

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2002-134

Project Level Agreement with WSDOT for Final Design and Plans, Specifications, and Estimates for the Kirkland HOV Direct Access Ramp Project

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	12/5/02	Discussion/Possible Action	Agnes Govern, Director Regional Express Jim Edwards, Chief Engineer, Capital Projects Hank Howard, Project Manager, Capital Projects	(206) 398-5037 (206) 398-5436 (206) 398-5078

Contract/Agreement Type:	✓	Requested Action:	✓
Competitive Procurement		Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Memorandum of Agreement	✓	Contingency Funds Required	
Purchase/Sale Agreement		Budget Amendment Required	

✓ Applicable to proposed transaction.

OBJECTIVE OF ACTION

- To complete Final Design and prepare Plans, Specifications, and Estimates (PS&E) for the Kirkland HOV Direct Access Ramp Project (#140).

ACTION

- Authorizes the Executive Director to execute a project level agreement with the Washington State Department of Transportation (WSDOT) for the completion of final design and preparation of PS&E for the Kirkland HOV Direct Access Ramp Project in the amount of \$4,097,024, with a 10% contingency of \$409,702, for a total authorized amount not to exceed \$4,506,726.

KEY FEATURES

- Enables Sound Transit to enter into an agreement with WSDOT for completion of final design of the project.
- This scope of services for this Agreement includes development of PS&E necessary for the construction of the project.

BUDGET IMPACT SUMMARY

Project Description: Kirkland HOV Access Improvements.

Current Status: Preliminary Engineering / Environmental Documentation.

Projected Completion Date: 4th quarter 2005.

Action Outside of Adopted Budget:	Y/N	Y	Requires Comment
This Line of Business	N		
This Project	N		
This Phase	N		
This Task	N		
Budget amendment required	N		
Key Financial Indicators:	Y/N	Y	Requires Comment
Contingency funds required	N		
Subarea impacts	N		
Funding required from other parties other than what is already assumed in financial plan	N		

N = Action is assumed in current Board-adopted budget. Requires no budget action or adjustment to financial plan

BUDGET DISCUSSION

The project budget contains sufficient funds for this effort and committing these funds does not endanger any other project elements that are to be funded out of the overall project. The budget amounts shown below in the Summary for Board Action section reflect the 2002 adopted budget. This action is also compatible with the 2003 proposed budget, which is currently being reviewed by the Board.

REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS

The proposed action is consistent with the current Board-adopted budget and is affordable within Sound Transit's current long-term financial plan and the subarea financial capacity.

SUMMARY FOR BOARD ACTION

Summary for Board Action (YOE \$000) - 2002 Adopted Budget

Action Item: Execute agreement with WSDOT for Plans, Specifications and Estimates for the Kirkland I-405 HOV Access Improvements Project (#140)

(1) Project Budget	Current Board		This Action	Total	
	Adopted Budget	Committed To Date		Committed & Action	Uncommitted (Shortfall)
	(A)	(B)	(C)	(D)	(E)
Agency Administration	\$ 4,790	\$ 644	\$ -	\$ 644	\$ 4,146
Preliminary Engineering / Environmental Doc	6,625	6,237		6,237	388
Final Design	8,898	54	4,507	4,561	4,337
Right of Way and Construction	56,819	55	-	55	56,764
Contingency	15,038	-	-	-	15,038
Total Project Budget	\$ 92,170	\$ 6,990	\$ 4,507	\$ 11,497	\$ 80,673

Phase Budget Detail - Final Design

Plans Specifications and Estimates	\$ 8,898	\$ 54	\$ 4,507	\$ 4,561	\$ 4,337
Total Phase	\$ 8,898	\$ 54	\$ 4,507	\$ 4,561	\$ 4,337

Contract Budget	Current Approved	Potential	Proposed	Proposed
	Contract Value	Revenues	Action	Total
	(F)	(G)	(H)	(I)
Plans Specifications and Estimates			\$ 4,097	\$ 4,097
Contingency	-	-	\$ 410	410
Total	\$ -	\$ -	\$ 4,507	\$ 4,507
Percent Contingency			10%	10%

Budget Shortfall	\$ (J)	Potential Revenues (K)	Funding Source (L)
N/A	N/A	N/A	

Notes:

- (1) Budget amounts shown are based on the 2002 Board Adopted budget. Dollars shown are YOE \$s in thousands.
 (2) Committed to-date includes actual expenditures and commitments through 10/31/02, based on OneWorld Report.

M/W/DBE – SMALL BUSINESS PARTICIPATION

WSDOT will be responsible for and administer their approved DBE program for this agreement. A goal of 12.7% has been established for WSDOT's subconsultant team.

