

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2002-04**

**Sole Source Contract Amendment with Rainier Valley Chamber of Commerce, Rainier Valley Transit Advisory Council, for Community Group-to-Community Group Outreach**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance	1/17/02	Discussion/Possible Action to Recommend Board Approval	Johnathan Jackson, Project Manager	206-398-5272
Board	1/24/02	Discussion/Possible Action	Ahmad Fazel, Acting Link Director	206-398-5389

**OBJECTIVE OF ACTION**

- To extend the sole source contract with the Rainier Valley Chamber of Commerce for community group-to-community group outreach and information gathering services through 2002 through the Rainier Valley Transit Advisory Council (RVTAC).

**ACTION**

- Authorize the Executive Director to execute an amendment to increase the amount of the sole source contract with the Rainier Chamber of Commerce, which is the legal representative of RVTAC, to provide community group-to-community group outreach and information gathering services for the Link light rail project and community transit-related issues.
- Authorize an increase of \$62,880 to the current contract amount of \$137,900 for a total authorized contract amount not to exceed \$200,780 for continued services from January 1, 2002 through December 31, 2002.

**KEY FEATURES**

**Highlights of Action:**

- Extends the existing contract with the Rainier Valley Chamber of Commerce, which is the legal representative of RVTAC, from January 1, 2002 to December 31, 2002.
- Authorizes an increase of \$62,880 for a new total contract amount not to exceed \$200,780.
- Includes a one-time expense of \$4,500 for website development.

**BUDGET**

On November 29, 2001, the Board adopted Resolution No. R2001-16 that selected the initial segment for the Central Link project. This resolution identified an estimated capital cost for the

initial segment of \$2,070,000,000. On December 13, 2001, the Board adopted the 2002 Agency Budget (Resolution No. R2001-17). Within the budget resolution, amendment 9 incorporated this estimated capital cost for the initial segment as the adopted budget.

Within that budget, \$4,760,000 was identified for overall public outreach for the initial segment. The contract with the Rainier Valley Chamber of Commerce is included within that amount. There are sufficient funds identified for the activity contemplated in this motion.

Column A	Column B	Column C	Column D	Column E
Total Project Budget	Budget for this Task (B)	Obligated to Date (C)	Total Amount Requested (D)	Shortfall* or Surplus (B-[C+D])
\$2,070,000,000	\$200,870	\$137,900	\$62,880	\$ 0

*Amount of Shortfall	Potential Revenues	Funding Sources

### **FINANCIAL IMPACTS**

#### **Impact on Current Year Budget:**

This action will have no additional impact on the current year budget beyond that contemplated in the Initial Segment estimate at completion.

#### **Impact on Sound Move Budget:**

This action will have no additional impact on the Sound Move budget beyond that contemplated in the Initial Segment estimate at completion.

#### **Impact on Cost-to-Complete:**

This action will have no adverse impact to the Cost to Complete.

#### **Impact on Subarea(s) Budget(s):**

This action will have no additional impact on the North King Subarea budget beyond that contemplated in the Initial Segment estimate at completion.

### **HISTORY OF PROJECT**

On December 4, 1998, the Draft Environmental Impact Statement (DEIS) for the Link light rail central line was distributed to communities, jurisdictions, agencies and other interested parties. Following its distribution, there were many workshops, information sessions, and public hearings regarding its content. Based upon feedback via comment letters, e-mails, and one-on-one discussions from interested citizens, Link staff determined a need for more effective and timely delivery of information to both the general public and English as a second language (ESL) communities.

In March 1999, sole source contract RTA/LR 142-99 was executed with the Rainier Valley Chamber of Commerce to provide through RVTAC, among other services, community group-to-community group outreach on behalf of Sound Transit.

After research and discussions with the City of Seattle, staff concluded that the RVTAC is a unique blend of community-based organizations committed to the dissemination of transit-related information and discussion of transit-related issues. The RVTAC steering committee's

focus is to discuss broad and specific transit-related community issues brought to RVTAC and reach general consensus on them. While RVTAC's process does not necessarily get complete agreement, it may reflect acceptance of strategies and outcomes via its ability to have independent, open and direct discussions of the issues, and equity voting of its membership.

