

MOTION NO. M2012-88

Contract for Consultant Services for the Ballard to Downtown Seattle High-Capacity Transit Study

MEETING:	DATE:	TYPE OF ACTION:	STAFF CONTACT:	PHONE:
Capital Committee	12/13/12	Final Action	Ric Ilgenfritz, ED, Planning, Environment, and Project Development Karen Waterman, Planning and Project Development Manager	206-398-5239 206-398-5191

PROPOSED ACTION

Authorizes the chief executive officer to execute a contract with Parsons Brinckerhoff to provide consultant services for the Ballard to Downtown Seattle High-Capacity Transit Study in the amount of \$2,168,744 plus 10% contingency of \$216,874, for a total authorized contract amount not to exceed \$2,385,618 pending adoption by the Board of the Proposed 2013 Budget.

KEY FEATURES SUMMARY

- Parsons Brinckerhoff will provide services to complete a high-capacity transit (HCT) planning study focused on the Ballard to Downtown Seattle corridor.
- The consultant will study the alternatives and modes, evaluate routes and station locations, include preliminary environmental screening and examine streetcar alternatives in the Ballard to Downtown Seattle corridor.
- Sound Transit will manage the study scope, schedule, and budget and the City of Seattle will coordinate with Sound Transit on the city-related specific study tasks under the agreement.
- The results of the planning study will provide information to the Board to update the 2005 Regional Transit Long-Range Plan and establish priorities for the next phase of HCT system development, as well as advance implementation for the City of Seattle of the high-capacity transit corridor as described in the 2012 Seattle Transit Master Plan (TMP).
- The study is anticipated to begin in January 2013 and to be completed by the 2nd quarter of 2014.
- The total contract amount includes Sound Transit's portion of the study and the City of Seattle's portion of the study. Sound Transit's portion of the study is \$1,518,746 and the City of Seattle's portion is \$649,998, for a total contract amount of \$2,168,744. Contingency funds will be split proportionally between Sound Transit and the City of Seattle. The City of Seattle will reimburse Sound Transit for its portion of the study costs.

BACKGROUND

ST2 authorized planning studies for the next phase of HCT implementation in a number of potential corridors. One of the corridors for study is the U District-to-Ballard-to-Downtown Seattle corridor. The Adopted 2012 Budget (Resolution No. R2011-18) includes funding for a Ballard to Downtown Seattle HCT study.

The Adopted 2012 Budget included \$2,000,000 to be used by Sound Transit in a partnership with the City of Seattle for a joint study of the Ballard-to-Downtown segment of the U-District-to-Ballard-to-Downtown corridor. The study will narrow the range of alternatives and modes, evaluate routes and station locations, include preliminary environmental screening, and position the Sound Transit

Board to update the *Long-Range Plan* and establish priorities for the next phase of HCT system development. The 2012 Budget also contemplated the execution of an agreement between the City of Seattle and Sound Transit for Seattle to co-fund the Ballard-to-Downtown study. The City's portion of the study will allow alternatives to be examined in the Ballard- to-Downtown Corridor as identified in the City's Transit Master Plan.

On November 15, 2012 the Board authorized the execution of an interlocal agreement with the City of Seattle for the Ballard to Downtown Seattle High-Capacity Transit Study. Under the interlocal agreement, Sound Transit will contribute up to \$2 million and the City will contribute up to \$800,000, for a combined amount of \$2,800,000. Sound Transit will manage the study and coordinate with the City to include the City's components of the study.

A request for qualifications (RFQ) for a consultant was issued in September 2012 and resulted three submittals. The evaluation panel, which included staff from Sound Transit and the City of Seattle, shortlisted two teams. Following consultant interviews, Parsons Brinckerhoff was determined to be the highest ranked firm.

FISCAL IMPACT

Sound Transit is contributing up to \$2,000,000. The City of Seattle will be contributing up to \$800,000.

