

SOUND TRANSIT FINANCE COMMITTEE
Summary Minutes
February 15, 2007

Call to Order

The meeting was called to order at 12:03 p.m. by Chair Fred Butler in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

Roll Call

Chair

(P) *Fred Butler, Issaquah Councilmember*

Vice-Chair

(P) *Julie Anderson, Tacoma Councilmember*

(P) *Mary-Alyce Burleigh, Kirkland Councilmember*

(P) *Dow Constantine, King Co. Councilmember*

(P) *Dave Enslow, Sumner Mayor*

(P) *Richard Marin, Edmonds Councilmember*

(P) *Richard McIver, Seattle Councilmember*

(P) *Pete von Reichbauer, King Co. Councilmember*

Jason Suzaka, Board Coordinator, announced that a quorum of the committee was present at roll call.

Report of the Chair

Chair Butler announced that a public hearing is scheduled on February 22, 2007 from Noon to 1:00 p.m. in the Ruth Fisher Boardroom. The purpose is to gather public comment on a proposal to restructure and increase Sounder Commuter Rail fares.

Chair Butler announced that the committee would be working from a revised agenda, adding Resolution No. R2007-03 and Motion No. M2007-33.

Chief Financial Officer's Report

Brian McCartan, Chief Financial Officer, discussed the proposed administrative changes to the agency's financial policies. The proposed changes include streamlining the accounting and reporting structure, changes in the treatment of system-wide costs, and broadening the agency's financial policies.

He discussed the benefits of the proposed changes; such as reduced reporting errors, reduction in staff hours, and easier year-end procedures for the independent auditor. The changes would maintain the same degree of accuracy and transparency in the agency's financial reporting and would not compromise the agency's commitment to subarea equity.

Items within Finance Committee Authority for Final Action

Minutes of February 1, 2007 Finance Committee Meeting

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that the February 1, 2007 minutes be approved as presented.

Motion No. M2007-24 – Authorizing the chief executive officer to execute a contract amendment with Westover Corporation to (1) integrate the building automation systems for providing the heating, ventilation, air conditioning at the Central Link and Tacoma Link Operations and Maintenance Facilities with Union Station; and (2) expand the cardkey systems to eight additional doors between Union Station and the Tacoma Link Operations and Maintenance Facility, in the amount of \$21,206 for a new total authorized contract amount not to exceed \$213,756.

John Sheldon, Facilities Program Manager, presented the staff report.

Public Comment

None.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that Motion No. M2007-24 be approved as presented.

Board member von Reichbauer entered the meeting.

Motion No. M2007-25 – Authorizing the chief executive officer to execute a third amendment to the Transportation Improvement Agreement with the City of Kent.

Marty Minkoff, Sr. Manager – Special Projects, presented the staff report. He added that no additional amendments to the agreement are anticipated; this action would reimburse Sound Transit \$76,063 pursuant to the third-party funding provision and provide the City of Kent with more time to complete improvements on 1st Avenue North.

Public Comment

None.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that Motion No. M2007-25 be approved as presented.

Motion No. M2007-26 – Authorizing the chief executive officer to increase the contingency for the contract with INCA Engineers Inc. for the Kirkland Transit Center/3rd Street project in the amount of \$45,000, for a new total authorized contract amount not to exceed \$1,024,279.

Dan Eder, Project Manager, presented the staff report. The committee discussed whether or not it would be better to authorize a contract amendment instead of increasing the contingency.

Board member Constantine entered the meeting.

Public Comment

Will Knedlik (comments on file with Board Administration)

It was moved by Board member Burleigh, seconded by Board member Marin, and carried by the unanimous vote of all members present that Motion No. M2007-26 be approved as presented.

Motion No. M2007-30 – Authorizing the chief executive officer to execute a contract with ESA/Adolfson to provide permit coordination services for University Link in the amount of \$276,000, with a 10% contingency of \$27,600 for a total authorized amount not to exceed \$303,600.

Terry Beals, Link Permit Manager, and John Sleavin, Link Civil Engineering Manager, presented the staff report. Mr. Beals clarified that ESA/Adolfson will be providing the permit coordination services for Sound Transit, not for the general contractor. This action is part of lessons learned and will help the University Link project keep to the proposed construction schedule.

The committee also discussed the advantages of outsourcing these services versus providing in-house staff. One of the advantages is the expertise that this consultant will bring to the project in obtaining the required permits.

Public Comment

None.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by a majority vote of all members present that Motion No. M2007-30 be approved as presented, with Board members Enslow and McIver voting in the minority.

Items for Recommendation to the Board

Motion No. M2007-23 – Authorizing the chief executive officer to execute a construction and maintenance agreement with the Washington State Department of Transportation regarding the construction and maintenance of the State Highway 16 overpass over Sound Transit's railroad right-of-way.

Eric Beckman, Rail Program Manager, presented the staff report.

It was moved by Vice-Chair Anderson, seconded by Board member Marin, and carried by the unanimous vote of all members present that Motion No. M2007-23 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2007-02 – Amending the Adopted 2007 Budget for the I-90 Two-Way Transit and HOV Operations Stage 1 Project to reflect a transfer from the Regional Express East King County Program Reserve in the amount of \$1,375,417.

