

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2007-19**

**Agreement with the City of Newcastle for the Newcastle Transit Center Project**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee	2/1/07	Discussion/Possible Action	Jim Edwards, Acting Director, Capital Projects Vicki Youngs, Capital Projects <b>Fred Wilhelm, Capital Projects</b>	(206) 398-5436 (206) 398-5024 <b>(206) 398-5034</b>

<b>Contract/Agreement Type:</b>	<input checked="" type="checkbox"/>	<b>Requested Action:</b>	<input checked="" type="checkbox"/>
Competitive Procurement		Execute New Contract/Agreement	<input checked="" type="checkbox"/>
Sole Source		Amend Existing Contract/Agreement	
Agreement with Other Jurisdiction(s)	<input checked="" type="checkbox"/>	Budget Amendment	
Real Estate		Property Acquisition	

**PROJECT NAME**

Newcastle Transit Center Project

**PROPOSED ACTION**

Authorizes the chief executive officer to execute an agreement with the City of Newcastle to provide funding for design and construction of the Newcastle Transit Center improvements for a total authorized amount not to exceed \$4,000,000.

**KEY FEATURES of PROPOSED ACTION**

- This action provides for an overall cost sharing arrangement between the City of Newcastle and Sound Transit for the preliminary engineering/environmental documentation, final design and construction phases and establishes Sound Transit's capped contribution in an amount not to exceed \$4,000,000.
- It establishes the City of Newcastle's financial commitment and responsibility to maintain the completed Newcastle Transit Center improvements. The City of Newcastle will contribute \$600,000 towards the implementation of the project.
- The action supports transit service in the City of Newcastle along the transit corridors of Newcastle Way and Coal Creek Parkway and connectivity to Sound Transit's regional service through the enhancement of the Newcastle Way/Coal Creek Parkway transit corridor.
- Staff will return to the Finance Committee following completion and approval of the preliminary engineering and environmental documentation to seek authorization for reimbursement of actual costs for the remaining phases (final design and construction) of the project.

## **BUDGET IMPACT SUMMARY**

Current Project Phase: Preliminary Engineering  
Projected Completion Date: 4<sup>th</sup> Quarter 2008

<b>Action Outside of Adopted Budget:</b>	<b>✓</b>	<b>Comments on Checked Items</b>
This Project		
This Phase	✓	Project had not yet been budgeted at the phase level with most funds residing in contingency until the terms of the agreement with the City of Newcastle were negotiated.
This Task		
Budget Amendment Required		

<b>Key Financial Indicators:</b>	<b>✓</b>	<b>Comments on Checked Items</b>
Contingency Funds Required	✓	Project contingency is sufficient to cover phase level shortfalls.
Funding required from other parties (other than what is in financial plan)		

Not checked = action is assumed in current Board-adopted budget. No budget action or adjustment to financial plan required.

## **BUDGET and FINANCIAL PLAN DISCUSSION**

The adopted 2007 budget for this project is \$7,222,909. The proposed action is to authorize Sound Transit's capped contribution to the City of Newcastle for preliminary engineering/environmental documentation, design and construction in the amount of \$4,000,000. The current forecast for the funds is \$250,000 for preliminary engineering/environmental documentation, \$750,000 for final design and \$3,000,000 for construction. The 2007 budget has \$277,401 for preliminary engineering/environmental documentation, \$255,476 for final design and \$0 for construction. This action will result in phase level shortfalls for all three phases. The project has not been budgeted at the phase level, pending authorization by the Finance Committee of this agreement with the City of Newcastle. There are sufficient funds in the project contingency to cover all three phase level shortfalls and would result in a remaining project balance of \$2,679,322.

There are sufficient funds to complete this action. Committing these funds will not endanger any other project elements that are to be funded out of the overall project.

