

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2005-40**

**Contract for Unarmed Security Services**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee	7/7/05	Discussion/Possible Action	Vernon Stoner, Deputy Chief Executive Officer <b>Brad Holman, Safety and Security Manager, Executive</b>	(206) 398-5451  (206) 398-5006

<b>Contract/Agreement Type:</b>	✓	<b>Requested Action:</b>	✓
Competitive Procurement	✓	Execute New Contract/Agreement	✓
Sole Source		Amend Existing Contract/Agreement	
Agreement with Other Jurisdiction(s)		Budget Amendment	

✓ *Applicable to proposed transaction.*

**PROPOSED ACTION**

Authorizes the Chief Executive Officer to execute a contract with Securitas Security Services, Inc. to provide unarmed security services for one year, for a total contract amount not to exceed \$2,800,000.

**KEY FEATURES of PROPOSED ACTION**

- Provides unarmed security services for Sound Transit facilities, vehicles, administration buildings, and commuter operations. Officers will also provide roving patrol on Sound Transit properties and conduct fare enforcement.
- Provides qualified security officers with a minimum of one-year law enforcement experience or an Associate's degree in law enforcement.
- Provides a one year contract beginning September 1, 2005 with two, additional one-year contract extensions.
- Includes Federal Transit Administration and Department of Homeland Security contract clauses.

**BUDGET IMPACT SUMMARY**

There is no action outside of the Board-adopted budget; there are no contingency funds required, no subarea impacts, or funding required from other parties other than what is already assumed in the financial plan.

## **BUDGET DISCUSSION**

The proposed action is for a one year contract, running from September 2005 through September 2006, with two, one-year extensions. Budget for the period through December 31, 2005 is included in the Adopted 2005 Budget. Budget authority for the 2006 portion will be included within the Proposed 2006 Budget.

## **REVENUE, SUBAREA, AND FINANCIAL PLAN IMPACTS**

The proposed action is affordable and will have no impact on revenues, subareas or on the long- term financial plan.

## **BUDGET TABLE**

Summary for Board Action (Year of Expenditure \$000)

Action Item: Security Service

	(A) Current Approved Contract Value	(B) Spent to Date	(C) Proposed Action	(D) Proposed Total Contract Value
<b>Contract Budget:</b>				
Securitas Security Services	-	-	2,800,000	2,800,000
Contingency	-	-	-	-
<b>Total</b>	-	-	2,800,000	2,800,000

Accounts to be charged:	2005 Adopted Budget	2006 Proposed Budget		Total
Security Services - Staff Budgets	326,000	374,000		700,000
Security Services - Sounder Operations	1,500,000	1,630,000		3,130,000
Security Services Tacoma Link Operations	174,000	174,000		348,000
Security Services Regional Express	100,000	100,000		200,000
<b>TOTAL CONTRACT CHARGES:</b>	<b>2,100,000</b>	<b>2,278,000</b>	<b>-</b>	<b>4,378,000</b>

Direct Charge Budget	Adopted 05 Budget and Future Budgets	Estimates to End of Current Contract (June 05)	This Action	Suplus (Shortfall)
Sounder	3,130,000	1,013,000	2,017,000	100,000
Security Services Tacoma Link Operations	348,000	74,000	274,000	-
Security Services Regional Express	200,000	50,000	135,000	15,000
Staff Budget	700,000	217,000	374,000	109,000
<b>TOTAL DIRECT CHARGE BUDGETS:</b>	<b>4,378,000</b>	<b>1,354,000</b>	<b>2,800,000</b>	<b>224,000</b>

## **M/W/DBE – SMALL BUSINESS PARTICIPATION**

Proposers were not asked to prepare a plan for the participation of M/W/DBE or other small businesses as subcontractors. It was determined that subcontracting was not feasible as it was not in the best interest of Sound Transit to have more than one contractor to provide the services under the Request for Proposal (RFP). Two of the ten firms that submitted proposals were minority-owned small businesses.

## **EEO Commitment**

Securitas' proposal evidenced the participation of people of color and women in key positions throughout the company. Its local management team was also reflective of a strong commitment to people of color and women. Within its EEO profile in the Puget Sound Region,

25% of its workforce are people of color, and 11% are women. Among its officials, managers and sales representatives, 33% are people of color, and 17% are women.

