

**SOUND TRANSIT
STAFF REPORT**

MOTION NO. M2004-34

Tacoma Power Division Utility Relocation Agreement Amendment

Meeting:	Date:	Type of Action:	Staff Contact:	Phone:
Finance Committee	4/1/04	Discussion/Possible Action	Ahmad Fazel, Link Director Joe Gildner, Link Deputy Director Jim Weber, Link Utility Engineer	(206) 398-5389 (206) 689-3350 (206)398-5130

Contract/Agreement Type:	✓	Requested Action:	✓
Competitive Procurement		Execute New Contract/Agreement	
Sole Source		Amend Existing Contract/Agreement	✓
Interlocal Agreement	✓	Contingency Funds (Budget) Required	
Purchase/Sale Agreement		Budget Amendment Required	

✓Applicable to proposed transaction.

OBJECTIVE OF ACTION

Increase authorized funding for the agreement between Sound Transit and Tacoma Public Utilities, Tacoma Power Division for relocation of electrical ductbanks in connection with the Tacoma Link construction.

ACTION

Authorize the Chief Executive Officer to execute an amendment to the agreement with Tacoma Public Utilities, Tacoma Power Division for relocation of electrical ductbanks in the Tacoma Link corridor in the amount of \$2,462, for a new total authorized agreement amount not to exceed \$607,462.

KEY FEATURES

- The original agreement was executed on December 17, 2001 in the amount of \$550,000, with a \$55,000 contingency, for a total amount not to exceed \$605,000.
- The scope of work performed under this agreement included utility relocations known to be required at the outset of construction, as well as work expected to be defined in response to identification of field conditions during construction.
- Under the terms of this agreement, work was performed on a cost reimbursable basis where Sound Transit payments reflected the actual costs incurred by Tacoma Power during the execution of the work. Upon completion of the scope of work, the final payment request from Tacoma Power exceeded the authorized amount of the agreement by \$2,462.
- All work pertaining to this agreement has been completed. Tacoma Power has confirmed that the invoiced amount represents the final invoice. Funds requested under this action will allow Sound Transit to make final payment of the outstanding balance.

BUDGET IMPACT SUMMARY

Project Description: Tacoma Link
Current Status: Construction (Project Closeout)
Projected Completion Date: 2003 / (2004)

Action Outside of Adopted Budget:	Y/N	Y Requires Comment
This Line of Business	N	
This Project	N	
This Phase	N	
This Task	Y	Requires transfer from other tasks within the construction phase
Budget amendment required	N	
Key Financial Indicators:	Y/N	Y Requires Comment
Contingency funds required	N	
Subarea impacts	N	
Funding required from other parties other than what is already assumed in financial plan	N	

N = Action is assumed in current Board-adopted budget. Requires no budget action or adjustment to financial plan

BUDGET DISCUSSION

The proposed action would authorize execution of an amendment to the Tacoma Public Utilities, Tacoma Power Division agreement to increase the amount of authorized funding for relocation of electrical ductbanks in the Tacoma Link corridor in the amount of \$2,462 for a new total authorized agreement amount not to exceed \$607,462. This proposed action reflects the final billing for this agreement.

The adopted capital budget for Tacoma Link is \$80.4 million. Within that budget \$605,000 was set aside in the construction phase for relocation of electrical ductbanks by Tacoma Power. Should the proposed action be approved, there will be a budget shortfall of \$2,462 for this activity. As of February 2004, the projected cost forecast for Tacoma Link is approximately \$1.8 million below the budget. Additional funds required for this action would be drawn from available funds within the construction phase.

REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS

The proposed action is consistent with the Board-approved budget and is affordable within Sound Transit's current long-term financial plan and the subarea financial capacity. The action will have no new revenue impacts on Sound Transit.

