

SOUND TRANSIT OPERATIONS AND ADMINISTRATION COMMITTEE MEETING
Summary Minutes
September 5, 2013

CALL TO ORDER

The meeting was called to order at 1:03 p.m. by Vice Chair John Marchione, in the Ruth Fisher Boardroom, 401 South Jackson Street, Seattle, Washington.

ROLL CALL

Chair

(A) Paul Roberts, Everett Councilmember

Vice Chair

(P) John Marchione, Redmond Mayor

Boardmembers

(P) Fred Butler, Issaquah Deputy Council President

(P) Mary Moss, Lakewood Councilmember

(A) Dave Enslow, Sumner Mayor

(P) Marilyn Strickland, Tacoma Mayor

(A) Joe McDermott, King County Councilmember

Katie Flores, Board Coordinator, announced that a quorum of the committee was present at roll call.

REPORT OF THE CHAIR

Committee Vice Chair Marchione announced was chairing the meeting because Committee Chair Roberts was not able to attend the meeting.

DEPUTY CEO REPORT

Deputy CEO Mike Harbour announced that two public hearings are scheduled in September. A public hearing on Sound Transit's proposal to convey surplus real property adjacent to the Sounder rail line to the City of Tacoma for utilities and landscaping will take place on September 12, 2013 from 12:30pm to 1:00pm in the Ruth Fisher Boardroom at Union Station. A public hearing to receive public comment on a potential Board decision on Tacoma Link fares will take place in Tacoma on September 19, 2013 at 5:00pm.

Mr. Harbour also announced that Sound Transit would operate Sounder trains to the Washington State Fair on September 14, 2013 and September 21, 2013. Six Sounder trains will operate between Lakewood and Puyallup. A train will also leave Everett with a connection in Seattle to travel to Puyallup. Two more trains will leave from Seattle for the trip to Puyallup. There will be a free shuttle between Puyallup Station and the fairgrounds.

REPORTS TO THE COMMITTEE

Ridership and Operations Report

Mike Perry, Deputy Executive Director reviewed June and July 2013 ridership and the monthly modal performance report. Ridership in continued to increase, July 2013 ridership was 14% higher than July 2012 ridership. Sounder ridership increased 23% over July 2012. ST Express routes have increased from 15-19% over July 2012, with high ridership on the routes crossing Lake Washington. Route 560 increased 20% since July last year.

The monthly modal performance report showed Sound Transit meeting all the performance targets with the exception of the percentage of scheduled trips on Sounder being below target due to mudslides, and the passengers per trip number for Tacoma Link not meeting the target because of lower ridership.

Sound Transit will surplus 16 ST Express buses that have exceeded their useful life. Sound Transit has offered the buses to other agencies, and will also auction the buses on bidadoo.com, an auction website.

Sound Transit completed installation of cameras on the ST Express fleet operated by Pierce Transit. Camera systems will also be added to new buses purchased by Sound Transit and will be expanded to the rest of the ST Express fleet as funding is available.

The September service change will include the addition of a Sounder trip to Lakewood, and ST Express service to Olympia. Changes will also be implemented on Seattle to Snohomish County routes. Sound Transit street teams will be providing assistance to customers at the Everett Station and the South Everett Park and Ride.

Boardmember Butler asked about the number of complaints on Central Link; Paul Dennison, Light Rail Operations Director responded that Sound Transit extended work on installation of a noise wall in Tukwila, and there were complaints about 20 minute headways. There are also some concerns about parking at the Tukwila International Boulevard Station, and delays caused by joint operations in the Downtown Seattle Transit Tunnel.

BUSINESS ITEMS

Minutes of the June 6, 2013 Operations and Administration Committee Meeting

It was moved by Boardmember Strickland, seconded by Boardmember Butler, and carried by unanimous vote that the minutes of the June 6, 2013 Operations and Administration Committee meeting be approved as presented.

Motion No. M2013-67: Authorizing the chief executive officer to execute a five year contract with two one-year options to extend with Davidson Fixed Income Management to provide investment advisory services in the amount of \$709,000 with no contingency, for a total authorized contract amount not to exceed \$709,000.

Jim Block, Cash Investment Advisor, and Tracy Butler, Treasurer, gave the staff presentation. Ms. Butler noted that over the past five years, Sound Transit has exceeded the benchmark for investments by \$9 million.

It was moved by Boardmember Butler, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-67 be approved as presented.

Motion No. M2013-68: Authorizing the chief executive officer to execute a five year contract with two one-year options to extend with PFM Asset Management LLC to provide investment advisory services in the amount of \$275,000 with no contingency, for a total authorized contract amount not to exceed \$275,000.

Jim Block, Cash Investment Advisor, and Tracy Butler, Treasurer, gave the staff presentation.

It was moved by Boardmember Strickland, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-68 be approved as presented.

Motion No. M2013-69: Authorizing the chief executive officer to execute a one-year contract with four additional one-year options to extend with Green Rubino to provide Advertising and Media Buying services for a total authorized contract amount not to exceed \$1,656,000.

Ron Klein, Executive Director of Communications and External Affairs, and Tim Healy, Marketing & Creative Services Director gave the staff presentation.

Public Comment
Will Knedlik

It was moved by Boardmember Butler, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-69 be approved as presented.

Motion No. M2013-70: Authorizing the chief executive officer to execute a contract with Motorola Solutions Inc. to purchase radio communication equipment in the amount of \$301,778, with a 10% contingency of \$30,178, for a total authorized contract amount not to exceed \$331,956, contingent upon Board approval of an agreement with King County for use of the Regional 800 MHz trunked radio system.

Ken Cummins, Chief Security Officer, gave the staff presentation.

It was moved by Boardmember Strickland, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-70 be approved as presented.

Items for Recommendation to the Board

Motion No. M2013-71: Authorizing the chief executive officer to enter into an agreement with the King County Radio Communications Services Board to establish Sound Transit as a user of the Regional 800 MHz trunked radio system.

Ken Cummins, Chief Security Officer, gave the staff presentation. Vice Chair Marchione asked that Sound Transit pursue other options for joining the regional 800 MHz trunked radio system.

The Committee requested that the action be delayed to the next Operations and Administration Committee meeting so that further analysis could take place.

Resolution No. R2013-17: Amending the Adopted 2013 Lifetime Capital Budget Sounder Vehicle Overhaul Program from \$17,412,000 to \$22,450,000.

David Huffaker, Operations Business Manager and Martin Young, Commuter Rail Operations Manager gave the staff presentation.

It was moved by Boardmember Strickland, seconded by Boardmember Moss, and carried by unanimous vote that Resolution No. R2013-17 be forwarded to the Board with a do pass recommendation.

Motion No. M2013-72: Authorizing the chief executive officer to execute a contract with Electro-Motive Diesel, Inc. to provide locomotive overhaul services in the amount of \$16,717,058, with a 10% contingency of \$1,671,706, for a total authorized contract amount not to exceed \$18,388,764.

Martin Young, Commuter Rail Operations Manager, and Brian Freerks, Commuter Rail Mechanical Superintendent gave the staff presentation.

It was moved by Boardmember Strickland, seconded by Boardmember Moss, and carried by unanimous vote that Motion No. M2013-72 be forwarded to the Board with a do pass recommendation.

EXECUTIVE SESSION

None.

OTHER BUSINESS

None.

NEXT MEETING

Lynnwood Link Workshop

Thursday, September 19, 2013

1:00 to 3:00pm

Ruth Fisher Boardroom

Operations and Administration Committee

Thursday, October 3, 2013

1:00 to 3:00 p.m.

Ruth Fisher Boardroom

ADJOURN

The meeting was adjourned at 1:47 p.m.


Paul Roberts
Operations and Administration Committee Chair

ATTEST:


Katie Flores
Board Coordinator

APPROVED on December 5, 2013, KWF