Over the past three years, RVTAC has been active in keeping abreast of the light rail proposals for Southeast Seattle and disseminating and discussing that information with community-based organizations in the Rainier Valley.

The RVTAC worked with the FastJobs Coalition to incorporate job training and access for minorities and women (with the Rainier Valley as one of the target communities) into the Sound Transit Project Labor Agreement, provided community perspective to the Sound Transit Board to preserve viable options for the Beacon Hill station, and took the lead in the community process to set up the Community Development Fund. Continued outreach service will be critical as Link moves into final design construction, as real estate acquisition activity increases, and the Community Development Fund is put to use. The RVTAC will share and discuss these issues within the confines of community groups and stakeholder meetings and then provide feedback to Sound Transit and the City of Seattle.

The RVTAC is currently a Rainier Valley community-based organization registered with the City of Seattle, whose fiscal agent is the Rainier Chamber of Commerce. A neighborhood activist who is an independent contractor to RVTAC holds the RVTAC coordinator position.

The cost of the original contract was \$57,200 for the term of 18-months, for the cost of staff, resources, and the production of materials, activities, and products, which are referenced as deliverables in the agreed-to scope of work (see attached). The contract has been extended five times since then, bringing the current total contract amount to \$137,900. In order for RVTAC to continue providing its service to Sound Transit in 2002, approval of an additional \$62,880 is sought from the Board, for a new total not to exceed \$200,780. Upon the Board's approval, Change Modification No. 6 will be issued.

### Prior Board or Committee Actions and Relevant Board Policies

Motion or Resolution Number	Summary of Action	Date of Action
Motion No. M2001-25	Authorized the Executive Director to execute an amendment to increase the amount of the sole source contract with the Rainier Valley Chamber of Commerce, Rainier Valley Transit Advisory Council (RVTAC), to provide community-to-community group outreach for the Link light rail project and community transit-related issues. This action authorizes an increase of \$12,800 to the original contract amount of \$97,200 for a total contract amount not to exceed \$110,000 for continued services through June 2001.	4/26/01
Motion No. M2001-58	Authorized the Executive Director to execute an amendment to the sole source contract with the Rainier Chamber of Commerce, Rainier Valley Transit Advisory Council (RVTAC) to provide community-to-community group outreach for the Link light rail project and community transit-related issues. This action authorizes an increase of \$27,990 to the original contract amount of \$110,000 for a total contract amount not to exceed \$137,990 for continued services through December 31, 2001.	6/14/01

### **CONSEQUENCES OF DELAY**

- Under the terms and conditions of the current agreement, the RVTAC will not be able to provide community group-to-community group outreach after December 31, 2001.

### **REGIONAL PARTNERSHIP AND COOPERATION**

- RVTAC provides community group-to-community group outreach on behalf of Sound Transit and neighborhood groups that it represents via its steering committee.
- The City of Seattle recognizes the RVTAC as a unique organization that can effectively disseminate information to community groups and provide feedback to Sound Transit as well as the City of Seattle regarding community transit-related issues.

### **PUBLIC INVOLVEMENT**

- Public involvement during final design will continue to be ambitious and aggressive to achieve community understanding of Sound Transit's Link light rail's new proposed schedule and acceptance of progress and the processes associated with this enormous capital project. With RVTAC's unique characteristics of membership and process, its ability to assist both the City of Seattle and Sound Transit remains very effective.

### **LEGAL REVIEW**

JDW 1/7/02

## SOUND TRANSIT

### MOTION NO. M2002-04

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute an amendment to increase the sole source contract with the Rainier Chamber of Commerce (legal representative for the Rainier Valley Transit Advisory Council) in the amount of \$62,880 to the current contract amount of \$137,900 for a new total authorized contract amount not to exceed \$200,780 for continued services from January 1, 2002, through December 31, 2002.

#### Background:

On December 4, 1998, the Draft Environmental Impact Statement (DEIS) for the Link light rail central line was distributed to communities, jurisdictions, agencies and other interested parties. Following its distribution, there were many workshops, information sessions, and public hearings regarding its content. Based upon feedback via comment letters, e-mails, and one-on-one discussions from interested citizens, Link staff determined a need for more effective and timely delivery of information to both the general public and English as a second language (ESL) communities.

