

**Sound Transit
Finance Committee Summary Minutes**

May 16, 2002

Call to Order

Chair Kevin Phelps called the meeting to order at 12:10 p.m.

Roll Call

(P) Kevin Phelps, Chair	(P) Richard McIver
(P) Jack Crawford, Vice Chair	(A) Chuck Mosher
(P) Dave Enslow	(A) Greg Nickels
(P) Mary Gates	(P) Dwight Pelz
(A) Ed Hansen	

Ms. Marcia Walker, Board Administrator, indicated that a quorum was present.

Report of the Chair

Mr. Phelps stated that Mr. Mosher will participate in the Audit and Reporting Subcommittee meeting via telephone, and also said that on June 6, 2002, there would be a joint meeting with the Seattle City Council Transportation Committee to discuss the Community Development Fund.

Chief Financial Officer's Report

None.

Action Items

Items within Finance Committee Authority for Final Action

Minutes of the May 2, 2002, Finance Committee Meeting

It was moved by Mr. McIver, seconded by Ms. Gates, and carried by the unanimous vote of all members present that the minutes of the May 2, 2002 Finance Committee meeting be approved as presented.

Motion No. M2002-68 – Executing a contract amendment with Norie Sato, Sato Services, to provide lead artist services for Central Link through August 30, 2003 in the amount of \$135,000 for new total authorized contract amount not to exceed \$344,500

Mr. Phelps said that the Executive Committee was unable to schedule a discussion on Sound Transit's art program at its last meeting as the Finance Committee had requested, and will be discussing it at its June 6, 2002 meeting.

Ms. Carol Valenta, Public Art Program Administrator, presented the staff report.

Mr. Philip Grega provided public comment on Motion No. M2002-68.

It was moved by Mr. Crawford, seconded by Ms. Gates, and carried by the unanimous vote of all members present that Motion No. M2002-68 be approved as presented.

Motion No. M2002-61 - Authorizing the Executive Director to extend the term of the existing lease with W.T.E., LLC for the Tacoma Link Light Rail field office for an additional 18.5 months commencing on June 15, 2002 and extending through December 31, 2003; increase the monthly rent from \$3,000 per month to \$3,357 per month; and increase the current approved value of \$144,000 by adding \$62,000, for a new total authorized contract amount not to exceed \$206,000

Mr. Al Lowe, Real Estate Manager, presented the staff report.

It was moved by Mr. Crawford and seconded by Ms. Gates that Motion No. M2002-61 be approved as presented.

It was moved by Mr. Enslow and seconded by Mr. McIver to amend Motion No. M2002-61 to remove the proposed increase to the monthly rent from the lease.

Mr. McIver asked staff to ensure that the impact of the extension of the lease will be included in the total estimate of the delay costs to the project.

The motion to amend Motion No. M2002-61 by removing the proposed increase to the monthly rent from the lease was defeated, with Mr. Enslow and Mr. McIver voting in the minority.

No one provided public testimony on Motion No. M2002-61.

The motion to approve Motion No. M2002-61 as presented was carried by the majority vote of all members present, with Mr. Enslow and Mr. McIver voting in the minority.

Motion No. M2002-64 – Authorizing the Executive Director to execute a contract amendment with INCA Engineers, Inc. for engineering services of the Community Transit ride store in the amount of \$155,364 for a new total contract amount not to exceed \$2,246,291

Mr. Barry Hennelly, Project Manager, Regional Express, presented the staff report.

It was moved by Mr. McIver and seconded by Mr. Crawford that Motion No. M2002-64 be approved as presented.

It was moved by Mr. McIver and seconded by Mr. Crawford to amend Motion No. M2002-64 by inserting "This Motion's approval is contingent upon approval of Motion No. M2002-59, which authorizes Sound Transit to enter into an MOA with Community Transit for design and construction of the Community Transit Ride Store."

Ms. Gates said that the agency needs to inform the public that the funds for this activity are pass-through funds, not an expense to Sound Transit.

It was carried by the unanimous vote of all members present to amend Motion No. M2002-64.

Mr. Paul Locke provided public comment on Motion No. M2002-64.

It was carried by the unanimous vote of all members present that Motion No. M2002-64 be approved as amended.

Items for Recommendation to the Board

Resolution No. R2002-08 - Adopting revised budget policies, and superseding Resolution No. 98-4

Mr. Brian McCartan, Deputy Chief Financial Officer, presented the staff report.

Mr. Crawford asked that the Finance Committee continue to be informed of budget changes for operating expenses within departments as well as between departments, and Mr. McCartan said the appropriate revisions would be made to the policy document.

In response to questions from committee members regarding baseline budgets, Mr. Simpson said that baselining would be a part of the upcoming presentation on construction management.

The committee did not act on Resolution No. R2002-08, and asked the Citizen Oversight Panel to hold a discussion and provide the committee with their comments.

Motion No. M2002-56 – Authorizing the Executive Director to execute an agreement between Sound Transit, the City of Bellevue, and the Washington State Department of Transportation (WSDOT) for the purposes of (1) allocating financial responsibility for cost over-runs in the Bellevue Direct Access Project; and (2) amending the SE 8th Street Construction Agreement by adopting the allocation of financial responsibility provisions of this agreement

Ms. Agnes Govern, Director, Regional Express, was available to present the staff report.

It was moved by Mr. Crawford, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that that Motion No. M2002-56 be recommended to the Board for approval as presented.

Motion No. M2002-59 – Authorizing the Executive Director to execute a Memorandum of Agreement (MOA) with Community Transit to allow the design and construction of a Community Transit ride store at the Lynnwood Transit Center using \$500,000 of Community Transit pass-through funding and increases the 2002 adopted Lynnwood Transit Center and Park-and-Ride Lot budget by \$500,000 to \$33,684,000 to include the Community Transit pass-through funding

Mr. Barry Hennelly, Project Manager, Regional Express, was available to present the staff report.

It was moved by Mr. Crawford, seconded by Mr. McIver, and carried by the unanimous vote of all members present that that Motion No. M2002-59 be recommended to the Board for approval as presented.

Motion No. M2002-49 – Authorizing the Executive Director to execute a memorandum of agreement with the City of Tukwila for the development of the Tukwila Freeway Route

Mr. Paul Matsuoka, Policy and Planning Officer, presented the staff report.

Mr. McIver asked if Sound Transit should be involved with historical preservation, if a third party might be able to renovate the property and take advantage of tax incentives.

It was moved by Ms. Gates, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that that Motion No. M2002-49 be recommended to the Board for approval as presented.

Motion No. M2002-62 – Authorizing the Executive Director to enter into an umbrella agreement with King County and the Washington State Department of Transportation to acquire property interests and allow Sound Transit to construct and operate the Link Light Rail alignment through the E-3 Busway corridor between the southern boundary of the Downtown Seattle Transit Tunnel and South Forest Street.

Mr. Michael Williams, Project Development Manager, Link Light Rail, and Larry Ellington, Senior Real Estate Representative, were available to present the staff report.

It was moved by Mr. Crawford, seconded by Ms. Gates, and carried by the unanimous vote of all members present that Motion No. M2002-62 be recommended to the Board for approval as presented.

Other Business

None.

Next Meeting

Thursday, June 6, 2002, from 12:00 to 3:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.


Adjourn

As there was no other business, the meeting was adjourned at 2:10 p.m.

ATTEST:



Kevin Phelps
Finance Committee Chair



Marcia Walker
Board Administrator