**PROJECT DESCRIPTION and BACKGROUND for PROPOSED ACTION**

In 2004, the Sound Transit Board extended the current contract for unarmed security services to June 30, 2005 and directed staff to begin a competitive procurement process for a new unarmed security services contract. A Request for Proposal was issued in February 2005. Ten proposals were received, including Sound Transit submitting a proposal for providing the security. Sound Transit selected a firm to provide unarmed security services for Sounder Commuter Rail and Sound Transit’s administration buildings. However, the decision was protested resulting in the need for Motion No. M2005-70 - extend the current contract to allow time for resolution of the protest. A panel continued interviewing finalists to have the contractor in place by September 1, 2005.

Securitas was selected as the top-ranked firm, based on evaluation criteria that included price, firm experience and history, safety officer hiring and training, employee relations, DBE/Small Business participation and its EEO commitment.

Securitas officers will provide security coverage at Sounder station platforms for approximately 16 hours per day and will assist Sound Transit riders. Officers will also provide security for the Downtown Seattle Transit Tunnel, Weller Street Bridge, King Street Station Platforms, and Sound Transit Administration buildings. Additional security services will be provided in the event the Department of Homeland Security raises the National Alert Level.

Prior to the end of the contract term, Sound Transit staff will review Securitas’ performance to determine whether to exercise the option to extend the contract beyond one year or if a new procurement process will occur.

**Prior Board or Committee Actions and Relevant Board Policies**

Motion or Resolution Number	Summary of Action	Date of Action
M2005-70	Executed a contract amendment with Wackenhut Corporation to continue to provide unarmed security services through August 31, 2005, in the amount of \$280,000, for a new total authorized contract amount not to exceed \$6,280,230	6/23/05
M2005-22	Executed a contract amendment with Wackenhut Corporation to continue to provide unarmed security services for Sounder Commuter Rail and Sound Transit’s administration buildings, to increase the contract total contract amount by \$1,075,000 for a new total authorized contract amount not to exceed \$6,000,230	2/24/05
M2004-86	Executed a contract amendment for unarmed security services and directed staff to conduct a competitive process award of a new contract award for unarmed security services.	09/02/04

**CONSEQUENCES OF DELAY**

A delay or denial in this action may result in a disruption of security services.

**PUBLIC INVOLVEMENT**

Not applicable to this action.

**LEGAL REVIEW**

JW 6/29/05

## SOUND TRANSIT

### MOTION NO. M2005-40

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the Chief Executive Officer to execute a contract with Securitas Security Services, Inc. to provide unarmed security services for one year, for a total contract amount not to exceed \$2,800,000.

#### Background:

In 2004, the Sound Transit Board extended the current contract for unarmed security services to June 30, 2005 and directed staff to begin a competitive procurement process for a new unarmed security services contract. A Request for Proposal was issued in February 2005. Ten proposals were received, including Sound Transit submitting a proposal for providing the security. Sound Transit selected a firm to provide unarmed security services for Sounder Commuter Rail and Sound Transit's administration buildings. However, the decision was protested resulting in the need for Motion No. M2005-70 - extend the current contract to allow time for resolution of the protest. A panel continued interviewing finalists to have the contractor in place by September 1, 2005.

Securitas was selected as the top-ranked firm, based on evaluation criteria that included price, firm experience and history, safety officer hiring and training, employee relations, DBE/Small Business participation and its EEO commitment.

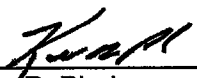
Securitas officers will provide security coverage at Sounder station platforms for approximately 16 hours per day and will assist Sound Transit riders. Officers will also provide security for the Downtown Seattle Transit Tunnel, Weller Street Bridge, King Street Station Platforms, and Sound Transit Administration buildings. Additional security services will be provided in the event the Department of Homeland Security raises the National Alert Level.

Prior to the end of the contract term, Sound Transit staff will review Securitas' performance to determine whether to exercise the option to extend the contract beyond one year or if a new procurement process will occur.

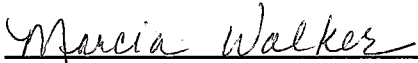
#### Motion:

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the Chief Executive Officer is authorized to execute a contract with Securitas Security Services, Inc. to provide unarmed security services for one year, for a total contract amount not to exceed \$2,800,000.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on July 7, 2005.

  
\_\_\_\_\_  
Kevin R. Phelps  
Finance Committee Chair

#### ATTEST:

  
\_\_\_\_\_  
Marcia Walker  
Board Administrator