

**SOUND TRANSIT  
STAFF REPORT**

**MOTION NO. M2008-16**

**Contract Amendment for FindARide.org Rider Information Database**

<b>Meeting:</b>	<b>Date:</b>	<b>Type of Action:</b>	<b>Staff Contact:</b>	<b>Phone:</b>
Finance Committee	2/7/08	Discussion/Possible Action to Recommend Board Approval	Bonnie Todd, Director, Transportation Services	(206) 398-5367
Board	2/14/08	Action	<b>Michael Miller, Accessibility Manager</b>	(205) 689-4927

<b>Contract/Agreement Type:</b>	<input checked="" type="checkbox"/>	<b>Requested Action:</b>	<input checked="" type="checkbox"/>
Competitive Procurement		Execute New Contract/Agreement	
Sole Source	<input checked="" type="checkbox"/>	Amend Existing Contract/Agreement	<input checked="" type="checkbox"/>
Agreement with Other Jurisdiction(s)		Budget Amendment	
Real Estate		Property Acquisition	

**PROJECT NAME**

Regional Special Needs Transportation – FindARide.org rider information database

**PROPOSED ACTION**

Authorizes the chief executive officer to execute an amendment to the sole source contract with Olympia Technology Group to provide database design and GIS component development for the FindARide.org project in the amount of \$9,625, for a new total authorized contract amount not to exceed \$104,625.

**KEY FEATURES of PROPOSED ACTION**

- FindARide.org, a user-searchable database, is a project developed as a part of Sound Transit’s Regional Special Needs Transportation Coordination Plan.
- This action is needed to add the mapping portion to the GIS component in the FindARide.org database. This will enable our special needs customers to print out maps not just for directions, but also for trip routes and connections.
- The proposed action would extend the contract for an additional year, through December 31, 2009.

**BUDGET IMPACT SUMMARY**

There is no action outside of the Board-adopted budget; there are no contingency funds required, no subarea impacts, or funding required from other parties other than what is already assumed in the financial plan.

**BUDGET and FINANCIAL PLAN DISCUSSION**

The proposed action would amend a contract with Olympia Technology Group to provide database design, maintenance and troubleshooting services for the FindARide.org website. The current contract with Olympia Technology Group is for a contract total of \$95,000, of which, \$88,234 has been spent or committed as of January 15, 2008.

The development maintenance of the FindARide.org website is funded by the Accessible Services operations budget, in the Other Services category. For 2008, the budget for this line item is \$510,933.

**BUDGET TABLE**

The proposed action is funded by the Accessible Services operations budget, which is included on page 62 of the Proposed 2008 Budget Book. The impact of this action on the budget is illustrated below:

**Summary for Board Action (Year of Expenditure \$000)**

**Action Item: Execute a contract amendment with Olympia Technology Group to provide database design, maintenance and troubleshooting services for the FindARide.org website.**

Contract Budget	Approved	Committed to Date <sup>2</sup>	Proposed Action (C)	Proposed Total Contract Value (D)
	Contract Value 1 (A)			
1 Olympia Technology Group	95	88	10	105
2 Contingency	-	-	-	-
3 Total for Olympia Technology Group	95	88	10	105

Contract to be Charged: Accessible Services Operations Budget	Current Board Adopted Budget <sup>3</sup>	Spent and Committed to Date	2008 Portion Proposed Action <sup>4</sup>	Future Operating Budgets <sup>5</sup>
4 Other Services	511	-	6	10
5 Other Accessible Services	623	-	-	
6 Total Operations Budget	1,134	-	6	10

**Notes**

- 1 Existing sole source contract with Olympia Technology Group is for a total of \$95,000, with an expiration date of 12/31/2008. This proposed action would add \$9,625 and extend the contract through 12/31/2009
- 2 Represents the amount to be committed to date per Enterprise One through January 15, 2008.
- 3 The Adopted 2008 Budget for Accessible Services appears on page 62 of the Proposed 2008 Budget book. This budget was adopted by the Board through Resolution No. R2007-25.
- 4 Represents the amount expected to be charged against this contract during 2008. The amount funded in the 2008 budget for this scope of work is \$35,000.
- 5 Represents the amounts that will be included in future operating budgets to fund this contract.

