

SOUND TRANSIT FINANCE COMMITTEE
Summary Minutes
May 3, 2007

Call to Order

The meeting was called to order at 12:02 p.m. by Chair Fred Butler in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

Roll Call

Chair

(P) Fred Butler, Issaquah Councilmember

Vice-Chair

(P) Julie Anderson, Tacoma Councilmember

(P) Mary-Alyce Burleigh, Kirkland Councilmember

(P) Dow Constantine, King Co. Councilmember

(P) Dave Enslow, Sumner Mayor

(P) Richard Marin, Edmonds Councilmember

(A) Richard McIver, Seattle Councilmember

(P) Pete von Reichbauer, King Co. Councilmember

Jason Suzaka, Board Coordinator, announced that a quorum of the committee was present at roll call.

Report of the Chair

Chair Butler announced that both he and Vice-Chair Anderson will be out of town during the next Finance Committee meeting on May 17. Board member Marin will serve as acting chair.

Chair Butler asked a follow up on outstanding requests for information at either the May 17 or June 7 Finance Committee meeting.

Chief Financial Officer's Report

None.

ST2 Financial Plan

Chief Financial Officer Brian McCartan gave the staff presentation. He presented a preliminary draft of the Sound Transit 2 Financial Plan. Mr. McCartan explained that the final draft package will include revenue/cost inputs, administrative costs and ridership numbers, as well as a recommendation on the Streamline Sales Tax Initiative.

He also stated that a detailed financial analysis details the financial plan by year, operating statement, sources/uses statement, and debt tables.

In a discussion on ST2 cost estimates, Mr. McCartan indicated that program totals will be reported in year of expenditure dollars, not individual line items.

The committee requested a staff report on how Sound Transit and the Regional Transportation Investment District plan to integrate the projects described in the Roads and Transit package, and a staff report on project scheduling and timelines.

Items within Finance Committee Authority for Final Action

Minutes of April 19, 2007 Finance Committee Meeting

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that the April 19, 2007 minutes be approved as presented.

Motion No. M2007-47 – Authorizing the chief executive officer to execute an amendment to the agreement with King County to provide Route 202 mitigation service for the Mercer Island Park-and-Ride project in the amount of \$80,000, for a new total authorized agreement amount not to exceed \$406,520

Jim Moore, Transportation Services Project Manager, presented the staff report. Project Manager Fred Wilhelm explained why the mitigation service is required for the project and how staff plans to recover the costs of providing this extra service. He stated that the service is required under State Environmental Policy Act (SEPA) conditions.

Public Comment

None.

It was moved by Board member Burleigh, seconded by Board member Marin, and carried by the unanimous vote of all members present that Motion No. M2007-47 be approved as presented.

Board members Constantine and von Reichbauer entered the meeting at this time.

Motion No. M2007-48 – Authorizing the chief executive officer to execute a contract amendment with The Jones Payne Group, Inc. to provide additional engineering and construction management services for the Residential Sound Insulation Program construction within the Central Link Initial Segment in the amount of \$1,147,153, with a 10% contingency of \$114,715 totaling \$1,261,868, for a new total authorized contract amount not to exceed \$3,399,519

Ben Emam, Link Construction Manager, presented the staff report. Chair Butler noted the 100% small business participation goal committed by The Jones Payne Group has been met so far.

Public Comment

None.

It was moved by Board member Marin, seconded by Board member Anderson, and carried by the unanimous vote of all members present that Motion No. M2007-48 be approved as presented.

Motion No. M2007-49 – Authorizing the chief executive officer to execute a contract amendment with Camp, Dresser and McKee, Inc. to provide continuing on-call professional environmental oversight and engineering services in support of construction management services for the Central Link Initial Segment and Airport Link in the amount of \$1,246,268, for a new total authorized contract amount not to exceed \$4,072,085

Link Deputy Executive Directors Ron Lewis and Joe Gildner presented the staff report. Mr. Lewis gave details on the sole source justification portion for Airport Link. Referring to the budget discussion and table, Link Light Rail Director Ahmad Fazel explained the budget shortfall that would result from this action and how staff plans to fill the budget gap. He emphasized that the action is still within the overall Central Link Initial Segment budget.

In response to a question from Chair Butler, staff advised that the proposed action would provide enough funding to carry the Initial Segment and the northern portion of Airport Link through completion.

Public Comment

None.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that Motion No. M2007-49 be approved as presented.

Items for Recommendation to the Board

Motion No. M2007-50 – Authorizing the chief executive officer to execute a contract amendment with Shannon & Wilson, Inc. to provide continuing geotechnical support services during construction for the Beacon Hill Station and Tunnels project in the amount of \$900,000, with a 10% contingency of \$90,000 totaling \$990,000, for a new total authorized contract amount not to exceed \$14,568,581

Link Deputy Executive Director Joe Gildner presented the staff report. In response to a question from Chair Butler, Mr. Gildner advised that the proposed action should provide enough funding to carry out these services through completion of the project. However, due to the geologic makeup of Beacon Hill, there is still the possibility of unforeseen soil conditions, and those conditions will still need to be monitored closely.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that Motion No. M2007-50 be forwarded to the Board with a do-pass recommendation.

Motion No. M2007-51 – Authorizing the chief executive officer to execute a contract with LTK Engineering Services, LLC to provide systems engineering final design services for the University Link project in the amount of \$6,596,891 with a 10% contingency of \$659,689, for a total authorized contract amount not to exceed \$7,256,580

Steve Procter, Link Systems Engineering Manager, and John Harrison, Link Deputy Executive Director presented the staff report.

The committee discussed phase 2 of the project and the importance of preparing a well-documented systems contract bid package. Mr. Harrison explained how the approach in engineering the system design for University Link compares with the approach that was used for the Central Link Initial Segment. He explained that phasing the work is an effort to reduce risk for the project.

Mr. Harrison and Mr. Procter provided an analysis of the project. A baseline budget for University Link is anticipated sometime in Fall 2007. Baselineing the project budget is delayed in order to capture costs anticipated from negotiations for a full funding grant agreement with the federal government.

It was moved by Board member Marin, seconded by Board member Burleigh, and carried by the unanimous vote of all members present that Motion No. M2007-51 be forwarded to the Board with a do-pass recommendation.

Next Meeting:

Thursday, May 17, 2007, 12:00 p.m. to 2:00 p.m., Ruth Fisher Boardroom, 401 South Jackson Street, Seattle WA.

Adjourn

There was no other business; the meeting was adjourned at 1:15 p.m.

ATTEST:



Jason Suzaka
Board Coordinator



Fred Butler
Finance Committee Chair