

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2002-15**

**Preliminary Engineering/Environmental Documentation Contract with David Evans and Associates for Newly Incorporated King County Transit Access**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee	4/4/02	Discussion/Possible Action	Agnes Govern, Director, Regional Express Jim Edwards, Program Manager, Regional Express <b>Barry Hennelly, Project Manager, Regional Express</b>	(206) 398-5037  (206) 398-5436  (206) 689-4925

**OBJECTIVE OF ACTION**

- To begin a scoping study and preliminary engineering and environmental documentation (PE/ED) for a new park-and-ride lot in the area of the Sammamish Plateau.

**ACTION**

- Authorizes the Executive Director to execute a contract with David Evans and Associates to conduct a scoping study to identify a project location and provide PE/ED services for a new park-and-ride lot in the area of the Sammamish Plateau in the amount of \$255,699 with a 10% contingency of \$25,570 for a total authorized amount not to exceed \$281,269.

**KEY FEATURES**

- Enables Sound Transit to conduct necessary studies to identify a park-and-ride lot location in the area of the Sammamish Plateau.
- Describes the preliminary project approach.
- Describes the proposed site selection process and project approach.
- Awards a contract to David Evans and Associates and its subconsultant team to do a project scoping, siting study, and PE/ED.
- Provides detailed description of budget variance.

## **BUDGET**

The following table shows the available budget as it relates to expenditures and commitments for the total project and specifically for the PE/ED phase of the project.

<b>Column A</b>	<b>Column B</b>	<b>Column C</b>	<b>Column D</b>	<b>Column E</b>
<b>Total Project Budget (1)</b>	<b>Budget for PE/ED (1)</b>	<b>Obligated to Date for PE/ED (2)</b>	<b>Total Amount Requested</b>	<b>Shortfall* or Surplus (B-[C+D])</b>
\$6,638,510	\$258,430	\$3,232	\$281,269	(\$26,071)
<b>*Amount of Shortfall</b>	<b>Potential Revenues</b>	<b>Funding Sources (3)</b>		
(\$26,071)	\$26,071	Contingency phase of project budget		

- (1) The budget amounts shown are based on the 2002 Adopted Budget.
- (2) The obligated to date column shows the amount expended so far for signage and project controls for the PE/ED phase of this project.
- (3) The shortfall in the PE/ED phase budget can be funded from the remaining unspent and uncommitted portion of the project budget. This funding was being held temporarily in the contingency phase of project budget until project definition efforts could be completed. The contingency budget contains \$6,324,830, prior to this action.

Siting and controlling the scope of the project during the project definition phase is likely to be the most critical part of the overall (engineering and environmental) effort on this project. The PE/ED activities will be used to define a project that maintains scope, schedule, and budget. The existing budget allocated funds to preliminary engineering and placed the remainder of the project budget in contingency pending completion of the project definition.

## **HISTORY OF PROJECT**

This project was identified in Sound Move as an effort to increase transit access in unincorporated portions of (East) King County. Sound Transit has subsequently committed to work with Sammamish Plateau area communities to determine an appropriate regionally significant project for this area. Preliminarily, Sound Transit has identified the need for additional park-and-ride lot capacity in the area of the Sammamish Plateau, between the communities of Sammamish and Issaquah for further study.

As part of the site selection process, Sound Transit will develop a set of criteria to be used to evaluate several proposed locations. As a result of this analysis, a preferred site will be chosen for design and environmental documentation.

## **M/W/DBE AND/OR SMALL BUSINESS PARTICIPATION**

Sound Transit has evaluated David Evans and Associate's history and commitment to equal opportunity and utilization of M/W/DBE, small and local businesses. David Evans and Associate's member companies have a strong history of such utilization on prior public works projects. David Evans and Associates has committed to make good faith efforts to continue these practices, commensurate with the opportunities available in the scope of work under this contract. The M/W/DBE percentage on this contract is 18%.

## **REGIONAL PARTNERSHIP AND COOPERATION**

- Through the establishment of a Technical Advisory Committee (TAC), Sound Transit will coordinate with the City of Issaquah, City of Sammamish, and King County Metro to develop criteria for project and site selections and provide input during selection of a preferred alternative.

## **PUBLIC INVOLVEMENT**

- Sound Transit will conduct an extensive community outreach effort to include stakeholder meetings, newsletters, open houses, public workshops, and website updates.
- Community outreach for the design and permitting of the new park-and-ride lot will focus on transit users, surrounding businesses, and local officials in the planning/design of the site. The facility is not expected to be significantly controversial. However, it is critical that affected stakeholders will have the opportunity to provide input and see the results of that input reflected in the design. Outreach will focus on establishing programming needs, providing options for community reaction, and providing feedback to enable user needs and community input to shape the ultimate design.

## **LEGAL REVIEW**

JW 3/22/02

## SOUND TRANSIT

### MOTION NO. M2002-15

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Executive Director to execute a contract with David Evans and Associates to conduct a scoping study to identify a project location and provide preliminary engineering and environmental documentation (PE/ED) services for a new park-and-ride lot in the area of the Sammamish Plateau in the amount of \$255,699 with a 10% contingency of \$25,570 for a total authorized amount not to exceed \$281,269.

#### **Background:**

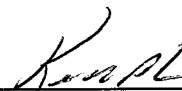
This project was identified in Sound Move as an effort to increase transit access in unincorporated portions of (East) King County. Sound Transit has subsequently committed to work with Sammamish Plateau area communities to determine an appropriate regionally significant project for this area. Preliminarily, Sound Transit has identified the need for additional park-and-ride lot capacity in the area of the Sammamish Plateau, between the communities of Sammamish and Issaquah for further study.

As part of the site selection process, Sound Transit will develop a set of criteria to be used to evaluate the proposed locations. As a result of this analysis, a limited number of preferred sites will be chosen for design and environmental documentation.


#### **Motion:**

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that authorizes the Executive Director to execute a contract with David Evans and Associates to conduct a scoping study to identify a project location and provide PE/ED services for a new park-and-ride lot in the area of the Sammamish Plateau in the amount of \$255,699 with a 10% contingency of \$25,570 for a total authorized amount not to exceed \$281,269.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on April 4, 2002.

  
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Kevin Phelps  
Finance Committee Chair

ATTEST:

  
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Marcia Walker  
Board Administrator