BUDGET TABLE

Action Item: Tacoma Public Utilities, Tacoma Power: (amend agreement to increase authorization for relocation of electrical ductbanks)

(Year of Expenditure \$000)

Tacoma Link	Adopted FY2004 Budget (A)	Committed To Date (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
1 Agency Administration	4,475	3,909		3,909	566
2 Preliminary Engineering	6,193	6,194		6,194	(1)
3 Final Design	3,995	3,964		3,964	31
4 Right of Way	2,512	2,461		2,461	51
5 Construction	54,481	50,547	2	50,549	3,931
6 Vehicles	8,180	8,584		8,584	(404)
7 System Testing and Startup	580	356		356	224
8 Contingency					
9 Total Current Budget	80,416	76,015	2	76,018	4,398

**Phase Budget Detail
(Construction)**

10 Tacoma Public Utilities, Tacoma Power	605	605	2	607	(2)
11 Other Construction	53,876	49,942		49,942	3,934
12 Total Phase	54,481	50,547	2	50,549	3,931

(B) Committed to Date amounts are from the Link Program Cost Summary Report (HQ Reports) for February 2004 + corrections:

	Construction	Testing & Startup	Contingency
Commitments through February 2004	50,531	356	16
Corrections	16	-	(16)
Total phase commitments	50,547	356	-

Contract Budget	Current Approved Contract Value (F)	Spent to Date (G)	Proposed Action (H)	Proposed Total Contract Value (I)
13 Contract Amount	550	396	2	552
14 Percent Contingency	55	-	-	55
15 Total	605	396	2	607
16 Percent Contingency	10%	0%	0%	10%

Budget Shortfall

Task Level	\$ (J)	Potential Resources (K)	Source (L)
17 Tacoma Public Utilities, Tacoma Power	2	1,680	Unexpended funds within the Construction phase

M/W/DBE – SMALL BUSINESS PARTICIPATION

The City of Tacoma/Tacoma Public Utilities was responsible for establishing goals and complying with its own M/W/DBE and small business utilization goals.

HISTORY OF PROJECT

Prior Board or Committee Actions and Relevant Board Policies

Motion or Resolution Number	Summary of Action	Date of Action
M2001-64	Executed an agreement with Tacoma Public Utilities, Tacoma Power Division for cost reimbursement for relocation of electric utility and City-owned telecommunication facilities and for installation of new electric service at stations associated with the Tacoma Link Light Rail project.	6/28/01

The original agreement with Tacoma Power was executed on December 17, 2001 in the amount of \$550,000 with a \$55,000 contingency for a not to exceed amount of \$605,000. The scope of work performed under this agreement included utility relocations known to be required at the outset of construction, as well as work expected to be defined in response to identification of field conditions during construction.

Agreement costs include Sound Transit's cost participation in a new Tacoma Power duct bank constructed in lieu of extensive modifications to the existing ductbank and vault at the intersection of Commerce and 15th Avenue.

All work pertaining to this agreement has been completed. Tacoma Power has confirmed that the invoiced amount represents the final invoice. Funds requested under this action will allow Sound Transit to make final payment of the outstanding balance.

CONSEQUENCES OF DELAY

Not applicable to this action.

PUBLIC INVOLVEMENT

Not applicable to this action.

LEGAL REVIEW

DB 3/19/04

SOUND TRANSIT

MOTION NO. M2004-34

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute an amendment to the agreement with Tacoma Public Utilities, Tacoma Power Division, for relocation of electrical ductbanks in the Tacoma Link corridor in the amount of \$2,462, for a new total authorized agreement amount not to exceed \$607,462.

Background:

The original agreement with Tacoma Power was executed on December 17, 2001 in the amount of \$550,000 with a \$55,000 contingency for a not to exceed amount of \$605,000. The scope of work performed under this agreement included utility relocations known to be required at the outset of construction as well as work expected to be defined in response to identification of field conditions during construction.

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Motion:

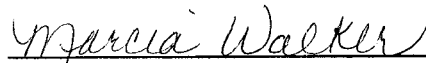
It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Chief Executive Officer is authorized to execute an amendment to the agreement with Tacoma Public Utilities, Tacoma Power Division, for relocation of electrical ductbanks in the Tacoma Link corridor in the amount of \$2,462, for a new total authorized agreement amount not to exceed \$607,462.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on April 1, 2004.



Kevin R. Phelps
Finance Committee Chair

ATTEST:



Marcia Walker
Board Administrator