill station design, and a station workshop in the University District.

(Mr. McIver and Ms. Sullivan arrived at this time.)

Ms. Earl went over financial information including the Agency Progress report, the Audit and Reporting Subcommittee report, and the year-end audit scheduled for completion in April.

### **Citizen Oversight Panel Monthly Report**

Mr. Art Carter, Citizen Oversight Panel Chair, reported that the panel was pleased to see continued and significant progress in several areas. (A copy of the report is on file with the Board Administrator.)

On the positive side, the Citizen Oversight Panel (COP) was pleased that the senior management team was fully staffed; they were impressed with the new project control process; they saw real strides being made in communicating progress to the press, the public, and the region's civic community; and they were seeing the benefits of Board member involvement in key decisions and building relationships with stakeholders.

Mr. Carter identified areas of caution seen by the COP to include negotiations of key third-party agreements which must be completed in a timely fashion, and he mentioned that permitting responsibilities and coordination continues to be a concern.

He mentioned that the following issues are not full-scale concerns, but the COP will be investigating them further.

- Sounder – status of the Tacoma-to-Seattle construction projects
- Tacoma Link construction
- Overlake Transit Center
- Federal Way projects
- Convention Place Station to Northgate EIS
- Seattle permitting for the Central Link segment

Mr. Carter addressed term limits for Citizen Oversight Panel members. He said that four original members of the panel, Mr. Goldblatt, Mr. Hart, Mr. Osaki, and Mr. Shockey, would be completing their second terms. After looking into this matter, he said it appeared that there was no history on the intent of the terms and term limits. He asked the Board to extend the terms of the four panel members to serve through June. He further asked staff to work with the COP to write a policy on terms and term limits to submit to the Board for approval in June 2002.

**It was moved by Mr. Crawford, seconded by Mr. Mosher, and carried by the unanimous vote of all Board members present that the terms of Mr. Goldblatt, Mr. Hart, Mr. Osaki, and Mr. Shockey be extended through the end of June 2002.**

Mr. Sims asked for two Board members to volunteer to attend the next several COP meetings. Ms. Gates and Mr. Mosher volunteered.

### **Consent Agenda**

Minutes from the February 14, 2002, and February 28, 2002, Board Meetings

The Board of the Central Puget Sound Regional Transit Authority does hereby approve the voucher certification for the month of January 2002 in the amount of \$38,816,617.03

**It was moved by Mr. Phelps, seconded by Mr. Ladenburg, and carried by the unanimous vote of all Board members present that the Consent Agenda be approved as presented.**

## **Community Development Fund (CDF)**

Mr. Ron Lewis, Project Development Manager; Ms. Jennifer Belk, Legal Counsel; and Ms. Patty Grossman, Good Management, Inc., briefed the Board members on the Community Development Fund (copy on file). Mr. Lewis explained that the CDF was focused in the Rainier Valley where the link alignment would consist of approximately five miles.

(Ms. Patterson arrived at this time.)

## **Action Items**

Resolution No. R2002-05 – Recognizing and commending Ms. Helen M. Knoll on the occasion of her retirement for her leadership and service as the Regional Administrator of the Federal Transit Administration and her commitment to public transportation in the Puget Sound Region

**It was moved by Mr. Mosher, seconded by Mr. Drewel, and carried by the unanimous vote of all Board members present that Resolution No. R2002-05 be approved as presented.**

## **Items Referred by Finance Committee**

Motion No. M2002-34 – Authorizing the Executive Director to execute an amendment to a sole source contract with Paige Chapel (Solutions in Community Development and Finance) to assist the Steering Committee in completing the Draft Community Development Fund (CDF) Operating Plan and provide near term staffing to the CDF Founding Board (pending approval of the CDF Operating Plan) in the amount of \$57,250 with a 10% contingency of \$5,725, for a total of \$62,975 and for a new total authorized contract amount not to exceed \$162,875

**It was moved by Mr. Phelps, seconded by Mr. Mosher, and carried by the unanimous vote of all Board members present that Motion No. M2002-34 be approved as presented.**

Motion No. M2002-35 – Authorizing the Executive Director to execute an amendment to a sole source contract with Patty Grossman (Good Management, Inc.) to assist the Steering Committee in completing the Draft Community Development Fund (CDF) Operating Plan and provide near term staffing to the CDF Founding Board (pending approval of the CDF Operating Plan) in the amount of \$54,000 with a 10% contingency of \$5,400, for a total amount of \$59,400 and for a new total authorized contract amount not to exceed \$159,300

**It was moved by Mr. Phelps, seconded by Mr. Mosher, and carried by the unanimous vote of all Board members present that Motion No. M2002-35 be approved as presented.**

## **Committee Reports**

### **Central Link Oversight Committee**

Ms. Sullivan stated that at the March 21, 2002, Central Link Oversight Committee, the members were updated on numerous subjects from community outreach to the status of the environmental assessment and the current status of Sound Transit Link and the North Link projects.

### **Finance Committee**

Mr. Phelps reported that at the March 21, 2002, Finance Committee, action was taken on the following item: Motion No. M2002-16 authorizing the Executive Director to contract with New Flyer for one diesel/hybrid transit bus; Motion No. M2002-30 approving a contract with Otak, Inc. for final design of the Tacoma Dome commuter rail station; Motion No. M2002-31 authorizing the Executive Director to execute Agreement GCA-3157 with the Washington State Department of Transportation

(WSDOT) for the preparation of Plans, Specifications, and Estimates (PS&E) for the Sound Transit I-5 at 317th Street HOV Direct Access Ramp (Project 125); Motion No. M2002-32 establishing a MOA with the City of Bothell making them the lead agency for the SR-522 HOV enhancement project; Motion No. M2002-33 authorizing the Executive Director to enter into a MOA with the City of Kenmore making them the lead agency for the SR-522/HOV project; and Motion No. M2002-36 authorizing the Executive Director to execute a contract with Royal ReproGraphics, Inc. to provide agency wide copying, binding and related services.

Mr. Phelps said the Finance Committee received the fourth quarter review, went over the investment performances through 2001 and discussed investment strategies.

**Executive Session**

Mr. Sims advised that the Board would convene to an executive session in accordance with RCW 42.30.220, paragraph I, to discuss potential litigation. He said the executive session was expected to last for 30 minutes, at which time the Board would reconvene the meeting. The Board would not be taking any further action after the executive session.

The Board was recessed into executive session at 2:35 p.m.

At 3:05 p.m., the Board Administrator announced that the executive session was being extended by 15 minutes.

The Board was called back to order at 3:22 p.m.

**Other Business**

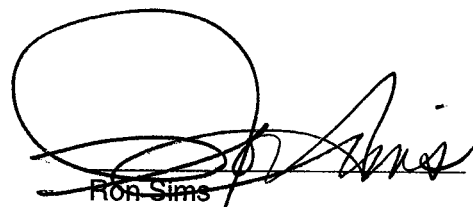
None.

**Next Meeting**

Thursday, April 11, 2002  
1:00 to 4:00 p.m.  
Union Station Board Room  
401 South Jackson  
Seattle, Washington

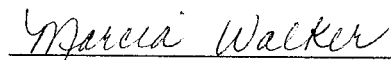
**Adjourn**

The meeting was adjourned at 3:25 p.m.



Ron Sims  
Board Chair

ATTEST:

  
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Marcia Walker  
Board Administrator