

**Finance Committee Meeting  
Summary Minutes  
January 22, 2004**

**Call to Order**

Chair Kevin Phelps called the meeting to order at 12:15p.m.

**Roll Call**

(P)	Kevin Phelps, Chair	(A)	Richard McIver
(P)	Jack Crawford, Vice Chair	(P)	Mark Olson
(P)	Dave Enslow	(P)	Pete von Reichbauer
(P)	Connie Marshall		

Ms. Jane Emerson, Acting Board Administrator, announced that a quorum of the committee was present at roll call.

**Report of the Chair**

None.

**Chief Financial Officer's Report**

Mr. Hugh Simpson, Chief Financial Officer, reported that within the next two weeks, staff will be providing materials and briefings for the new Finance Committee members on how the committee operates, the current budget, the financial plan, and the calendar for 2004.

**Action Items**

**Items within Finance Committee Authority for Final Action**

Meeting minutes of the December 3, 2003, Finance Committee Meeting

**It was moved by Mr. Crawford, seconded by Mr. Olson, and carried by the unanimous vote of all members present that the minutes of the December 3, 2003, Finance Committee meeting be approved as presented.**

Motion No. M2004-05 - Authorizing the Chief Executive Officer to execute an agreement with Comcast Inc. to pay Sound Transit for the relocation of Comcast's facilities as part of the light rail construction along Martin Luther King Jr. Way South, consistent with the Letter of Concurrence dated July 15, 2003, and establishing construction schedule performance requirements

Mr. Joe Gildner, Link Deputy Director for Technical Services, presented Motion No. M2004-05.

Public Comment on Motion No. M2004-05

None.

**It was moved by Mr. Crawford, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that Motion No. M2004-05 be approved as presented.**

Motion No. M2004-06 - Authorizing the Chief Executive Officer to execute an agreement with Qwest Communications, Inc. to pay Sound Transit for Qwest's share of the relocation of its facilities as part of the light rail construction along Martin Luther King Jr. Way South, consistent with the Letter of Concurrence dated July 15, 2003, and establishing construction schedule performance requirements

Mr. Joe Gildner, Link Deputy Director for Technical Services, presented Motion No. M2004-06.

Public Comment on Motion No. M2004-06

None.

**It was moved by Mr. Olson, seconded by Ms. Marshall, and carried by the unanimous vote of all members present that Motion No. M2004-06 be approved as presented.**

Motion No. M2004-07 - Authorizing the Chief Executive Officer to execute a task-order contract with Parsons Brinckerhoff, Inc. to provide high-capacity transit planning services related to updating the 1996 Regional Transit Long-Range Vision, preparing a programmatic supplemental environmental impact statement, and developing a Phase 2 Plan for a total authorized contract amount not to exceed \$4,500,000

Mr. Paul Matsuoka, Policy and Planning Officer; Ms. Sheila Dezarn, Policy and Planning Program Manager; and Mr. Brian O'Sullivan, Project Manager presented Motion No. M2004-07.

Public Comment on Motion No. M2004-07

Mr. Will Knedlik commented in support of Phase 2 Planning and his concerns about the cost. Mr. Paul Locke commented regarding the funding of the partnerships for Phase 2 Planning.

**It was moved by Mr. Olson, seconded by Mr. Enslow, and carried by the unanimous vote of all members present that Motion No. M2004-07 be approved as presented.**

Other Business

None.

Next Meeting

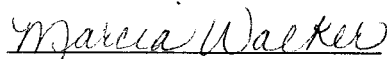
Thursday, February 5, 2004 from 12:00 to 2:00 p.m. in the Union Station Board Room, 401 South Jackson Street, Seattle, Washington.

Adjourn

There was no other business; the meeting was adjourned at 1:33 p.m.

  
Kevin Phelps  
Finance Committee Chair

ATTEST:

  
Marcia Walker  
Board Administrator