

**SOUND TRANSIT EXECUTIVE COMMITTEE MEETING  
Summary Minutes  
December 2, 2010**

**Call to Order**

The meeting was called to order at 10:45 a.m. by Vice Chair Fred Butler in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

**Roll Call**

Chair

(A) *Aaron Reardon, Snohomish County Executive*

Vice Chairs

(P) *Fred Butler, Issaquah Deputy Council President*

(P) *Claudia Thomas, Lakewood Councilmember*

(P) *Dow Constantine, King County Executive*

(P) *David Enslow, Sumner Mayor*

(P) *Paula Hammond, WSDOT Secretary*

(P) *Pat McCarthy, Pierce County Executive*

(P) *Mike McGinn, Seattle Mayor*

(P) *Julia Patterson, King County Council  
Chair*

Board Administrator Marcia Walker announced that a quorum of the committee was present at roll call.

**Report of the Chair**

Vice Chair Butler announced that Boardmember McCarthy requested to attend the meeting by phone. The Board's operating rules allow a Boardmember to participate by phone if approved by 2/3 of the Boardmembers in attendance which is six.

**It was moved by Boardmember Patterson, seconded by Boardmember Enslow, and carried by the unanimous vote of six members present that Boardmember McCarthy be allowed to participate in the Executive Committee meeting by telephone.**

The December 2, 2010 Operations and Administration Committee and the December 9, 2010 Capital Committee meetings have been cancelled. On December 16, 2010, the Audit and Reporting Committee will meet from 11:30 a.m. to 1 p.m. and the Board will meet from 1:30 p.m. to 4:00 p.m.

**Chief Executive Officer's Report**

Joni Earl, CEO, announced that an East Link project update was included in Board packets. An open house and public hearing for the East Link Supplemental Draft Environmental Impact Statement (SDEIS) was held on November 30, 2010. The open house drew interest in all segments of the East Link project while the public hearing comments were focused on the south Bellevue alignment.

Ms. Earl stated that Sound Transit is one of only a handful of transit agencies in the U.S. that have achieved the ISO 14001 sustainability standard. The ISO 14001 standard is managed and

monitored by the International Organization for Standardization (ISO). To maintain the ISO 14001 certification, an independent third-party assessment is required every three years. This week, an auditor is conducting Sound Transit's three-year assessment. The auditor will announce on December 3, 2010 whether Sound Transit is recommended for re-certification, and the official notice will take an additional four to six weeks.

Ms. Earl reported on Sound Transit's operations during the November 2010 snow storm. Icy road conditions resulted in numerous cancellations or modifications of ST Express service. Sound Transit's bus partners worked non-stop to provide updates and adjust service levels to weather conditions. Buses were equipped with chains and put on snow routes, but not all snow routes were effective.

Sounder experienced minor delays except on November 23 when a combination of frozen switches and freight traffic delayed one train for 90 minutes and canceled another. Customers expressed appreciation when Sounder staff opened Union Station to allow people to wait indoors for the late train.

Central Link service operated throughout the snow storm with minor delays caused mainly by bus delays in the Downtown Seattle Transit Tunnel. Central Link had good ridership and continued to support large crowds throughout the week. Central Link ran 24-hours a day to keep ice off of the overhead catenary system, however passenger service ended at 1 a.m. In the future, if Link is running past service time, Sound Transit will make it available to riders. Tacoma Link experienced no service delays.

There were some issues at the facilities, including frozen pipes. Station agents and security staff did a great job taking care of them.

Customer service staff handled 2,050 phone calls and emails during the three day work week, about 49% more than a typical week. Customer Service sent out text email alerts, Rider Alerts, and updated the website as information became available.

### **Reports to the Committee**

None.

### **Business Items**

#### **Minutes of the October 7, 2010 Executive Committee Meeting**

**It was moved by Boardmember Patterson, seconded by Vice Chair Thomas, and carried by the unanimous vote of all members present that the minutes of the October 7, 2010 Executive Committee meeting be approved as presented.**

**Motion No. M2010-101 - Adopting the Sound Transit 2011 State Legislative Program and directing staff to continue to evaluate issues for impact to the agency as it continues to successfully implement the regional transportation system**

Ron Klein, Communications and External Affairs Executive Director, and Melanie Smith, State Relations Specialist, presented the staff report. Mr. Klein reviewed Sound Transit's 2010 State Legislative Program; Sound Transit successfully supported three bills; the first clarified Sound Transit projects as essential public facilities, the second added Sound Transit to the Capital Project Advisory Review Board, and the third provided for the automatic annexation into the Sound Transit

district areas that were annexed by local jurisdictions within Sound Transit's district. Ms. Smith noted that the 2011 State Legislative Program does not proactively seek any legislation due to the likelihood that the Legislature will focus on the State budget shortfall. Maintaining the status quo would be a success for Sound Transit in the 2011 Legislative Session.