## BUDGET TABLE

Summary for Board Action (Year of Expenditure \$000)

Project: 330 - Newcastle Transit Center/SE 70th

	2007 Board Adopted Budget <sup>1</sup> (A)	Committed To Date <sup>2</sup> (B)	This Action (C)	Total Committed & Action (D)	Uncommitted (Shortfall) (E)
1 Agency Administration	\$ 372	\$ 363	\$ -	\$ 363	\$ 9
2 Preliminary Engineering	\$ 277	\$ 175	\$ 250	\$ 425	\$ (147)
3 Final Design	\$ 255	\$ 5	\$ 750	\$ 755	\$ (500)
4 Right of Way	\$ -	\$ -	\$ -	\$ -	\$ -
5 Construction	\$ 0	\$ -	\$ 3,000	\$ 3,000	\$ (3,000)
6 Contingency	\$ 6,318	\$ -	\$ -	\$ -	\$ 6,318
7 Total Current Budget	\$ 7,223	\$ 544	\$ 4,000	\$ 4,544	\$ 2,679

### Phase Budget Detail

8 Preliminary Engineering	\$ 277	\$ 175	\$ 250	\$ 425	\$ (147)
9 Misc. Activity					-
10 Total Phase	\$ 277	\$ 175	\$ 250	\$ 425	\$ (147)

### Phase Budget Detail

11 Final Design	\$ 255	\$ 5	\$ 750	\$ 755	\$ (500)
12 Misc. Activity					-
13 Total Phase	\$ 255	\$ 5	\$ 750	\$ 755	\$ (500)

### Phase Budget Detail

14 Construction	\$ 0	\$ -	\$ 3,000	\$ 3,000	\$ (3,000)
15 Misc. Activity					-
16 Total Phase	\$ 0	\$ -	\$ 3,000	\$ 3,000	\$ (3,000)

	Current Approved Contract Value (F)	Spent to Date (G)	PE Proposed Action (H)	Final Design Proposed Action (I)	Construction Proposed Action (J)	Proposed Total Contract Value (K)
17 City of Newcastle	\$ -	\$ -	\$ 250	\$ 750	\$ 3,000	\$ 4,000
18 Contingency	-	-	-	-	-	\$ -
19 Total	-	-	250	750	3,000	4,000
20 Percent Contingency			0%	0%	0%	0%

	Budget Shortfall <sup>3</sup> Level (J)	Shortfall Amt (K)	Potential Funds (L)	Funding Source (L)
21 Preliminary Engineering	\$ (147)	\$ 147		Project Contingency
22 Final Design	\$ (500)	\$ 500		Project Contingency
23 Construction	\$ (3,000)	\$ 3,000		Project Contingency
24 Total	\$ (3,647)	\$ 3,647		

### Notes:

<sup>1</sup> Project budget is located on page 152 of the Proposed 2007 Budget book, the Adopted 2007 Budget was approved by the Board at the December 14, 2006 meeting.

<sup>2</sup> Committed to date amount includes actual outlays and commitments through December 6, 2006.

<sup>3</sup> Consistent with Sound Transit Board budget policies, the phase level shortfall will be covered by reallocating project contingency funds to the Final Design phase to align phase budget amounts with project phase activity.

## **M/W/DBE – SMALL BUSINESS PARTICIPATION**

The City of Newcastle will be the lead agency for the project and will follow its established small business/DBE business participation requirements.

## **EEO COMMITMENT**

The City of Newcastle will be the lead agency for the project and will follow its established EEO requirements.

## **PROJECT DESCRIPTION and BACKGROUND for PROPOSED ACTION**

The City of Newcastle, Sound Transit, and King County worked over the last several years to determine an appropriate location and level of investment for a transit center in Newcastle. A site selection study completed in October 2003 concluded a transit center should be located at SE 70th Street and 132nd Place SE, in keeping with the City's long term goal to expand their city center core. The 30% design for a transit center at this location was completed in 2005. Subsequently, the City of Newcastle determined that a transit center at SE 70<sup>th</sup> Street and 132<sup>nd</sup> Place SE was not in keeping with the existing and near term development plans in the City's existing core area, south of SE 70<sup>th</sup> Street. The decision by the City not to locate the transit center in the existing core area was prompted by discussions between the City and the King County Library System to co-locate a number of public and private facilities, including a re-located Sound Transit facility, on property in and around the current city hall facility. The negotiations between the City of Newcastle and King County Library System eventually failed and the City of Newcastle and Sound Transit agreed on the present proposal, which places the Sound Transit facilities at the city's busiest and most visible intersection.