## **SMALL BUSINESS PARTICIPATION**

### Prime Consultant/Contractor

Olympia Technology Group is the prime consultant for this contract and is a small business. Olympia Technology Group will perform 30% of the work and two subconsultants that are woman-owned small businesses will perform 70% of the work. Therefore, 100% of the work for this contract will be performed by small businesses.

### Utilization Breakdown Table

<b>Subconsultant/Subcontractor</b>	<b>Business Type</b>	<b>% of Work</b>	<b>Dollar Value</b>
Amy Wiles	Small Business	50%	\$4,813
Valerie Champagne	Small Business	20%	\$1,925
<b>Total</b>		<b>70%</b>	<b>\$6,738</b>

### EEO Commitment

Olympia Technology Group workforce demographics are 66% women and 0% minorities.

## **PROJECT DESCRIPTION and BACKGROUND for PROPOSED ACTION**

FindARide.org is a user-searchable web database for riders with disabilities in the Central Puget Sound Region. It was developed as part of Sound Transit's Regional Special Needs Transportation Coordination Plan. It was originally included as part of the contract with FLT Consulting.

Due to the complexity and on-going nature of the project, it was separated from the FLT Consulting contract. The contract was then awarded as a sole source contract to Olympia Technology Group, which had acted as a subcontractor to FLT Consulting in development of the database.

The upgrade of FindARide.org will bring the database within Sound Transit information technology standards, add GIS capabilities including mapping, and provide for three years of on-going maintenance, troubleshooting and support.

### Sole Source Justification

Olympia Technology Group has been working on the upgrade of FindARide.org since April, 2007 under a previous sole source contract. Moving the development of the final pieces (GIS mapping, report module) to a new vendor would require additional time for the new vendor to become familiar with the project and its current design. This would add additional time needed to complete the project and additional cost for the hours needed to become familiar with the design.

## Prior Board/Committee Actions

<b>Motion/Resolution Number and Date</b>	<b>Summary of Action</b>
M2006-71 10/12/06	A motion of the Board of the Central Puget Sound Regional Transit Authority adopting the Regional Special Needs Transportation Coordination Plan and authorizing submittal to the Puget Sound Regional Council for incorporation into a regional plan.
M2006-53 7/6/06	Authorizing the Chief Executive Officer to execute a contract amendment with FLT Consulting to provide project management services for the Regional Special Needs Transportation Coordination Plan project in the amount of \$146,600, for a new total authorized contract amount not to exceed \$675,386, and extending the contract date to December 31, 2008.

### **CONSEQUENCES of DELAY**

Not Applicable.

### **PUBLIC INVOLVEMENT**

Not applicable to this action.

### **ENVIRONMENTAL COMPLIANCE**

SSK 1-28-08

### **LEGAL REVIEW**

JW 1/31/08

## **SOUND TRANSIT**

### **MOTION NO. M2008-16**

A motion of the Board of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute an amendment to the sole source contract with Olympia Technology Group to provide database design and GIS component development for the FindARide.org project in the amount of \$9,625, for a new total authorized contract amount not to exceed \$104,625.

#### **Background:**

FindARide.org is a user-searchable web database for riders with disabilities in the Central Puget Sound Region. It was developed as part of Sound Transit's Regional Special Needs Transportation Coordination Plan. It was originally included as part of the contract with FLT Consulting.

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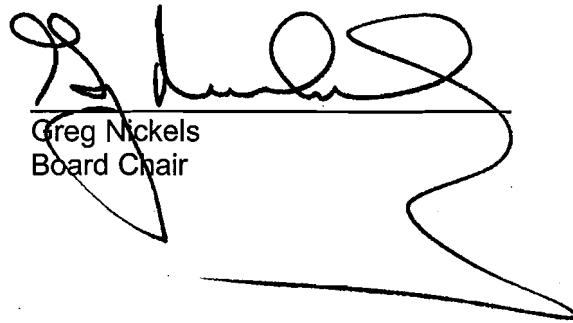
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#### **Motion:**


It is hereby moved by the Board of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute an amendment to the sole source contract with Olympia Technology Group to provide database design and GIS component development for the FindARide.org project in the amount of \$9,625, for a new total authorized contract amount not to exceed \$104,625.

APPROVED by the Board of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on February 14, 2008.



Greg Nickels  
Board Chair

ATTEST:



Marcia Walker  
Board Administrator