

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2004-106**

**Interagency Agreement with Pierce Transit for Tacoma Link**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee Finance Committee	11/18/04 12/2/04	Deferred Discussion/Possible Action	Barbara Gilliland, Deputy Director, Transportation Services <b>Terry Mulcahy, Tacoma Link Operations &amp; Maintenance Manager, Transportation Services</b>	(206) 398-5111  (253) 383-0151 x5674

<b>Contract/Agreement Type:</b>	✓	<b>Requested Action:</b>	✓
Competitive Procurement		Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Interagency Agreement	✓	Contingency Funds (Budget) Required	
Purchase/Sale Agreement		Budget Amendment Required	

✓ *Applicable to proposed transaction.*

**ACTION**

Authorizes the Chief Executive Officer to execute a new interagency agreement with Pierce Transit for police security and comprehensive services for Tacoma Link Light Rail for a term of five years in the amount of \$870,287 with a 3% contingency of \$26,108 for a total authorized amount not to exceed \$896,395.

**KEY FEATURES**

- The agreement term is five years starting 2005 and ending at the end of 2009.
- The scope of agreement contains comprehensive services for Tacoma Link Light Rail consistent with the previous agreement as follows:
  - As required by American Disability Association (ADA) - Complementary Para-transit services
  - Refilling signage hardware and changeable information at Sound Transit facilities
  - Emergency bus support service for Tacoma Link
  - Insurance provisions
- The total estimated cost is \$896,395 including a 3% contingency and funds for additional service or special events.
- Security for Sound Transit Tacoma Link Operations is provided by Tacoma Police Department based on a cost sharing arrangement established through negotiations with Pierce Transit.

## **BUDGET IMPACT SUMMARY**

There is no action outside of the Board-adopted budget; there are no subarea impacts or funding required from other parties other than what is already assumed in the financial plan.

## **BUDGET DISCUSSION**

The Proposed 2005 Budget for Tacoma Link included \$174,300 for security. A 5% increase is assumed on the total for years 2006 through 2009 based on Tacoma Police cost increase, cost of living, and inflation. The security amount will be sufficient to cover the projected 2005 portion of this proposed agreement. The remaining four years of security costs will be included in the annual Tacoma Link budget over the life of the proposed agreement. No funds have been used or generated for either Para-transit or Supplemental Bus Service Funds and are not included in 2005.

## **REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS**

The proposed action is consistent with the current board-adopted budget and is affordable within Sound Transit's current long-term financial plan and the subarea financial capacity. There are no additional revenues associated with this action.

## BUDGET TABLE

The following table summarizes the impact of this action on the Transportation Services transit operations budget, as detailed on page 45 of the Proposed 2005 Budget:

### Summary for Board Action (Year of Expenditure \$000)

Action Item: Five year contract with Pierce Transit for security and supplemental bus services for Tacoma Link

	(A) Current Approved Contract Value	(B) Spent to Date	(C) Proposed Action	(D) Proposed Total Contract Value
1 Pierce Transit	\$ -	\$ -	\$ 870	\$ 870
2 Contingency	0	-	26	26
3 Total	\$ -	\$ -	\$ 896	\$ 896
4 Percent Contingency	0%	-	3%	3%

Contract to be Charged to:

	2005 Operating Budget (1)	Future Operating Budgets	Direct Charges to Projects	Total
5 Contract Security Services	\$ 174	\$ 722	\$ -	\$ 896

	2005 Transportation Services Department, Account Budget--2005 Portion	2005 Operating Budget (2)	Spent to Date	Proposed Action	Surplus/ (Shortfall)
6 Other Security and safety	\$ 1,621	\$ -	\$ -	\$ -	\$ 1,621
7 Contract Security Services	174	-	150	24	
8 Total Account	\$ 1,795	\$ -	\$ 150	\$ 1,645	

### Notes

- 1 This is the amount in the Proposed 2005 Budget specifically allocated to Contract Security Services as covered by this agreement, as well as identifying future amounts to be budgeted to fund the remainder of the term of the agreement. These amounts will be budget over the five-year life of the agreement.
- 2 The amounts included on page 45 the Proposed 2005 Budget for Security and Safety include budgets for Contract Security Services provided by Pierce Transit, as covered by this agreement, as well as all other security services provided to Sound Transit. This table reconciles the portion of the 2005 budget allocated specifically to security services provided under this agreement.

## **M/W/DBE – SMALL BUSINESS PARTICIPATION**

Not applicable for this transaction.

## **HISTORY OF PROJECT**

In August 2003, Sound Transit entered into an interagency agreement with Pierce Transit for various services for Tacoma Link Light Rail. This agreement expired at the end of August of 2004, and subsequently the Sound Transit Finance Committee approved the extension to the end of this year to allow time for us to complete the negotiation of the new agreement. The work scope of the new agreement is consistent with the former agreement.

## **CONSEQUENCES OF DELAY**

The current Agreement expires on December 31, 2004, and without Finance Committee's authorization, services between Pierce Transit and Sound Transit may not be provided.

## **PUBLIC INVOLVEMENT**

Not applicable for this transaction.

## **LEGAL REVIEW**

JW 10/08/04

## SOUND TRANSIT

### MOTION NO. M2004-106

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute a new interagency agreement with Pierce Transit for police security and comprehensive services for Tacoma Link Light Rail for a term of five years in an amount of \$870,287 with a 3% contingency of \$26,108 for a total authorized amount not to exceed \$896,395.

#### **Background:**

In August 2003, Sound Transit entered into an interagency agreement with Pierce Transit for various services for Tacoma Link Light Rail. This agreement expired at the end of August of 2004, and subsequently the Sound Transit Finance Committee approved the extension to the end of this year to allow time for us to complete the negotiation of the new agreement. The work scope of the new agreement is consistent with the former agreement.

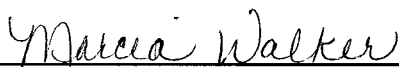
#### **Motion:**

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority the Chief Executive Officer is authorized to execute a new interagency agreement with Pierce Transit for police security and comprehensive services for Tacoma Link Light Rail for a term of five years in an amount of \$870,287 with a 3% contingency of \$26,108 for a total authorized amount not to exceed \$896,395.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on November 18, 2004.

  
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Kevin R. Phelps  
Finance Committee Chair

ATTEST:

  
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Marcia Walker  
Board Administrator