**It was moved by Vice Chair Thomas, seconded by Boardmember Enslow, and carried by the unanimous vote of all members present that Motion No. M2010-101 be forwarded to the Board with a do-pass recommendation.**

Motion No. M2010-102 – Approving a plan to implement the Sound Move and ST2 Plans within available resources

Ric Ilgenfritz, Planning, Environment, and Project Development Executive Director, and Brian McCartan, CFO, presented the staff report. Mr. Ilgenfritz noted how projects were prioritized for the program realignment, with the highest priority given to projects that are underway or near completion, projects that best achieve the intent of voter approved system plan, and for asset maintenance. Projects deemed low priority had the lowest utility in achieving goals of voter approved system plan, are discretionary programs, had reserves now ready for release, had undefined scope or uncertain partner commitments, and were lower ridership services. Mr. Ilgenfritz detailed the status of several projects by subarea. Mr. McCartan explained the differences between the tables in Attachment A.

Boardmember Patterson stated that she will work with Sound Transit staff on a potential amendment to Motion No. M2010-102 for consideration at the December 16, 2010 Board meeting that would clarify the south corridor work program.

Mr. Ilgenfritz stated that the south corridor work plan will examine all modes and technologies available for the south corridor and will be presented to the Board in the first quarter of 2011. Ms. Earl noted that the Proposed 2011 Budget includes approximately \$2.5 million for the south corridor work plan.

**It was moved by Boardmember Enslow, seconded by Vice Chair Thomas, and carried by the unanimous vote of all members present that Motion No. M2010-102 be forwarded to the Board with a do-pass recommendation.**

Resolution No. R2010-24 - Adopting an annual budget for the period from January 1 through December 31, 2011

Mr. McCartan presented and reviewed the amendments recommended by the Capital Committee and the Operations and Administration Committee.

Vice Chair Butler stated that the Capital Committee reviewed all elements of the budget and focused on the status of the light rail capital programs in the east and north corridors, the proposed changes to the Sounder capital program, the requested additional capital projects staff, and the proposed changes in the south corridor. The budget funds design work for extending Link to South 200<sup>th</sup> Street in SeaTac, potentially up to four years ahead of schedule. Vice Chair Butler recommended the capital budget and amendments for adoption by the Executive Committee and full Board.

Boardmember Enslow stated that the Operations and Administration Committee reviewed all elements of the budget, but focused on the impacts of proposed services changes due to the revenue shortfall. The Operations and Administration Committee was satisfied that the service

reductions were appropriate to offset the revenue loss. Despite the service cuts in some areas, Sound Transit will be adding 17,000 service hours in 2011. The Operations and Administration Committee reviewed and approved the 2011 Service Implementation Plan at the November 18, 2010 meeting. The Operations and Administration Committee also focused on the need for continued evaluation of the service delivery model and additional cost reduction opportunities. The Operations and Administration Committee recommended the operating budget to the Executive Committee.

**It was moved by Boardmember Enslow moved and seconded by Vice Chair Thomas, that Resolution No. R2010-24 and the amendments in Attachment B be forwarded to the Board with a do-pass recommendation.**

Ms. Earl presented a staff-recommended amendment (amendment on file with Board Administration) that reduces funding for the Eastside Rail Partnership project to \$50,000 from \$500,000. The amendment would align the budget with the program realignment proposed by Motion No. M2010-102.

**It was moved by Boardmember Patterson, seconded by Vice Chair Thomas, and carried by the unanimous vote of all members present that the amendment be approved as presented.**

**It was carried by the unanimous vote of all members present that Resolution No. R2010-24, as amended, and the amendments in Attachment B be forwarded to the Board with a do-pass recommendation.**

#### **Other Business**

None.

#### **Executive Session**

None.

#### **Next Meeting**

Thursday, January 6, 2011  
10:30 a.m. to 12:00 p.m.  
Ruth Fisher Boardroom

#### **Adjourn**

The meeting was adjourned at 11:47 a.m.

ATTEST:

  
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Marcia Walker  
Board Administrator

  
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Aaron Reardon  
Executive Committee Chair

APPROVED on July 7, 2011, AH