Motion No. M2007-27 – Authorizing the chief executive officer to execute Agreement GCA 3361 Task Order A-10 with the Washington State Department of Transportation to provide construction and construction management services for the I-90 Two-Way Transit and HOV Operations Stage 1 Project in the amount of \$16,790,707, with a 5% contingency of \$839,535, for a total authorized amount not to exceed \$17,630,243.

Hank Howard, Project Manager, and Jerry Dahl, Construction Manager, presented the staff report for both items.

Board member Enslow suggested a discussion on the current bid climate and projecting construction costs for projects.

In response to questions about the construction costs of the project, Mr. Howard stated that Sound Transit is paying for the costs related to the direct access portions. Staff will amend the staff reports by adding a footnote to the budget table stating that Sound Transit may receive a credit from WSDOT after the actual costs of design are accounted for.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that Resolution No. R2007-02 be forwarded to the Board with a do-pass recommendation.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that Motion No. M2007-27 be forwarded to the Board with a do-pass recommendation.

Motion No. M2007-31 – Authorizing the chief executive officer to execute a contract amendment with CH2M Hill to provide engineering, environmental, and public outreach services for the Phase II East Corridor High Capacity Transit planning project in the amount of \$11,947,789, with a 10% contingency of \$1,194,779 totaling \$13,142,568, for a new total authorized contract amount not to exceed \$17,499,141.

Don Billen, Project Manager, presented the staff report. He stated that the decision to bundle the engineering, environmental, and public outreach services into one contract is part of lessons learned from the Central Link Initial Segment project.

Board member McIver suggested monitoring prime consultants for the agency's contracts to make sure they are adhering to their M/W/DBE Small Business goals.

In response to a question from Chair Butler regarding relationships with third-parties on this project, Mr. Billen reported that the Cities of Bellevue and Redmond have been very pleased with the work of the design team thus far.

It was moved by Board member Marin, seconded by Board member McIver, and carried by the unanimous vote of all members present that Motion No. M2007-31 be forwarded to the Board with a do-pass recommendation.

Motion No. M2007-28 – Authorizing the chief executive officer to execute a contract amendment with CH2M Hill to provide additional civil engineering design services during construction for the Rainier Valley Segment of the Central Link Light Rail Initial Segment project in the amount of \$1,100,000, for a new total authorized contract amount not to exceed \$12,847,990.

John Sleavin, Link Civil Engineering Manager, and Tony Raben, Deputy Construction Manager, presented the staff report. Mr. Raben mentioned that paving activities have accelerated and are approximately 70% complete. Board member McIver asked staff to ensure that proper advance notification is provided to businesses when paving activities will occur in front of their buildings.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that Motion No. M2007-28 be forwarded to the Board with a do-pass recommendation.

Motion No. M2007-29 – Authorizing the chief executive officer to execute a contract with PB America to provide design management support services for the University Link light rail project, in the amount of \$5,407,273 with a 10% contingency of \$540,727, for a total authorized amount not to exceed \$5,948,000.

John Sleavin, Link Civil Engineering Manager, and Ahmad Fazel, Link Executive Director, presented the staff report. Mr. Fazel stated that similar to Motion No. M2007-31, the services contained in the scope of the contract are also being bundled together as part of lessons learned from the Central Link Initial Segment project.

Mr. Sleavin added that PB America is formerly known as Parsons Brinkerhoff. Staff discussed the scope and contingency contained in the proposed contract amendment.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that Motion No. M2007-29 be forwarded to the Board with a do-pass recommendation.

Resolution No. R2007-03 – Amending the Adopted 2007 Budget for the Mercer Island Park and Ride/N. Mercer Way project to reflect a transfer from the Regional Express East King County Program Reserve in the amount of \$2,184,433.

Motion No. M2007-33 – Authorizing the chief executive officer to increase the contingency for the contract with Howard S. Wright Construction Co. for the Mercer Island Park and Ride/N. Mercer Way project in the amount of \$1,500,000, for a new total authorized contract amount not to exceed \$10,476,000.

Christine Engler, Construction Manager, presented the staff report. In response to the question raised about leftover funds after the project is completed, staff will confirm whether or not the proceeds will be refunded back into the East King County Program Reserve account.

It was moved by Board member Marin, seconded by Vice-Chair Anderson, and carried by the unanimous vote of all members present that Resolution No. R2007-03 be forwarded to the Board with a do-pass recommendation.

It was moved by Board member Marin, seconded by Vice-Chair Anderson, and carried by the unanimous vote of all members present that Motion No. M2007-33 be forwarded to the Board with a do-pass recommendation.

Next Meeting:

Thursday, March 1, 2007, 12:00 p.m. to 2:00 p.m., Ruth Fisher Boardroom, 401 South Jackson Street, Seattle WA.

Adjourn

There was no other business; the meeting was adjourned at 2:12 p.m.

ATTEST:


Jason Suzaka
Board Coordinator


Fred Butler
Finance Committee Chair