In March 1999, sole source Contract No. RTA/LR 142-99 was executed with the Rainier Valley Chamber of Commerce to provide through Rainier Valley Transit Advisory Council (RVTAC), among other services, community group-to-community group outreach on behalf of Sound Transit.

The cost of the original contract was \$57,200 for the term of 18-months, for the cost of staff, resources, and the production of materials, activities, and products, which are referenced as deliverables in the agreed-to scope of work (see attached). The contract has been extended five times since then, bringing the current total contract amount to \$137,900. In order for RVTAC to continue providing its service to Sound Transit in 2002, approval of an additional \$62,880 is sought from the Board, for a new total authorized contract amount not to exceed \$200,780.

#### Motion:


It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the Executive Director is authorized execute and amendment to increase the sole source contract with the Rainier Chamber of Commerce (legal representative for the Rainier Valley Transit Advisory Council) in the amount of \$62,880 to the current contract amount of \$137,900 for a new total authorized contract amount not to exceed \$200,780 for continued services from January 1, 2002, through December 31, 2002.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on January 24, 2002.



Ron Sims  
Board Chair

ATTEST:



Marcia Walker  
Board Administrator

# RAINIER VALLEY TRANSIT ADVISORY COUNCIL

## A COALITION OF THE RAINIER VALLEY AND BEACON HILL NEIGHBORHOOD ORGANIZATIONS FOR TRANSPORTATION ISSUES

Beacon Alliance of Neighbors - Beacon Hill Chamber of Commerce - Brighton Neighborhood Council - Center Park Residents' Council - Columbia City Neighborhood Coalition - Columbia City Planning Committee - Columbia City Revitalization Committee - Filipino Community of Seattle - Genesee Merchants' Association - Holly Park Community Council - Holly Park Merchants' Association - Lakewood-Seward Park Community Club - M.L.K. at Holly Street Neighborhood Planning - Mt. Baker Community Club - North Rainier Neighborhood Planning Association - North Beacon Hill Council - Pritchard Beach Community Council - Rainier Beach Neighborhood 2014 - Rainier Beach Community Club - Rainier Chamber of Commerce - Refugee Women's Alliance - South Seattle Crime Prevention Council

### WORKPLAN OUTLINE 2002

#### MONTHLY ACTIVITIES

##### 1. Information Gathering

- (a) Sound Transit Board Meeting
- (b) Sound Transit Central Link Committee Meetings
- (c) Sound Transit Project Review Committee Meetings
- (d) Community Development Steering Committee Meetings
- (e) LERP Meetings
- (f) Sound Transit ADA access committee
- (g) Meetings with Sound Transit Board Members and other elected officials.
- (h) Seattle City Council, King County Council and Washington State Legislature Meetings

##### 2. Outreach Activities to community

- (a) RVTAC Steering Committees
- (b) RVTAC General Meetings
- (c) Publications (increased readership from 800/mth to 28,200/mth)
- (d) Newsletters
- (e) Newspaper articles and columns
- (f) Community organization meetings
- (g) Rainier Valley community organizations
- (h) Beacon Hill community organizations

##### 3. Outreach Activities to Public Bodies and Officials

- (a) Attendance and comment at following meetings – Sound Transit Board and Committee meetings; Seattle City Council, King County Council and Washington State Legislature Meetings.
- (b) Meeting with elected and appointed officials.

##### 4. Workshops

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|---|--|
| (a) Sound Transit Real Estate acquisition process                                   | <u>Targeted Audiences</u><br>Impacted and adjacent property owners   |
| (b) Land use regulations training (DCLU)  | Impacted property owners   |
| (c) Transit oriented development\Economic development                               | Southeast area around stations. Several workshops.                   |
| (d) Project Labor Agreement – Access to jobs  | Potential employees  |
| (e) Metro bus system changes as relates to Light Rail                               | Southeast especially those without cars and those with disabilities. |
| (f) Traffic Issues  |  |
| 1) Traffic lights   |  |
| 2) Traffic calming  |  |
| 3) Residential Parking Zones  |  |
| (g) Project information about initial segment.                                      | Ongoing presentation to local groups as needed.                      |
| (h) Public Education re: proposed transportation solutions and impact in Southeast. | Southeast community.   |
| (i) Technical education about construction  | Impacted businesses.   |