HISTORY OF PROJECT

Prior Board or Committee Actions and Relevant Board Policies

Motion or Resolution Number	Summary of Action	Date of Action
R2001-07	Change to Sound Move for an interchange in Kirkland.	6/14/01
M2000-111	Task Order with WSDOT for Completion of Design File.	11/9/00
R98-12	Master Agreement with WSDOT for Civil Support Services.	4/9/98
R98-11	PE/ED for Seven Community Connections Projects and Four HOV Access Projects.	4/9/98

The Kirkland/I-405 Direct Access Project is one of several Sound Move projects that have been combined together and called the Regional Express Kirkland Project. The other project in this grouping is the Totem Lake Transit Center Project (#328, formerly known as the Kirkland Transit Center). Although these projects are identified in Sound Transit's budget as two separate projects, they have been treated as one project for the preliminary engineering and environmental documentation phase. The Kirkland HOV Direct Access project will serve the Kingsgate Park-and-Ride Lot and the proposed transit center located on the Evergreen Hospital campus by providing direct access to and from the HOV lanes on I-405 at NE 128th Street. It is expected that the installation of this HOV direct access ramp will improve transit speed and reliability and improve safety along the corridor.

An Environmental Assessment (EA) was prepared for the direct access and transit center projects in compliance with the National Environmental Policy Act (NEPA). The EA was issued in May 2002 and the Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) issued a Finding of No Significant Impact (FONSI) on November 13, 2002. The EA and FONSI were adopted under SEPA and the Determination of Non-Significant Impact (DNS) was issued on November 13, 2002. With issuance of the FONSI and DNS, this project is ready to move forward to the final design phase.

Sound Move states that "actual design and construction of all HOV lanes and ramps will be done by the State Transportation Department." This requires Sound Transit to enter into an agreement with WSDOT for completion of final design of this project. The scope of services for this agreement will include development of PS&E necessary for construction of this project. At the completion of final design, Sound Transit and WSDOT will enter into a task order agreement for construction and construction management of the project under the Umbrella Agreement that was approved by the Board and September 13, 2002.

The final design and PS&E, securing the necessary permits and approval, and acquiring the needed right-of-way should be complete by December 2003. It is anticipated that construction will begin in early 2004.

REGIONAL PARTNERSHIP AND COOPERATION

A Project Management Team and an Executive Advisory Committee have been established for the Kirkland I-405 HOV Access Improvements project to assist staff in making project decision. The Project Management Team is comprised of technical staff from Sound Transit, WSDOT, City of Kirkland, and King County Metro. The Executive Advisory Committee is comprised of elected officials, key agency management staff, and city business and community leaders, whose responsibility is to advise Sound Transit on the Kirkland projects.

The EAC will be disbanded at the completion of PE/ED and resolution of major planning issues. The PMT will be continued in a different format.

Sound Transit worked with WSDOT, FTA, and FHWA to process the FONSI.

Sound Transit worked with WSDOT to process the DNS.

PUBLIC INVOLVEMENT

Sound Transit and its project partners (City of Kirkland, WSDOT, and King County Metro) have hosted four public open houses to present ideas about the proposed transit improvements in the Kirkland area. Overall feedback from the open houses has been positive.

The public is encouraged to call or email Sound Transit at any stage of the project to request information or to provide comments.

LEGAL REVIEW

JW 11-20-02

SOUND TRANSIT

MOTION NO. M2002-134

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute a project level agreement with the Washington State Department of Transportation for the completion of final design and preparation of plans, specifications, and estimates for the Kirkland HOV Direct Access Ramp Project in the amount of \$4,097,024, with a 10% contingency of \$409,702, for a total authorized amount not to exceed \$4,506,726.

Background:

The Kirkland/I-405 Direct Access Project is one of several Sound Move projects that have been combined together and called the Regional Express Kirkland Project. The other project in this grouping is the Totem Lake Transit Center Project (#328, formerly known as the Kirkland Transit Center). Although these projects are identified in Sound Transit's budget as two separate projects, they have been treated as one project for the preliminary engineering and environmental documentation phase. The Kirkland HOV Direct Access project will serve the Kingsgate Park-and-Ride Lot and the proposed transit center located on the Evergreen Hospital campus by providing direct access to and from the HOV lanes on I-405 at NE 128th Street. It is expected that the installation of this HOV direct access ramp will improve transit, speed and reliability, and improve safety along the corridor.

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Motion:

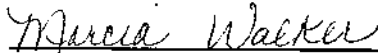
It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Executive Director is authorized to execute a project level agreement with the Washington State Department of Transportation for the completion of final design and preparation of plans, specifications, and estimates for the Kirkland HOV Direct Access Ramp Project in the amount of \$4,097,024, with a 10% contingency of \$409,702, for a total authorized amount not to exceed \$4,506,726.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on December 5, 2002.



Kevin Phelps
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator