

SOUND TRANSIT OPERATIONS AND ADMINISTRATION COMMITTEE MEETING

Summary Minutes

April 4, 2013

CALL TO ORDER

The meeting was called to order at 1:02 p.m. by Chair Paul Roberts, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(P) Paul Roberts, Everett Councilmember

Vice Chair

(P) John Marchione, Redmond Mayor

Boardmembers

(A) Fred Butler, Issaquah Deputy Council President

(P) Mary Moss, Lakewood Councilmember

(P) Dave Enslow, Sumner Mayor

(P) Marilyn Strickland, Tacoma Mayor

(A) Joe McDermott, King County Councilmember

Katie Flores, Board Coordinator, announced that a quorum of the committee was present at roll call.

REPORT OF THE CHAIR

Committee Chair Roberts announced that Boardmember Strickland asked to participate in today's meeting by phone. The Board Rules and Operating Procedures allow members to attend meetings by teleconference with a two-thirds affirmative vote of those members in attendance.

It was moved by Boardmember Enslow, seconded by Boardmember Marchione, and carried by the unanimous vote of five members present that Boardmember Strickland be allowed to participate in the Operations and Administration Committee meeting by telephone.

Committee Chair Roberts also described changes to the ST Express bus service in Snohomish County and welcomed Taylor Barros, a new employee in the Board Administration division of Sound Transit.

DEPUTY CEO REPORT

None.

REPORTS TO THE COMMITTEE

Ridership and Operations Report

Bonnie Todd, Executive Director of Operations, gave the report on February ridership and reviewed the monthly modal performance data sheet. Total boardings on Sound Transit trains and buses had a slight increase in February 2013 over previous months. There was only one mudslide in February. Average weekday Sounder boardings increased by 21% on the North Line and by 9% on the South Line. Paratransit service showed a 5.9% decline. The monthly modal performance report showed an improvement in the percentage of scheduled trips operated for Sounder. Central Link passengers per trip and farebox recovery is slightly below the target but both targets are expected to be met as seasonal ridership increases. Targets for on time performance, complaints, fleet availability and preventable accidents are being met on all modes.

On Monday, April 1, 2013, Sound Transit began operating service on Central Link every 20 minutes after 9:00pm to accommodate installation of a sound wall on the tracks near Tukwila. The ST Express bus that was damaged in the bus fire in January 2013 is being repaired in Calgary and will be returned to Sound Transit in August. At the end of March, a freight train accident that impacted some Sounder trains during the

morning commute. ST Express and Community Transit buses provided a bus bridge for Sounder passengers.

BUSINESS ITEMS

Item for Committee Final Action

Motion No. M2013-18: Authorizing the chief executive officer to execute a three year contract with two one-year options to extend with Wells Fargo Bank to provide comprehensive banking, and merchant services in the amount of \$4,763,318, with no contingency, for a total authorized contract amount not to exceed \$4,763,318.

Tracy Butler, Treasurer, and Jim Block, Cash Investment Administrator, gave the staff presentation. Ms. Butler also noted that the staff report on green paper has a completed budget table showing the 2013 contract expenditures. The 2013 contract expenditures total \$570,000 for the Ticket Vending services within the contract.

It was moved by Committee Vice Chair Marchione, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-18 be approved as presented.

Items for Recommendation to the Board

Resolution No. R2013-08: (1) Amending the Adopted 2013 Lifetime Budget for the Security Enhancements project from \$1,787,286 to \$2,416,566 and (2) amending the Adopted 2013 Annual Budget for the Security Enhancements project from \$260,286 to \$889,566.

Brian McCartan, Executive Director of Finance and IT, gave the staff presentation. Mr. McCartan noted that Sound Transit requested an extension for the use of grant funds received from Homeland Security. If the grant is not extended, the project will be completed using Sound Transit funds. He also noted that there are risks with the project schedule and with the procurement of software for the Sounder closed-circuit TVs that may require the use of Sound Transit funds outside the grant funding, and may also require additional funding through the 2014 Budget.

It was moved by Boardmember Moss, seconded by Committee Vice Chair Marchione, and carried by unanimous vote that Resolution No. R2013-08 be forwarded to the Board with a do pass recommendation.

Motion No. M2013-19: Authorizing the chief executive officer to execute an amendment to an agreement with the National Railroad Passenger Corporation (Amtrak) to provide signal maintenance services at King Street Station in the amount of \$192,372, for a new total authorized agreement amount not to exceed \$154,451,372.

Mike Perry, Deputy Executive Director of Transportation and Maintenance, and Martin Young, Sounder Operations Manager, gave the staff presentation.

It was moved by Committee Vice Chair Marchione, seconded by Boardmember Enslow, and carried by unanimous vote that Motion No. M2013-19 be forwarded to the Board with a do pass recommendation.

Motion No. M2013-13: Authorizing the chief executive officer to execute a cross lease agreement between Sound Transit and the National Railroad Passenger Corporation (Amtrak) to lease each other's rolling stock (locomotives and/or passenger cars) in emergency circumstances.

Mike Perry, Deputy Executive Director of Transportation and Maintenance, and Martin Young, Sounder Operations Manager, gave the staff presentation.

It was moved by Boardmember Enslow, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-13 be forwarded to the Board with a do pass recommendation.

Motion No. M2013-20: Authorizing the chief executive officer to execute an amendment to the lease with Puget Sound Clean Air Agency for the ambient air monitoring station located at the Kent Sounder Station

until Sound Transit requires use of the land in the amount of \$1,750 per year with annual increases based on the consumer price index.

Nancy Bennett, Property Management Manager, gave the staff presentation. Committee Chair Roberts noted that he is the Chair of the Board of the Puget Sound Air Agency, so he would abstain from voting.

It was moved by Committee Vice Chair Marchione, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-20 be forwarded to the Board with a do pass recommendation, with Committee Chair Roberts abstaining.

EXECUTIVE SESSION

None.

OTHER BUSINESS

None.

NEXT MEETING

Thursday May 02, 2013
1:00 to 3:00 p.m.
Ruth Fisher Boardroom

ADJOURN

The meeting was adjourned at 1:42 p.m.

ATTEST:


Katie Flores
Board Coordinator


Paul Roberts
Operations and Administration Committee Chair

APPROVED on June 5, 2013, KWF