As a result, the City of Newcastle, Sound Transit and King County Metro have identified improvements that will support transit service in the core area on two major transit corridors in the City of Newcastle (Newcastle Way and Coal Creek Parkway). With authorization by the Board, the planned improvements will include:

- Four new bus shelters, with the accommodation of three additional bus shelters in the future;
- Intersection improvements at Coal Creek Parkway and Newcastle Way, including reconstruction of sidewalks and driveways to be ADA compliant and pedestrian islands at the intersection of Coal Creek Parkway and Newcastle Way;
- Bike lanes along the Newcastle Way corridor between 129<sup>th</sup> Avenue S.E. and 132<sup>nd</sup> Avenue S.E.; and
- Relocation and modification of the signal system at Newcastle Way and Coal Creek Parkway.
- Approximately 850 linear feet of 12-foot wide sidewalks along the north and south sides of Newcastle Way between 129<sup>th</sup> Avenue S.E. and 132<sup>nd</sup> Avenue S.E.;

These improvements will provide a benefit to transit by improving local access for the City of Newcastle residents to King County Metro service and, as a result, to Sound Transit's regional service.

## Prior Board/Committee Actions on this Project

Motion/Resolution Number and Date	Summary of Action
M2004-49 4/1/04	Authorized Chief Executive Officer to execute a contract with KPFF, Inc. to complete Preliminary Engineering/Environmental Documentation (PE/ED).

### **CONSEQUENCES of DELAY**

A two week delay in Finance Committee action would not negatively impact this project. A delay of a month or more could start to impact the city's ability to complete their required 10% design and cost estimates and eventually the completion of the project past December 2008.

### **PUBLIC INVOLVEMENT**

Not applicable to this action.

### **ENVIRONMENTAL COMPLIANCE**

SSK 1/10/07

### **LEGAL REVIEW**

SS 1/25/07

## SOUND TRANSIT

### MOTION NO. M2007-19

A motion of the Finance Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute an agreement with the City of Newcastle to provide funding for design and construction of the Newcastle Transit Center improvements for a total authorized amount not to exceed \$4,000,000.

#### **Background:**

The City of Newcastle, Sound Transit, and King County worked over the last several years to determine an appropriate location and level of investment for a transit center in Newcastle. A site selection study completed in October 2003 concluded a transit center should be located at SE 70th Street and 132nd Place SE, in keeping with the City's long term goal to expand their city center core. The 30% design for a transit center at this location was completed in 2005. Subsequently, the City of Newcastle determined that a transit center at SE 70<sup>th</sup> Street and 132<sup>nd</sup> Place SE was not in keeping with the existing and near term development plans in the City's existing core area, south of SE 70<sup>th</sup> Street. The decision by the City not to locate the transit center in the existing core area was prompted by discussions between the City and the King County Library System to co-locate a number of public and private facilities, including a re-located Sound Transit facility, on property in and around the current city hall facility. The negotiations between the City of Newcastle and King County Library System eventually failed and the City of Newcastle and Sound Transit agreed on the present proposal, which places the Sound Transit facilities at the city's busiest and most visible intersection.

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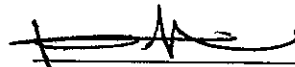
- Four new bus shelters, with the accommodation of three additional bus shelters in the future;
- Intersection improvements at Coal Creek Parkway and Newcastle Way, including reconstruction of sidewalks and driveways to be ADA compliant and pedestrian islands at the intersection of Coal Creek Parkway and Newcastle Way;
- Bike lanes along the Newcastle Way corridor between 129<sup>th</sup> Avenue S.E. and 132<sup>nd</sup> Avenue S.E.; and
- Relocation and modification of the signal system at Newcastle Way and Coal Creek Parkway.
- Approximately 850 linear feet of 12-foot wide sidewalks along the north and south sides of Newcastle Way between 129<sup>th</sup> Avenue S.E. and 132<sup>nd</sup> Avenue S.E.;

These improvements will provide a benefit to transit by improving local access for the City of Newcastle residents to King County Metro service and, as a result, to Sound Transit's regional service.

**Motion:**

It is hereby moved by the Finance Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute an agreement with the City of Newcastle to provide funding for design and construction of the Newcastle Transit Center improvements for a total authorized amount not to exceed \$4,000,000.

APPROVED by the Finance Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on February 1, 2007.



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Fred Butler  
Finance Committee Chair

ATTEST:



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Marcia Walker  
Board Administrator