In the 2012 TIP, budget for this work was included within ST3 Planning as an HCT corridor study. In the proposed 2013 TIP, the Ballard-to-Downtown Seattle HCT Planning Study is included as its own project. The Proposed 2013 TIP includes \$1,964,000 in 2013 and \$836,000 in 2014 for the project.

The amount of this action is within the Proposed 2013 Budget and after approval of action, adequate budget will remain to fund contingency and agency administrative costs.

Ballard-to Downtown Seattle HCT Planning Study	2013 Proposed TIP	Commitment to Date	This Action	Board Approved Plus Action	Uncommitted / (Shortfall)
Agency Administration	200	0	0	0	200
Preliminary Engineering	2,600	0	2,386	2,386	214
Final Design	0	0	0	0	0
Right of Way	0	0	0	0	0
Construction	0	0	0	0	0
Construction Services	0	0	0	0	0
Third Party Agreements	0	0	0	0	0
Vehicles	0	0	0	0	0
Total Current Budget	2,800	0	2,386	2,386	414

Phase Detail - Preliminary Engineering					
PE Unallocated Contingency	2,600	0	2,386	2,386	214
Total Phase	2,600	0	2,386	2,386	214

Parsons Brinckerhoff Contract Details	Board Approvals to Date	Current Approved Contract Status	Proposed Action	Proposed Total for Board Approval
Contract Amount	0	0	2,169	2,169
Contingency	0	0	217	217
Total	0	0	2,386	2,386
Percent Contingency	0%	0%	10%	10%

Notes:

Amounts are expressed in Year of Expenditure \$000s.
Board Approvals to Date includes amounts through October 31st 2012, plus any pending Board Actions.
Project Budget is located on page 100 of the 2013 Proposed Transit Improvement Plan (TIP).
Board Approvals = Committed to-date + Contingency.

SMALL BUSINESS PARTICIPATION

The RFQ identified a Small Business participation goal of 16%. Parsons Brinckerhoff has identified subcontracting opportunities to specific DBE/WBE and SB firms to achieve a goal of 16%.

EQUAL EMPLOYMENT WORKFORCE PROFILE

Parsons Brinckerhoff has shown commitment to support Equal Employment Opportunity.

Thirty percent (30%) of the study team members are women or minorities.

PUBLIC INVOLVEMENT

A robust public involvement process will be included in the study. The process will include three public meetings/open houses, stakeholder outreach, an interactive website, mailings, study newsletters, and other informative materials.

TIME CONSTRAINTS

The Notice to Proceed cannot be issued until the Board approves the Proposed 2013 Budget.

PRIOR BOARD/COMMITTEE ACTIONS

Resolution No. R2011-18: Adopted an annual budget for the period from January 1 through December 31, 2012.

Motion No. M2012-81: Approved the Interlocal Agreement with the City of Seattle for Ballard to Downtown Seattle High-Capacity Transit Study.

ENVIRONMENTAL REVIEW

JI 11/21/2012

LEGAL REVIEW

BN 12/7/12

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A motion of the Capital Committee of the Central Puget Sound Regional Transit Authority authorizing the chief executive officer to execute a contract with Parsons Brinckerhoff to provide consultant services for the Ballard to Downtown Seattle High-Capacity Transit Study in the amount of \$2,168,744 plus 10% contingency of \$216,874, for a total authorized contract amount not to exceed \$2,385,618 pending adoption by the Board of the Proposed 2013 Budget.

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MOTION:

It is hereby moved by the Capital Committee of the Central Puget Sound Regional Transit Authority that the chief executive officer is authorized to execute a contract with Parsons Brinckerhoff to provide consultant services for the Ballard to Downtown Seattle High-Capacity Transit Study in the amount of \$2,168,744 plus 10% contingency of \$216,874, for a total authorized contract amount not to exceed \$2,385,618 pending adoption by the Board of the Proposed 2013 Budget.

APPROVED by the Capital Committee of the Central Puget Sound Regional Transit Authority at a regular meeting thereof held on December 13, 2012.



Fred Butler
Capital Committee Chair

ATTEST:



Marcia Walker
Board Administrator