

MOTION NO. M2012-11**Contract Amendment for Vegetation and Pest Management Services**

| MEETING: | DATE: | TYPE OF ACTION: | STAFF CONTACT: | PHONE: |
|---|--------------|------------------------|--|----------------------------------|
| Operations and Administration Committee | 3/1/12 | Final Action | Ahmad Fazel, DECM Executive Director Nancy Bennett, Property Management Manager | 206-398-5389 206-398-5401 |

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract amendment with Action Services, Inc. in the amount of \$950,000 to fund all four option years of the vegetation and pest management contract for a total authorized contract amount not to exceed \$1,150,000.

KEY FEATURES

- The original contract was executed under the chief executive officer's authority in the amount of \$200,000, and provided a one-year term with four one-year options to extend.
- The scope of work includes clearing and removing vegetation, and pest management on railroad right-of-way owned by Sound Transit from Tacoma to Tillicum and additional properties maintained by Sound Transit that are not currently being used for construction or revenue service.
- Clearing property, removing vegetation, and performing pest control are necessary for access, health, safety, and security.

PROJECT DESCRIPTION

Sound Transit manages and maintains approximately 200 properties for Sounder, Link, and ST Express that are being held until construction begins, are not in revenue service, or are awaiting future action. Sound Transit also maintains over 19 miles of railroad right-of-way that it owns.

FISCAL INFORMATION

(\$000s)

| TOTAL Non-Operating Property Expense | Adopted 2012 Budget (1) | Spent to Date in 2012 | Contract Expenditures 2012 | Remaining 2012 Budget |
|--------------------------------------|-------------------------|-----------------------|----------------------------|-----------------------|
| Non-Operating Property Expense | 900 | - | - | 900 |
| Total | 900 | - | - | 900 |

| DETAIL Non-Operating Property Expense | Adopted 2012 Budget (1) | Spent to Date in 2012 | Contract Expenditures 2012 | Remaining 2012 Budget |
|---------------------------------------|-------------------------|-----------------------|----------------------------|-----------------------|
| Vegetation and Pest Management | 200 | - | - | 200 |
| Other Non-Operating Property Expense | 700 | - | - | 700 |
| Total | 900 | - | - | 900 |

| Contract Spending Plan | Prior Year(s) Spending | Contract Expenditures 2012 | Future Expenditures | Total |
|------------------------|------------------------|----------------------------|---------------------|--------------|
| Action Services | 90 | - | 1,060 | 1,150 |
| Total | 90 | - | 1,060 | 1,150 |

| Contract Budget | Current Approved Contract Value | Spent to Date | Proposed Action | Proposed Total Contract Value |
|-----------------------|---------------------------------|---------------|-----------------|-------------------------------|
| Action Services | 200 | 90 | 950 | 1,150 |
| Contingency | - | - | - | - |
| Total Contract | 200 | 90 | 950 | 1,150 |

Notes:

1 ADOPTED 2012 BUDGET amount for Non-Operating Property Expense as appears on Page 107 of the Proposed 2012 Budget book.

The budget for Vegetation and Pest Management is included in the 2012 Non-Operating Property Expense Budget. Contract expenditures for future years will be included in future budgets.

SMALL BUSINESS PARTICIPATION

Not applicable to this action.

EQUAL EMPLOYMENT WORKFORCE PROFILE

Not applicable to this action.

BACKGROUND

Sound Transit owns and manages more than 19 miles of railroad right-of-way from Tacoma to Tillicum and several large parcels in Tukwila, Dupont, and Lakewood. These properties need to be cleared of vegetation on a regular basis and require periodic pest control.

The work under this contract will be done on an on-call basis with some scheduled service. The work will be completed via task orders and will be billed at a per-acre rate. All work is verified by Sound Transit staff or consultants prior to invoice payment.

ENVIRONMENTAL COMPLIANCE

JI 2/9/2012

TIME CONSTRAINTS

A one month delay would not create a significant impact to the project schedule.

PUBLIC INVOLVEMENT

Not applicable to this action.

LEGAL REVIEW

JW 2/22/12

MOTION NO. M2012-11

A motion of the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract amendment with Action Services, Inc. in the amount of \$950,000 to fund all four option years of the vegetation and pest management contract for a total authorized contract amount not to exceed \$1,150,000.

BACKGROUND:

Sound Transit owns and manages more than 19 miles of railroad right-of-way from Tacoma to Tillicum and several large parcels in Tukwila, Dupont, and Lakewood. These properties need to be cleared of vegetation on a regular basis and require periodic pest control. Clearing property, removing vegetation, and performing pest control are necessary for access, health, safety, and security.

The contract scope of work includes clearing and removing vegetation, and pest management on railroad right-of-way owned by Sound Transit from Tacoma to Tillicum and additional properties maintained by Sound Transit that are not currently being used for construction or revenue service.

The work under this contract will be done on an on-call basis with some scheduled service. The work will be completed via task orders and will be billed at a per-acre rate. All work is verified by Sound Transit staff or consultants prior to invoice payment.

The original contract was executed under the chief executive officer's authority in the amount of \$200,000, and provided a one-year term with four one-year options to extend.

MOTION:

It is hereby moved by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer to execute a contract amendment with Action Services, Inc. in the amount of \$950,000 to fund all four option years of the vegetation and pest management contract for a total authorized contract amount not to exceed \$1,150,000.

APPROVED by the Operations and Administration Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on March 1, 2012.


Paul Roberts
Operations and Administration Committee Chair

ATTEST:


Marcia Walker
Board Administrator